

— HANNA N. HADDAD —

Education

UNIVERSITY OF CALIFORNIA, BERKELEY – Berkeley, CA
Bachelors of Arts in Political Science, August 2014 to May 2016
Concentration in Methodology & Formal Theory

COLLEGE OF SAN MATEO – San Mateo, CA
General Education, August 2012 to May 2014
Honors Program Scholar (Highest Level)

Work Experience

Analyst Fellow, CLARITY CAMPAIGN LABS – Washington, DC **01/16 – 05/16**

- ◆ Conducted research on candidates and policy platforms used to direct analytics decisions
- ◆ Extracted stored data through SQL servers from DNC, TargetSmart, and other clients
- ◆ Experienced all aspects of survey creation ranging from survey conceptualization, script-writing, audio editing, establishing call campaigns, to result analysis, modeling, and projection creation
- ◆ Standardized graphic creation through R programming for ease of report production
- ◆ Improved deliverables by enhancing chart formatting, typography, and overall aesthetic clarity
- ◆ Communicated with local government officials to acquire primary election results and recent GIS files

Front Desk Concierge, BANCROFT HOTEL – Berkeley, CA **07/15 - 12/15**

- ◆ Performed administrative duties essential to management of the hotel, for instance: conducted check-ins and check-outs, processed web payments and refunds, supported catering events, and handled phone reservations

Staff Writer, BERKELEY POLITICAL REVIEW – Berkeley, CA **08/14 - 05/15**

- ◆ Researched and developed a total of six well-researched articles within the opinion section of the newspaper
- ◆ Helped produce and distribute the biannual non-partisan political publication to the larger student population

ARTICLES: “Revealing a Hidden Minority”; A Finnish-ed Model for National Education”; “Teaching to Transfer: The importance of credentialed professors in California's Community Colleges”; “Proposal or Ploy? America’s College Promise and its Inevitable Rejection”

Finance Director, COLLEGE OF SAN MATEO – San Mateo, CA **05/13 - 05/14**

- ◆ Collaborated with students coordinators to establish and maintain budgets totaling over \$70,000 for the Associated Students of the College of San Mateo and presented budget updates to the Student Senate
- ◆ Served as the student representative for the College of San Mateo at district-wide meetings in matters pertaining to both district and college finances

Clerical Assistant & Volunteer, CITY OF FOSTER CITY – Foster City, CA **03/13 - 08/13**

- ◆ Maintained city legislation database by uploading agendas and organizing the existing documentation
- ◆ Updated logic structure, formatting, and text information on the City of Foster City’s City Clerk website
- ◆ Among these responsibilities, I: drafted legislation and proposals, dealt with sensitive information, answered questions at the front desk, processed utilities deposits, and typed minutes from various meetings

Skills

COMPUTER PROGRAMS: highly advanced with Microsoft Suite, Qualtrics, MySQL, QGIS & R; very familiar with Adobe Photoshop, Illustrator, Tableau, Online Survey Software, HTML, & CSS; familiar with STATA, Wordpress & Amazon MTurk
DATA ANALYTICS: preliminary research design, quantitative and qualitative data collection, ability to gather, clean, and analyze data to produce a complete report, intuitive tendency toward data analysis
CREATIVE WRITING: idea conceptualization, data collection and research, established colloquial voice
LANGUAGE: mastery of English, working knowledge of Modern Standard Arabic and Spanish

Interests

Jungian Psychological Theory	Middle-Eastern Politics	Alternative Education Policy
Ancient Architecture	Data Visualization	Human-Centric Urban Planning