

Dean's Policy and Operating Memorandum 01-01

OFFICE OF THE DEAN
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-5000

MADN

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DEAN'S POLICIES AND OFFICIAL PUBLICATIONS

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1. Purpose. This memorandum provides a comprehensive list of the Dean's current policies, publications, and decisions that are of wide applicability and interest. This list is provided to assist members of the Staff and Faculty in determining whether a particular document that is signed by or for the Dean remains in effect and the publication data of the current version.
2. Applicability. This memorandum applies to all Staff and Faculty in the Dean's Directorate.
3. General. Since the advent of widespread digital communications, DPOMs, Dean's Publications, Memoranda for Record, and other policy documents have been distributed in easily reproducible, and at times editable, formats. While this practice greatly facilitates dissemination of these documents, it has also created uncertainty in determining whether a particular document remains in force and whether a particular copy is the most recent version. The publication of this listing is intended to resolve any uncertainty about whether policies remain in effect or information is publications is current.

4. Dean's Policies and Operating Memoranda (DPOMs). DPOMs are the highest-level policy documents within the Dean's Directorate. They both communicate the intent of the Dean to the Directorate and embody institutional knowledge with the support of a robust governance structure.

a. Current DPOMs and LPOMs. DPOMs and LPOMs with publication years prior to 2015 are shaded in grey and should be considered advisory until updated or reissued.

<u>Number</u>	<u>Title</u>	<u>Current Version</u>
DPOM 01-01	Dean's Policies and Official Publications	10 Oct 2020
DPOM 01-03	Operations and Information During Hazardous Weather conditions	Pending
DPOM 01-20	Open Door Policy	19 Aug 2020
DPOM 01-21	SHARP	20 Aug 2020
DPOM 01-22	Dean's Directorate Engagement to Prevent Retaliation	20 Aug 2020
DPOM 01-23	Equal Opportunity	20 Aug 2020
DPOM 01-24	Equal Opportunity Complaint Procedures	20 Aug 2020
DPOM 01-25	Equal Employment Opportunity (EEO)	20 Aug 2020
DPOM 02-01	Gradekeeping	14 Sep 2016
DPOM 02-02	End-of-Term Procedures	16 Aug 2004
DPOM 02-03	Classroom and Department Related Procedures	22 Jan 2020
DPOM 02-04	Honor	02 Apr 2004
DPOM 02-05	Lectures and Use of the Evening Lecture Period	02 Sep 2009
DPOM 02-06	Academic Probation and Deficiency in Academic Program Score	16 Aug 2004
DPOM 02-07	Educational Trips	15 Jul 2008
DPOM 02-08	Academic Administration	01 May 2019
DPOM 02-10	Enrollment and Scheduling System	16 Aug 2004
DPOM 02-11	Cadet Academic Awards and Scholarships	16 Aug 2004
DPOM 02-13	Seminars Conducted During Scheduled Meal Periods	02 Jan 2004
DPOM 02-20	Procedures for Teaching in a Remote Environment	08 Aug 2020
DPOM 02-21	Term-End Examinations	14 May 2002
DPOM 02-24	Summer Term Academic Program (STAP)	12 Feb 2009
DPOM 02-30	Projects Day Reading Day	11 Feb 2008
DPOM 02-31	Classroom and Auditorium Usage and Responsibility	08 Jan 2007
DPOM 03-07	Centers of Excellence	15 May 2009
DPOM 03-10	USMA Rotating Military Faculty Selection	17 Feb 2020
DPOM 03-12	Performance Reviews of Permanent Professors	17 Feb 2020
DPOM 03-13	Visiting Professor Program	10 Oct 2020
DPOM 03-16	Unit Fund Procedures	08 Apr 2020
DPOM 03-18	Academic Laboratory Resource Plan	02 Jul 2008

<u>Number</u>	<u>Title</u>	<u>Current Version</u>
DPOM 03-19	Procedures for Selecting Professor, USMA	10 Apr 2017
DPOM 03-20	Procedures for Selecting Academy Professors (AP)	10 Apr 2017
DPOM 03-23	Individual Mobilization Augmentee Program	01 Feb 2017
DPOM 05-05	Managing Curricular Change	08 Apr 2020
DPOM 05-06	APGAR Award for Excellence In Teaching	08 Mar 2006
DPOM 05-07	Assessing and Improving Student Learning in the Academic Program	24 Apr 2019
DPOM 05-20	Dean's Fellows Program	18 Feb 2020
DPOM 06-01	Study Abroad Program	01 Apr 2019
DPOM 06-02	Academic Individual Advanced Development (AIAD)	12 Apr 2019
DPOM 07-01	First Year and Beyond (FYB)	17 Feb 2020
DPOM 08-01	West Point Jefferson Hall Library and Learning Center	01 Jun 2019
DPOM 08-02	West Point Jefferson Hall Library - Alexander M. Haig Room. Haig Room	01 Jun 2019
DPOM 08-03	USMA Library Operations	01 Jun 2019
DPOM 08-04	Library Advisory Committee	01 Sep 2018
DPOM 19-01	Cadet Alcohol Consumption While Participating in Directorate Activities	18 Feb 2020
DPOM 19-02	Foreign Travel Fact Sheet	09 Feb 2019
DPOM 20-01	Faculty Awards Policy	09 Jun 2020
LPOM 01-01	USMA Library Mission, Vision, Values, and Strategic Directions	01 Jul 2020
LPOM 01-02	USMA Library Strategic Initiatives	01 Jul 2020

b. Rescinded or Obsolete DPOMs.

<u>Number</u>	<u>Title</u>
DPOM 01-02	Outside Employment of Academic Faculty Members
DPOM 01-04	Operations Information Security Program
DPOM 02-09	Academic Counseling
DPOM 02-12	Cadet Academic Monitoring System (CAMS)
DPOM 03-09	Sabbatical Leaves and Academic Absences
DPOM 03-11	Officer Professional Development (OPD) Program
DPOM 03-14	Care and Maintenance of Academic Buildings Change 2
DPOM 03-15	Utilization of the Academic Board Contingency Fund
DPOM 03-21	Title 10 Time Cards
DPOM 03-23	Military Awards Processing
DPOM 04-01	Informational and Educational Technology
DPOM 05-01	Academic Research
DPOM 05-02	Academic Research Support

<u>Number</u>	<u>Title</u>
DPOM 05-03	Procedures for Awarding Academic Titles

5. USMA Regulations and Policies for which the Dean is the Proponent.

<u>Number</u>	<u>Title</u>	<u>Current Version</u>
MA 18-28	Faculty Scholarly Travel	Pending
USMA Reg 150-2	Civilian Faculty Career Model	01 Jul 2020
USMA Reg 150-3	Procedures for Awarding Academic Titles and Tenure	01 Jul 2020
USMA Reg 150-4	Academic Freedom	Pending
USMA Reg 150-5	Broadening Programs	01 Jul 2020
USMA Reg 150-6	Academy Research	01 Jul 2020
USMA PM 228-10	Academic Freedom	17 Aug 2017
USMA Reg 70-25	Human Research Protection Program (HRPP)	04 Dec 2019

6. Official Publications for the Staff and Faculty.

<u>Title</u>	<u>Current Version</u>
Academic Advising Handbook	03 Jan 2020
Arriving Faculty Reference	Jul 2020
Dean's Annual Guidance, AY21	10 Jul 2020
Educating Army Leaders	Jun 2020
USMA Faculty Manual	Nov 2014

7. Official Publications for Cadets.

<u>Title</u>	<u>Current Version</u>
Documentation of Academic Work	Jul 2017
USMA Academic Program (Red Book)	Updated Frequently

8. Official Publications for External Audiences.

<u>Title</u>	<u>Current Version</u>
Educating Army Leaders	Jun 2020

9. Exceptions and Waivers.

<u>Title</u>	<u>Current Version</u>
COVID 19 DPOM 02-03 AY20-2 Changes	07 Apr 2020
COVID 19 Updates to TEE policies DPOMs 2-3 and 2-21	07 Apr 2020

<u>Title</u>	<u>Current Version</u>
AY20-2 Temporary Policy Changes - NC and W Grade Considerations	22 Apr 2020
Dean Memo on Tenure Clock and COVID-19	22 Apr 2020

10. Proponent The proponent for this policy is the Vice Dean for Operations. Concerns about possible omissions from this listing should be directed to the proponent.

FOR THE DEAN OF THE ACADEMIC BOARD

MICHAEL F. YANKOVICH
COL, EN
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