

Dean's Policy and Operating Memorandum 03-24

**OFFICE OF THE DEAN
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-1905**

MADN

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Memorandum No. 03-24

ACADEMIC ENGAGEMENT POLICY

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1. PURPOSE. This policy standardizes procedures for engaging with external media and clearing manuscripts for publication.

2. REFERENCES.

- a. DODI 5230.09, Clearance of DOD Information for Public Release.
- b. DODI 5230.29, Security and Policy Review of DOD Information for Public Release.
- c. AR 360-1, The Army Public Affairs Program.
- d. AR 670-1, Wear and Appearance of Army Uniforms and Insignia.
- e. USMA Regulation 150-4, Academic Freedom (TBP).
- f. USMA Regulation 150-6, Academy Research.

3. APPLICABILITY. Faculty members and librarians covered by USMA Regulation 150-4, Academic Freedom. All staff and faculty must be familiar with the provisions of AR360-1, The Army Public Affairs Program.

4. POLICY AND PROCEDURES.

- a. Faculty members are authorized to publish academic work meeting the criteria for Academic Freedom as described in reference e. (USMA Reg 150-4). Such works may not contain official information (see paragraph 4.b.) and must include a disclaimer stating, e.g., "the views expressed in this work are those of the author and do not necessarily reflect the official policy or position of the United States Military Academy, Department of the Army, DoD, or U.S. Government."

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SUBJECT: Academic Engagement Policy

- b. This policy does not apply to work that results from the fulfillment of direction or a tasking by entities within USMA, the Department of the Army, or the Department of Defense, or that have potential OPSEC or security concerns.
- c. Department Heads are the review authority for public engagements within faculty members' disciplinary areas of expertise while on duty or when using their USMA affiliation. Department Heads are also the approval authority for military faculty members to speak publicly in uniform. The Director of Library Services and Vice Deans serve in the same capacity as Department Heads for works related to librarian or staff duties. Such public engagements must include a disclaimer and departments will work with the Dean's Engagement Cell to highlight public engagements.
- d. Any questions regarding this policy, or publications and engagements outside the scope of this policy, should be directed to the Dean's Engagement Cell.

5. PROPONENT. The proponent for this *Dean's Policy and Operating Memorandum* is the Vice Dean for Operations, Office of the Dean (MADN), x2807.

FOR THE DEAN OF THE ACADEMIC BOARD:

Encl
Engagement Handbook (TBP)

KRISTA WATTS
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