
HANNA N. HADDAD

Education

UNIVERSITY OF CALIFORNIA, BERKELEY – Berkeley, CA
Bachelors of Arts in Political Science, August 2014 to May 2016
Concentration in American Politics & Quantitative Methodology

COLLEGE OF SAN MATEO – San Mateo, CA
General Education, August 2012 to May 2014
Honors Program Scholar

Work Experience

Politics & Research Fellow, THE ATLAS PROJECT – Washington, DC **01/17 – Current**

- ◆ Contribute to daily compilation of state and presidential news clips built in WordPress and MailChimp
- ◆ Compile information on American election results, polling data, candidates, organizations, and issues through calls to government offices and searches through government databases like ACS and FEC
- ◆ Synthesize researched information into policy briefings and write-ups
- ◆ Fact-check facts, figures, and citation formatting for reports and memos

Analyst Fellow, CLARITY CAMPAIGN LABS – Washington, DC **01/16 – 05/16**

- ◆ Extracted stored data through SQL servers from DNC, TargetSmart, and Catalist
- ◆ Experienced all aspects of survey creation ranging from survey conceptualization, script-writing, audio editing, establishing call campaigns, to result analysis, modeling, and projection creation
- ◆ Standardized graphic creation through R programming for ease of report production
- ◆ Improved deliverables by enhancing chart formatting, typography, and overall aesthetic clarity
- ◆ Communicated with local government offices to acquire primary election results and recent GIS files

Front Desk Concierge, BANCROFT HOTEL – Berkeley, CA **07/15 – 12/15**

- ◆ Provided quality customer-centered service by solving specific requests in a timely manner
- ◆ Conducted hotel check-ins and check-outs, processed web payments, and booked phone reservations

Staff Writer, BERKELEY POLITICAL REVIEW – Berkeley, CA **08/14 – 05/15**

- ◆ Wrote a total of six well-researched articles within the opinion section of the newspaper
- ◆ Contributed to and distributed the biannual non-partisan political publication to the student population

Finance Director, COLLEGE OF SAN MATEO – San Mateo, CA **05/13 – 05/14**

- ◆ Maintained a budget totaling over \$70,000 and presented budget updates to the Student Senate
- ◆ Served as the student representative for the College of San Mateo at district-wide meetings in matters pertaining to both district and college finances

Clerical Assistant ← Volunteer, CITY OF FOSTER CITY – Foster City, CA **03/13 – 08/13**

- ◆ Maintained city legislation database by uploading agendas and organizing the existing documentation
- ◆ Updated logic structure, formatting, and text on the City of Foster City's City Clerk website
- ◆ Drafted legislation and proposal, answered questions at the front desk, processed utilities deposits, and typed minutes from various meetings

Skills

CODING LANGUAGES: advanced with R, SQL, HTML, and CSS; familiar with STATA, Python, and SPSS

VISUALIZATION: advanced with QGIS, Tableau, Adobe Photoshop & Illustrator, familiar with TileMill

QUANTITATIVE RESEARCH: advanced with Qualtrics and SurveyMonkey

COMPUTER PROGRAMS: highly advanced with Microsoft Suite; familiar with Wordpress, and MailChimp

LANGUAGES: Limited working proficiency in Modern Standard Arabic (FusHa and Shami) and Spanish