

To: **Lorielyn Mendoza-Perchado**

CC: **Jehmark Guadalquiver**
TSM-Calbayog

Subject: **Incident Report - Octagon Sales**
Item returned due to product is not on the PO.
SI1A1283523

Good day, Ma'am Lorie!

I would like to report regarding the return issue in Octagon Sales.

Due to the delivered product is not on the purchase order and this will cause overstocking to the distributors' part. Octagon Sales will return the following items;

Product Code	Description	UoM	Quantity	Price UoM	Amount
FPB10B	BUDGET 25KGS. INDUSTRIAL DET. POW- SPECKLES	SK10	10.00	878.75	8,787.50
FPA33B	SPEED DAGDAG SPECK.BLUE 145G BAR X 96	CS9	5.00	873.60	4,368.00

With an invoice number SI1A1283523 and a total of 15 quantity was received on September 20, 2023. The total amount of the item is **Php13,155.5** and this amount will be deducted on the Distributor's billing.

The items will be returned to Meycuayan Warehouse as requested by the Distributor.

Thank you and God bless.



Emarie Heseekiah C. Casiñas
DAA Reliever – Calbayog



Wellmade
Manufacturing Corporation

RETURN SLIP	
BRANCH: CALBAYOG BRANCH	DATE: September 20, 2023
CUSTOMER: OCTAGON SALES	PAR NO: PL# 127248
ADDRESS: CATARMAN, NORTHERN SAMAR	VAN NUMBER: NET6083
DATE OUT: September 20, 2023	SALES INVOICE NUMBER: SI1A1283523
PRODUCTION DATE:	DOCUMENT NUMBER:
DOCUMENT QTY: 15	ACTUAL RECEIVED: 15
WORTH OF RETURNED ITEMS: Php13,155.5	

PRODUCT CODE	PRODUCT DESCRIPTION/SKU	BO	GOOD	REMARKS
		QTY	QTY	
FPB10B	BUDGET 25KGS. INDUSTRIAL DET. POW-SPECKLES		10	Returned item by the Distributor
FPA33D	SPEED DAGDAG SPECK. BLUE 145G BAR X 96		5	Returned to Meycauyan, Bulacan
				PRODUCT IS NOT ON THE PO
	TOTAL:		15	

DELIVERED BY: Charles Patey 9-20-23
Salesman/Driver's Name Signature Over Printed Name/Date


EMARIE HESKIAN C. CASIÑAS
DAA Signature Over Printed Name/Date

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