



About this form

This form is designed to be filled in on screen. You must answer all the questions except those marked 'optional'. Once you've completed the form you'll be able to save a copy and send by fax or email.

This form is only to be used to arrive or present goods at UK locations prior to export, where commercial CHIEF arrival facilities are not available. For retrospective arrivals use form C1603 - Notification of retrospective arrival.

Select the Consignment Reference

- ☐ Declaration Unique Consignment Reference (DUCR)
☒ Master Unique Consignment Reference (MUCR)

MUCR

66666666666666

Movement reference number

Arrived at

Insert the three digit code from Tariff Appendix C2

GB

On date

DD MM YYYY

Time

Hour Minute am/pm

Declaration

Name

fd

Company

dfds

Job title

dfds

Telephone number

0790000000

Do you have a fax number?

☐ Yes

☒ No

Do you have a contact email address?

☐ Yes

☒ No

☒ I present the goods under article 269 of Council Regulation (EU) 952/2013

When you have printed the form, please sign and date it in the appropriate boxes.

Signature

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Date

DD MM YYYY

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What to do now

Once you have completed the form:

- save the form as a pdf and email it to: **nch@hmrc.gsi.gov.uk**
- if you're unable to email the form, send it by fax to the National Clearance Hub (NCH) on 0800 496 0699

How to email this form

If you have a desktop email client such as Microsoft Outlook Express, Microsoft Outlook, Eudora or Mail, click 'Preview', select 'File' then 'Send' and 'Page by email'.

If you have a web-based email service such as Yahoo or Microsoft Hotmail you will need to save the form by clicking 'Preview', 'File' then 'Save As' and then attach it to an email.

Send it to: **nch@hmrc.gsi.gov.uk**

What happens next

The NCH will verify this information and update the CHIEF system accordingly. A 'notification of arrival' X2 report, will be generated and notified to the declarant.