

Letter of Recommendation

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Sub: Letter of recommendation for Phan Minh Hoang

Respected Sir/Madam,

I am writing this letter of recommendation on behalf of Phan Minh Hoang who has been working for me as a web developer over the course of the past month to establish an appealing web presence for my company Worlds For Us. I can confidently vouch for Hoang's professionalism and effectiveness. During our time working together on the Worlds For Us website project, he excelled with his diligent and sincere performance.

I would particularly like to emphasize Hoang's outstanding communication skills and his ability to explain and solve problems under pressure and budgetary constraints. His remarkable talent for providing clear and accurate information (due to me living in Paris, France he had to do this remotely using Skype, Trello, Google Hangouts, and remote access tool Team Viewer) was extremely helpful as he skillfully built a mobile-friendly web page of high functionality and visual attractiveness for a very competitive price. Not only is he excellent at grasping the customer's vision and responding to feedback, but he is also highly adept at analyzing the customer's business and creatively pointing out alternative solutions and concepts.

Hoang is always willing to walk the extra mile and to put in additional work which has to be considered very special in our day and age. He can only be described as an extremely loyal and smart worker who clearly understands how to satisfy the customer's needs not only short-term, but also long-term by offering his continued support and services.

Due to his analytical prowess, sharp business acumen and swift working pace, Hoang has saved me and my company valuable money and time, and has provided me with a website that I am truly happy with. Therefore, it is my honor and privilege to submit this letter encouraging you to seriously consider Phan Minh Hoang for a position in your company. I invite you to contact me personally if you have any further questions.

Yours Sincerely,



Bjoern Klein