

Financial Aid Application



Section 1: Preliminary Information

Only one application, filled out by either the Faculty Advisor or Head Delegate, should be submitted for each school. The deadline for financial aid applications is 15 November 2013.

The Organizing Committee of WorldMUN 2014 is committed to providing assistance to delegations that would be otherwise unable to attend our conference for financial reasons. Delegations are welcome to apply for aid from the conference to cover part of the cost of attending WorldMUN, including fees, transportation, food, and hotel. Our Director-General is also available to help schools develop fundraising plans to cover the costs of attending the conference. We encourage you to check out the Guide to Fundraising on our website for information about how to go about the process.

School name: _____
Contact Person: _____ Day Phone: () _____
Evening Phone: () _____ Fax Number: () _____
School Address: _____
Email address: _____
Check one: ☐ Faculty Advisor ☐ Head Delegate ☐ Individual Delegate

Section 2: Application Questions

1. Why do you want to come to WorldMUN 2014? What will you contribute to the conference and what do you hope to gain from the experience?
2. Why is it particularly difficult for your school to attend the WorldMUN 2014 conference without financial assistance? Along with a written explanation, please include a copy of the budget of your organization and proposed sources of income, which may include activities outside of Model United Nations.
3. What fundraising efforts have you undergone to attend this conference? (Note: NO delegation will be awarded financial aid without evidence of previous fundraising. You must include all evidence of fundraising efforts, including a written request for aid from all university institutions and grant-giving bodies, along with their responses and all correspondence with foundations and corporations).



Section 3: Cost Calculation

Please indicate (in US\$) the amount of funding requested in each of the following categories:

Part A: Conference Fees

Conference fees for Harvard World Model United Nations 2014 are US \$90 per delegation (country), US \$130 per delegate, and US \$90 per adviser. Based on these fees, the total estimated cost for our school to participate is:

No. of Delegations ____ X \$100.00 + No. of Delegates ____ X \$150.00 + No. of Advisers ____ X \$60.00
= \$ _____

Part B: Subsidies

You may apply for subsidies to defray some of the costs of attending WorldMUN. However, please note that due to our limited financial aid resources ***we cannot guarantee to subsidize all your costs*** in any of these categories and you should plan on securing other sources of funding to make up the rest.

Travel

Travel costs are often a major portion of delegations' WorldMUN related costs. Please detail below how your delegation plans to get to Brussels, as well as the costs associated with travel.

Our school will be traveling to Brussels by (please circle): Air Train Bus Car

Our total estimated travel cost is (please attach price quotes): \$ _____

Based on this total amount, our school is requesting a subsidy for travel of: \$ _____

Please provide details for your travel arrangements (attach quotes and information from the company to this form)

Accommodation

Our host team has estimated that accommodations for 5 to 6 nights will cost approximately \$425 per attendee:

Number of Attendees X \$425 = \$ _____

Social Events

Social events are one facet of World Model United Nations non-conference activities, and we believe them to be an important part of the experience. The pricing of the social events package is as follows:

Number of delegates X \$100 = \$ _____

Other

Our total estimated cost for other necessary expenses is: \$ _____

Based on this total amount, our school is requesting other subsidies of: \$ _____

Please attach another sheet to explain any additional conference-related expenses your school expects to incur and why these are necessary to your participation in the conference. Please note that subsidies will not be given for the purchase of durable goods.

Part C: Total

The total estimated cost to our school for attending WorldMUN 2014 is: \$ _____



Section 4: External Sources of Funding

As stated in Application Question 3, delegations who apply for financial aid are expected to have first sought out independent sources of funding.

- (a) Our school has received financial assistance from external donors totaling: \$ _____
- (b) Our school has requested a personal contribution from each delegate in the amount of: \$ _____
- (c) Overall, our school has external sources of funding totaling (a) + No. of Delegates x (b) = \$ _____

Section 5: Total Requested Financial Aid

Please subtract the total external sources listed in Section 4(c) from the total cost found in Section 3, Part C, and report the total requested financial aid below.

The total cost for our school to attend and participate in WorldMUN 2014, after accounting for external sources of funding, is: \$ _____

Section 6: Signed Policy Acknowledgement

These financial aid policies supplement the policies listed in the Conference Policies section of registration. An application for financial aid does not guarantee receipt of the full amount of aid requested nor partial aid. Delegations should refrain from making expenses that rely on the receipt of financial aid until they have been notified of the result of their application. Decisions will be made by the end of January. Financial aid is distributed in the form of reimbursements at the end of the conference. No advance payments will be made.

Financial aid is contingent upon the completion of all committee sessions. **Delegates must be in attendance at every session for the entire duration in order to receive their financial aid award.** Only the committee staff is authorized to determine attendance.

Receipts detailing the nature of the expenses are required. The Secretary-General, Director-General, and Under-Secretary-General of Administration have the discretion to determine whether certain expenses qualify for reimbursement. The Secretary-General, Director-General, and Under-Secretary-General of Administration may choose to not reimburse previously allocated aid if the expenses made do not qualify for it. The Director-General has the discretion of refusing to reimburse delegates, if any of the above conditions are not met.

Remember to include evidence of all attempted fundraising, even if your efforts were not successful. Financial aid decisions are final and may not be appealed.



This portion of the form must be signed and dated in order for the financial aid application to be processed.

I certify that the information on this form and all information submitted regarding financial aid is the most accurate representation of the financial situation of our school, our WorldMUN delegation, and our individual delegates. I understand the conditions imposed on financial aid by WorldMUN 2014, and my school and I will comply with all WorldMUN regulations.

Signature of Head Delegate or Faculty Advisor

Date

Printed Name of Head Delegate or Faculty Advisor

Delegation

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Please direct all questions to Director-General Lisa Wang at directorgeneral@worldmun.org.

Return your completed application to:

**Harvard World Model United Nations
Student Organization Center at Hilles
Box #292
59 Shepard Street
Cambridge, MA 02138 USA**

Or email it in .doc, .docx, or .pdf format to directorgeneral@worldmun.org.

**** Applications for financial assistance, including all supporting documents, must be received by
15 November 2013, no exceptions. ****

Internal Use Only:

Received: / / _____

Documentation:

Received Missing Pending

Award Determination: \$ _____

Notification: / / _____