



About this form

This form is designed to be filled in on screen. You must answer all the questions except those marked 'optional'. Once you've completed it you'll be able to save a copy and send by email.

Completing this form

This form is to be used only for UK locations that are not inventory linked.

This form should be supported with evidence of departure such as a bill of lading or airway bill.

To find out what you can expect from us and what we expect from you, follow the 'Your charter' link in the footer.

Exit of goods details

I hereby notify HM Revenue & Customs (HMRC) that the goods referenced by:

Select the Consignment Reference

☒ Declaration Unique Consignment Reference(DUCR)

☐ Master Unique Consignment Reference(MUCR)

DUCR

11111

Movement reference number

Entry Processing Unit (if appropriate)

111

Entry number

111111A

Date

DD MM YYYY

14

01

2021

Departed at

Insert goods location code from either CHIEF or CDS Tariff Appendix C2

GB 333

on

Date

DD MM YYYY

14

01

2021

Time

Hour

Minute

am/pm

Please provide the following transport Information:

Transport ID (box 21)

333

Nationality of transport (box 21)

Two-character code from Tariff Appendix C1

NI

Mode of transport (box 25)

Single digit code from Tariff Vol 3 1.9.14b

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☒ I have attached a bill of lading or equivalent evidence of export

Declaration

Full name

Test

Company

Test

Job title

Test

Telephone number

07900000000

Do you have an email address?

☐ Yes

☒ No

☒ I hereby notify HMRC of the exit of goods

Signature

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Date

DD MM YYYY

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What to do now

Once you have completed the form, save it as a pdf, then email it to us.

How to email this form

If you have a desktop email client such as Microsoft Outlook Express, Microsoft Outlook, Eudora or Mail, click 'Preview', select 'File' then 'Send' and 'Page by email'.

If you have a web-based email service such as Yahoo or Microsoft Hotmail you will need to save the form by clicking 'Preview', 'File' then 'Save As' and then attach it to an email.

For CHIEF declarations send the C1602 to: **nch@hmrc.gov.uk**

For CDS declarations send the C1602 to: **nch.cds@hmrc.gov.uk**

Reminder

Please make sure that all supporting evidence is emailed with this form, if you fail to do so NCH will be unable to process this notification.

What happens next

The NCH will verify this information and update the system accordingly. A 'notification of departure' report, will be generated and notified to the declarant.