

## CSC106

### Group Norms and Team Contract

Group Member Names: \_\_Hassinullah Niazy & Paulino Kevin\_\_

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made by consensus.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Meetings are mostly in-person in Lab, will schedule it before so, it will be on-time that both of the partners are free. No reason for a missing meeting, should talk before if anyone can not be present. Since there is only two of us so, missed meetings will be rescheduled.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments are going to be done by the due date, if anyone is struggling other members should help to complete the assignment.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will communicate through email and text. Everyone should reply to the email or message sent. Members with more work receive more percentage points.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meetings will be taking place on campus at URI library or Tyler Hall and members will coordinate the times at what time is suitable that all the members are available.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Agenda and SCRUM will be shared in google docs, shared publicly for everyone with the link can view and edit.

Promptness (What do you expect and how will you handle lateness?)

We are expecting mostly on time, no one should be late by no more than 5 mins.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

Everyone should be listening actively. Respect each other and use respectful dialogue, no use of tangents are allowed.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will have a meeting and talk about enforcing rules and consensus is priority.

Feedback will be given according to work done.

You may add additional norms here.