

Curriculum Vita

of

Md. Rubel Hossain

House: 07/A, Lane: 03, Mirpur 06, Dhaka 1216

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Career Objective

Would like to contribute in the field of education to integrate my knowledge, skills, and experience to provide value to our nation and explore my potentials for building up a bright career and developing the institution.

Academic Qualification

- **Master of Arts (MA)** in English Literature & Language from the Department of English, Prime University (**on going**)
- **Bachelor of Arts (BA)** in English (Four years Integrated Honors Course) from Prime University, in 2020 with **CGPA-3.45** out of 4.00
- **H.S.C** from S.M. Habibur Rahman Pouro College, Jessore Board, passed in 2012 from Business Studies with **GPA-4.40** out of 5.00
- **S.S.C** from Sammilani Secondary School, Jessore Board, passed in 2010 from Business Studies with **GPA-4.56** out of 5.00

Job Experiences

- ✓ **‘Sales Representative’ in “Danish Company”**
 - Worked as a **‘Sales Representative’** in a famous company namely “Danish Company” from *May’2016 to June’2016*
- ✓ **‘Advocate Assistant’ in “Bangladesh Supreme Court”**
 - Worked as an **‘Advocate Assistant’** at “Bangladesh Supreme Court” from *September’2016 to November’2016*
- ✓ **‘Receptionist’ in a “Hospital”**
 - Worked as a “Receptionist” in a hospital from *December’2016 to July’2018*

Training Courses

- Completed **“Computer Office Application”** Course of 3 months
- Completed **“Graphic Design” & “UI Design”** Courses of 6 months
- Accomplished successfully a Capsule Camp as a BNCC Cadet for 07 days from **“Khulna Regiment”** and got a certificate.

Computer Literacy

1.	Operating system	Windows 7, 8.1 & 10.
2.	Word processing	Microsoft word.
3.	Spread sheet analysis	MS Excel, MS Access.
4.	Presentation	MS Power Point.
5.	Special	Internet Browsing, Adobe Photoshop, Illustrator, XD etc.

Language Proficiency

-Have good command and communication skill both in Bangla and English.

Self-Assessment

- ✓ A self-driven attitude, willingness to learn and a strong presence of mind.
- ✓ Optimistic, confident and benevolent.
- ✓ Energetic, devoted, sincere and hardworking.
- ✓ Never neglect any opportunity for any improvements.

Personal Profile

Name : Md Rubel Hossain
Father's Name : Md Aminur Rahman
Mother's Name : Mt. Monjuara Begum
Present Address: House : 07/A, Lane: 03, Mirpur 06, Dhaka 1216
Permanent Address : Village: Kabilpur, Post: Mukterpur,
Upozilla: Chaugachha, District: Jessore.
Date of Birth : 14-05-1994
Gender : Male
Height : 5.6"
Blood Group : A+
Weight : 65 Kg.
Religion : Islam
Marital Status : Unmarried
Nationality : Bangladeshi
NID : 8658042182

References:

Professor Dr. Arshad Ali

Dean
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Prime University
Mirpur-1, Dhaka-1216
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Aysha Alam Talukder

Assistant Professor
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Prime University
Mirpur-1, Dhaka-1216
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I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Sincerely

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(**Md. Rubel Hossain**)

Date: