

To: **Lorielyn Mendoza-Perchado**

CC: **Jehmark Guadalquiver**  
TSM-Northern Samar

Subject: **Incident Report - Octagon Sales**  
**Items Return due to incorrect item received (SI1A1295329)**

Good day, Ma'am Lorie!

I would like to report regarding the return issue in Octagon Sales.

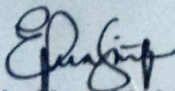
Octagon Sales ordered 300cs of 1L Select Pet Partner Pack but the 65cs from the delivery are 1L Soy Sauce only. Due to incorrect item delivered today, December 22, 2023, Octagon Sales will return the following item;

Product Code	Description	UoM	Quantity	Price UoM	Amount
FPD001	<b>SELECT 1L PET Partner Pack (Soy&amp;SP) x6</b>	CS0	65.00	418.50	<u>27,202.50</u>

The total amount of the item is **Php27, 202.50** and this amount will be deducted on the Distributor's billing.

The items will be returned to Meycuayan Warehouse as requested by the Distributor.

Thank you and God bless.



**Emarle Heseckiah C. Casiñas**  
DAA Reliever – Calbayog