

**Office of the Dean
United States Military Academy
West Point, New York 10996-5000**

MADN-IIDD

18 February 2020

Memorandum No. 19-01

Dean's Policy and Operating Memorandum
19-01 Cadet Alcohol Consumption While Participating in Directorate Activities

- 1. Reference.** Memorandum MACC-O, 01 OCT 19, subject: Brigade Tactical Department (BTD) Policy Letter #3 – Alcohol and Alcohol Containers/Vessels (Revised).
- 2. Purpose.** To outline Directorate policy and provide guidance related to alcohol consumption by cadets while participating in activities that fall under the Directorate.
- 3. Policy Statement.** All Dean's Directorate led or organized activities will comply with the referenced BTD policy letter (see Enclosure 1).
- 4. General.** According to BTD Policy Letter #3, the consumption of alcohol is a privilege afforded to cadets of legal age, by class, and by standing; it is not a right based simply upon age. The BTD policy aims to teach habits of responsible consumption and enable cadets to maximize academic focus. At all times, cadets with authorization to consume alcohol will drink in a manner becoming of a future officer.
- 5. Trip Sections, IADs, and Study Abroad.** Paragraph 6.g. and 6.h. of the reference discuss standards and restrictions specific to Trip Sections, IADs, and Study Abroad/Semester Exchange, respectively.
- 6. Requests for Exceptions to Policy.** In accordance with the reference, Paragraph 10, any department or activity submitting a Request for Exception to Policy to the BTO, must do so no later than 15 days prior to the event. Requests for Exception to Policy must be routed through the Dean with enough time to ensure reaching the BTO prior to the 15-day requirement. Enclosure 2 is the recommended format for Requests for Exception to Policy.
- 7. Additional Restrictions.** For any specific event, Departments and activities in the Directorate are authorized to restrict alcohol consumption to a greater degree than is outlined in the reference. In all cases when such restrictions are imposed, participating cadets must be fully briefed.
- 8. Proponent.** The proponent for this document is the International Intellectual Development Division or the Vice Dean for Operations.

Encl
as

MICHAEL F. YANKOVICH
COL, EN
Vice Dean for Operations



DEPARTMENT OF THE ARMY
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996

MACC-O

1 October 2019

MEMORANDUM FOR RECORD

SUBJECT: Brigade Tactical Department (BTD) Policy Letter #3 –Alcohol and Alcohol Containers/Vessels **(Revised)**

1. References.

- a. United States Corps of Cadets Standard Operating Procedures (SOP)
- b. USMA Regulation 215-1, Alcoholic Beverages
- c. AR 210-3 (Nonstandard Activities of the United States Military Academy and West Point Military Reservation), 1 May 1990Fin

2. Purpose. To outline policy pertaining to the purchase and consumption of alcohol as well as, the display of alcohol containers/vessels for Cadets assigned to the United States Corps of Cadets (USCC).

3. General. The consumption of alcohol is a privilege afforded to cadets of legal age, by class, and by standing; it is not a right based simply upon age. This policy aims to teach habits of responsible consumption and enable cadets to maximize academic focus. At all times, Cadets with authorization to consume alcohol will drink in a manner becoming of a future officer.

4. Scope. Provisions of this memorandum apply to personnel assigned, attached, or under Operational Control (OPCON) of the USCC. This policy letter is punitive. Violations of this policy are punishable under the Uniform Code of Military Justice, Article 92, Failure to Obey Order or Regulation, and under the Cadet Disciplinary System under the provisions of Army Regulation 150-1 and USCC Regulation 351-2. All Cadets and BTD members will read and adhere to this regulation.

5. Eligibility.

- a. By Age: By law and Army regulation, only Cadets 21 years of age and over are authorized to drink alcohol. (This includes when Cadets are overseas and in locations where the local or regional drinking age is less than 21 years of age.)

- b. By Standing: Only Cadets in good standing (not deficient, and/or flagged with loss of privileges; refer to Policy #8) are authorized to drink alcohol.

c. By Class:

(1) Fourth-Class Cadets may not consume alcohol on the West Point Reservation; this includes at tailgates and other private events on post. Of-age Fourth-Class Cadets may only drink while on leave or pass and must be outside the walking privilege limits and off the West Point Reservation.

(2) Third-Class Cadets may not consume alcohol on the West Point Reservation; this includes tailgates and other private events on post. Of-age Third-Class Cadets may consume alcohol while on leave, pass, walking privileges, and OPPs but may not drink on the West Point Reservation.

(3) Second-Class Cadets. Of-age Cadet Second-Class Cadets, in good standing, may consume beer and wine after the completion of their last duty (Thursday - Saturday), but not before 1600hrs, whichever is later. They may consume beer/wine while on leave, pass, walking privileges, and OPPs. Second-Class Cadets will not enter the First-Class Club except as a guest of a First-Class Cadet (Thursday – Saturday). Second-Class Cadets may consume alcohol at the locations, times, and in the uniforms listed below.

Times	Locations	Uniform
- Leave - Pass - OPPs - After last duty or 1600 (whichever is later)	-First-Class Club (Thursday - Saturday as a sponsored guest of a First-Class Cadet). -Tailgates in support of any West Point athletic event -Unit Events -West Point Club -Thayer Hotel -Golf Course -Bowling Alley -Ski Lodge -S&F Residence -Locations within OPPs (refer to Policy Letter #8) <i>*Note: Beer and wine only at the listed West Point locations</i>	IAW BTD Policy Letter #10

(4) First-Class Cadets in good standing may consume beer and wine after the completion of their last duty, but not before 1600hrs, whichever is later. They may also consume alcohol on leave, pass, walking privileges, and OPPs. First-Class Cadets may drink at the locations, times, and in the uniforms listed below.

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Times	Locations	Uniform
- Leave - Pass - OPPs - After last duty or 1600 (whichever is later)	-First-Class Club -Tailgates in support of any West Point athletic event -Unit Events -West Point Club -Thayer Hotel -Golf Course -Bowling Alley -Ski Lodge -S&F Residence -Locations within OPPs (refer to Policy Letter #8) <i>*Note: Beer and wine only at the listed West Point locations</i>	IAW BTD Policy Letter #10

6. General Standards and Restrictions.

a. Drinking Off-Post in Uniform. Cadets are not authorized to drink alcohol in uniform off-post at any time without the undersigned's written approval in memorandum format. If consuming in uniform on-post, inebriation and associated actions may be deemed as conduct unbecoming.

b. Alcohol in the Barracks. Cadets are never authorized to drink or store alcohol in the barracks.

(1) Alcohol Containers/Vessels in the Barracks. Cadets are NOT authorized to display and/or maintain vessels and/or containers for alcohol in their barracks room; alcoholic displays of bottles, containers, and/or vessels are prohibited (including class memorabilia containers like wine bottles). Class memorabilia containers/vessels brought into the barracks for commemorative purposes will be empty, clean, and dry and stored in the trunk room in the Cadet's assigned locker or space. Prior to storage, Company Tactical Teams inspect and verify in written memorandum that the specific vessel/container being stored is in fact empty, clean, and dry. Cadets will be responsible for maintaining the written documentation of the inspection for that class memorabilia.

(2) The only exception to what is listed above is that Cadets may display on their desk up to three (combination of) class specific wine glass, beer pitcher, pint glass, and/or shot glass.

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c. Alcohol in Personally Owned Vehicles (POV). Cadets are never authorized to drink or store alcohol in any POV maintained or operated on post. Transport of alcohol is only authorized under the conditions outlined in paragraph 8.

d. Alcohol Purchasing. Cadets will not purchase take-out alcohol at any on-post location except as outlined under paragraph 8.

e. Alcohol Before Duty. Cadets will stop drinking alcohol NLT eight (8) hours prior to their first place of duty for that day or the next day.

f. Alcohol at Competitions or Performances. Cadets will not drink alcohol prior to or during any event in which a USMA team or club is competing or performing regardless of the venue.

g. Trip Sections. All trip sections will abide by the guidelines for alcohol consumption listed above based on standing and class while on that trip section. Yearlings and Plebes are not authorized to consume alcohol on trip sections at any time. Directorates sponsoring the trip section may restrict drinking on a trip section further in accordance with their own policies or as necessitated by the type of trip/event, but may not loosen standards without an ETP from the undersigned. Trip Officers in Charge (OICs), Officer Representatives (ORs), and Cadets in Charge (CICs) are responsible and may be held accountable for improper conduct of Cadets on trip sections. OIC/ORs will restrict alcohol consumption based upon official duty requirements and retain the right to restrict alcohol consumption for the trip, if deemed necessary. OIC/ORs will ensure, prior to departure on the trip section and throughout, the trip section that their expectations are made clear to those on the trip section.

h. Individual Advanced Development (IAD) Training, CTLT, and Semester Abroad Programs. Cadets on all Individual Advanced Development training, CTLT, and Semester Abroad opportunities may consume alcohol while involved in the program or training. Cadets must still be 21 years of age to drink in per Army regulations and policies even if the local or regional law says otherwise. Cadets will abide by local regulations and laws. Additionally, Cadets on these developmental opportunities will abide by the restrictions/prohibitions, rules, and policies outlined by the department, directorate, agency, school, and/or unit responsible for that training or program. It is the Cadet's responsibility to know the laws, regulations, rules, and policies that apply to them at any given time and seek clarification if they are unsure.

7. First-Class Club Authorized Patrons and Rules of Use. The First-Class Club (FCC) is First-Class only venue. The Commandant of Cadets maintains the authority to change the authorized patrons and rules of use at any time.

a. Other Authorized Patrons of the FCC. Non-Cadets are authorized admission to the FCC only when accompanied by a Cadet who has authorized access or during special events, as approved by the Commandant of Cadets. Cadets must sign all

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guests into the ID Check desk and are responsible for the behavior of their guests. Non-Cadets may be asked to leave the premise in the event of unruly behavior by the Cadet Guards and/or the FCC manager. The FCC manager reserves the right to refuse service to any patron in the FCC.

b. Special Events at the FCC. Cadets, staff and faculty may request use of the facility outside of normal operating hours for meetings or special events through the Directorate of Cadet Activities. The Commandant of Cadets may approve special events in the FCC, during which non-Cadets may be authorized to use the FCC. Special events will be requested through the Director of Cadet Activities for approval by the Commandant. Examples of special events may include the Army West Point Football Coach's radio show, Army West Point away or other televised national sporting events, USMA Class Reunion events, events associated with command sponsored conferences and other West Point public events. When possible, these events will be conducted outside of normal operating hours when possible.

c. FCC Conference Room Use. Cadets may request the use of the First Class Club Conference Room for company, club, and personal events. All requests must be approved by the FCC Manager. Cadets may use the meeting room until 2100.

8. Enforcement, Training, and Repercussions.

a. USCC will generate a DA Form 6 roster to facilitate additional presence patrols (above and beyond the CGR OIC's checks) at on-post establishments.

b. CGR will increase by (3) Cadets which will support FCC entrance/exit checks and rove between the FCC and the barracks.

c. The CGR OIC will brief all FCC Cadet Guard(s) of their duties, responsibilities, and reporting requirements.

d. Upon reaching the age of 21, all Cadets will complete the Everfi Alcohol Training Module.

e. The FCC will not serve hard alcohol. However, mixed drinks are authorized to Non-Cadets during specified events and if approved in writing by the Commandant of Cadets.

f. The FCC Manager, employees, BTD chain of command, and Cadet guards withhold the authority to remove any Cadet or guest/s in attendance for all misconduct or misbehavior. In the event of a Cadet-related incident, the Chain of Command will be notified immediately. FCC guards will enforce the rules and regulations set forth.

g. The undersigned withholds authority to adjudicate disciplinary proceedings for

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all alcohol related misconduct and violations of this policy memorandum.

h. The undersigned also withholds the authority to close establishments for limited periods of time in the event of elevated and/or egregious alcohol related misconduct by USCC.

i. All violations of this policy letter involving suspected and/or confirmed consumption of alcohol is involved may result in an automatic Command Referral by the Company Tactical Officer to the Army's Substance Use Disorder Clinical Care (SUDCC) services.

9. Alcohol at Unit Events. The Company Tactical Officer is the approving authority to consume alcohol at unit social functions (i.e. company dining-in, wine tastings, mixology classes) but must remain in compliance with all specifications in paragraph 5. (If a Cadet company does not have a Company Tactical Officer, approval defers to the next higher, Battalion Tactical Officer, for approval. Approval for events outside of the specifications in paragraph 5 is withheld by the BTO.) The purchase and transport of alcohol in support of these events requires Company Tactical Officer approval, as well.

a. All requests to consume, purchase, and transport alcohol for use in a unit social function will be written in memorandum format, in accordance with AR 25-50, for the approving authority. The memorandum must include the date of the unit event, the type and quantity of alcohol to be purchased for and consumed at the unit event, who is authorized to pick up the alcohol by name, the no later/no earlier than dates for alcohol purchase, and the plan for the storage of the alcohol prior to and after the event.

b. Approving officers will ensure that a deliberate risk assessment that outlines risk reduction control measures is submitted with the memorandum and a face to face risk assessment back-brief is conducted with the Cadet in Charge (CIC) of the event.

c. Once approved in writing as outlined above, the identified Cadets may take the approved memorandum to the on-post Shoppette and purchase the alcohol specified in the memorandum in support of the unit event.

d. Cadets transporting alcohol purchased for unit events will ensure they proceed directly from the point of purchase at the Shoppette back to the company area, where the Company Tactical Officer is responsible for receipt and storage of the alcohol until event, if the event is not immediately to follow. Cadets are only authorized to transport alcohol in their registered vehicle and are not permitted to borrow another Cadets vehicle for the purposes of purchase and transport.

e. Any residual alcohol remaining after the unit event will be taken into the

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custody and control of the Company Tactical Officer for appropriate disposal and/or storage.

10. Exceptions to Policy (ETPs). On the rare occasion that consideration for an ETP is required, requests for consideration will be submitted in accordance with AR 25-50 in memorandum format THRU the appropriate departments and subordinate authorities FOR the Brigade Tactical Officer (BTO). ETPs will be submitted to arrive to the BTO no later than 15 days prior to the event and will include:

a. The specific time(s), date(s), location(s), and reason(s) that alcohol will be consumed (open ended timelines will not be accepted).


b. Risk reduction control measure must be outlined for each event.

c. Finalized trip roster that lists Cadets' ages, graduation year, and company.

d. Cadets not in good standing, flagged, deficient in any pillar, and/or have had previous alcohol related boards are NOT eligible for exception to this policy

e. ETPs submitted as an educational trip (i.e. academic trip section or AIADs) will be also adhere to the additional guidance issued through the applicable policies and procedures outlined by the Dean's Directorate.

11. Point of Contact for this memorandum is the BTD Senior Enlisted Leader at x7904.


KYLE J. MARSH
COL, FA
Brigade Tactical Officer

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Enclosure 2: Format for Requests for Exception to Policy

MADN-XXX

(DATE)

MEMORANDUM THRU

Department Head, Department of XXXXXXXX (MADN-XXX), 646 Swift Rd, West Point, NY 10996

Dean of the Academic Board (MADN), 646 Swift Rd, 646 Swift Rd, West Point, NY 10996

FOR Brigade Tactical Officer

SUBJECT: Request for Exception to Policy, Brigade Tactical Department (BTD) Policy Letter #3 – Alcohol and Alcohol Containers/Vessels (Revised).

1. I request an exception to BTD Policy Letter #3, for the event described below:

a. Event Description:

b. Date and Time:

c. Location:

d. Reason(s):

2. Risk reduction Measures:

3. Trip Roster:

4. XXXXXX is the Point of Contact for the request, and can be reached at: X:XXXX, or thru e-mail, at: XXXX.XXXX@westpoint.edu .

SIG BLOCK