Office of the Dean
United States Military Academy
West Point, New York 10996-5000

MADN-ARS   1 May 2019

Memorandum No. 02-8*

Dean's Policy and Operating Memorandum 02-8
Academic Administration

1. <u>Purpose</u>. To establish policies and procedures regarding the administration of the USMA academic program.

2. <u>Applicability</u>. These policies and procedures apply to the academic program.

3. <u>General.</u> Academic administration establishes the cadet academic program and graduation requirements. This includes defining courses (to include elective courses), transcript credit, and related policies pertaining to the administration of the academic program.

4. <u>Definitions</u>.

    a. Academic Course. A course (see definition below) offered by any of the

*This DPOM supersedes DPOM 02-8, 18 May 2015.

departments under the Dean, the Department of Physical Education, and the Department of Military Instruction and for which credit is earned for graduation.

b.   Academic Program Score (APS). The term (APST) or cumulative (APSC) score is the weighted grade average of all academic courses excluding Military Science (MS), Military Labs (ML), Physical Education (PE), and Military Development (MD) core courses. See DPOM 02-1 for computation details and the USMA Academic Program (Redbook) for a listing of courses.

c.   Advanced Course. A core course that includes materials and concepts that provide a more thorough and penetrating development of the subject matter and that may be broader and more comprehensive in scope than the corresponding standard course.

d.   Advanced Individual Study Course. An elective course in which a cadet, on an individual or small group basis, pursues advanced study or research/design. The scope of the course is tailored to the needs of a project and/or desires of the cadet in consultation with the Faculty Advisor.

e.   Cadet Privacy. USMA is a federal agency and cadets are federal employees, the Privacy Act of 1974, 5 U.S.C. § 552a, is the policy that guides cadet privacy procedures. Grades and other academic information are not released to parents and guardians without cadet consent. Cadets provide consent by selecting this option in the West Point Academy Management System.

f.   Common Core Course. There are 27 core courses taken or validated by all cadets.

g.   Core Course. These include the three Core Engineering Sequence (CES) courses.

h.   Course. A unit of subject matter in which instruction is presented in a given time (normally one term).

i.   Course of Instruction (COI). The four-year integrated program of education and training undergone by cadets at USMA (AR 150-1, para 2-1).

j.   Credit Hour. A unit used to measure and record academic work. The credit hour represents the instruction requirements. The preparation time associated with one classroom hour of instruction is normally two hours. A 3.0 credit hour course requires 40 hours of instruction and 80 hours of preparation (1:2) for each course. The exception to the 1:2 ratio is for laboratory credit where generally the preparation time is one hour for each 2 hours of laboratory credit (2:1). See para 6b for additional information. (34 CFR 600.2)

k.   Cumulative Quality Point Average (CQPA). The weighted average of a cadet's cumulative quality points earned per credit hours attempted. When a cadet successfully repeats a course in which he or she received a grade of "F" or "D", the CQPA (and APSC) considers only the repeat grade. The CQPA includes courses taught by the academic departments, the Department of Military Instruction (MS courses), and the Department of Physical Education (PE courses). See para 4u for the numerical point equivalents for a letter grade.

l.   Disciplinary Major. In general, an academic major at West Point consists of at least three components.

    (1) The foundation of the major can be found in a study-in-depth component which consists of a minimum of nine courses that may be a mixture of required and elective courses.

    (2) The second component of every major is a collection of three Complementary Support Courses (CSCs). The purpose of these courses is to provide cadets a broader understanding of their academic majors through disciplinary diversity and choice. The courses support the major by either building a foundation of knowledge otherwise absent from the Core Curriculum but required for a complete major or enriching the major by providing alternative viewpoints or modes of thought.

    (3) The final component of each major is an integrative experience course or courses. The integrative experience is designed to synthesize knowledge and skills nurtured in the core and majors' programs. Situated within the major, but drawing upon all goals, integrative experiences present cadets with professionally relevant situations that include political, social, economic, and technological issues and challenge cadets to anticipate and respond appropriately to opportunities and challenges in a changing world.

    (4) Honors programs are an extension of the majors programs: Honors programs must satisfy the guidance provided by the following parameters

        (a) Honors programs must contain a minimum baseline of 12 courses in the major.

        (b) Cadet must satisfy a minimum exit requirement to include a 3.00 APSC in the core curriculum courses and a 3.50 APSC in the major courses to receive a major with honors program designation on the transcript.

m.   Disciplinary Minor. Academic minors are designed to encourage and reward intellectual curiosity by allowing cadets to pursue an area of interest beyond their chosen major. Academic minors are not a USMA graduation requirement.

    (1) USMA offers a variety of academic minors that focus on: (1) depth-of-study that is not quite as intensive as a major in the discipline, (2) depth-of-study in a field that is not offered as a major, or (3) interdisciplinary knowledge and skills in a field of study that warrants this approach.

(2) Departments may propose a minor program(s). The following guidelines apply to academic minors:

    (a) An Academic Minor consists of a minimum of five academic courses of 3.0 credit hours or higher.

    (b) In pursuing a major and one or more minors, a cadet must meet all curricular requirements for the major and each minor. Double-counting practices (counting one course to meet a course requirement in two different curricular components [e.g., core curriculum and a minor, two minors, a major and a minor]) are permitted. However, for any given cadet, at least three courses in any academic minor must be unique to that minor to gain official recognition.

    (c) A department counselor in the academic minor must grant approval for all double counting requests.

    (d) The graduation transcript will reflect all minors that have been satisfied.

    (e) Cadets are warned that USMA will not guarantee that they will be able to complete a minor, even though the cadet may have already completed courses towards that goal. Scheduling and resource constraints may prohibit availability of the courses.

n. Elective Course. A course in which enrollment is by cadet choice. An Elective Course is not in the core course curriculum and is usually associated with a major (may be required for the major or may be optional). A free elective (not used to meet core course or major course requirements) is a course beyond the graduation requirement.

o. Letter Grade. A grade awarded for a cadet's work that indicates the quality of the work. Letter grades include A (excellent), B (good), C (satisfactory), D (marginal), F (failing), and P (passing). Letter grades with +/- are presented in para 4u.

p. Military Program Score (MPS). This is a term (MPST) or cumulative (MPSC) score that includes weighted values for letter grades received in Military Science (MS) core courses, Military Lab (ML) and Military Development (MD) experiences. See the current USMA Military Program (Greenbook) for weighted and computation details.

q. Minimum Full-Time Load. The number of courses prescribed by the Academic Board that constitute the minimum load any cadet must undertake, except when approved by the Dean of the Academic Board. The minimum full-time load is 5 core, disciplinary major, or elective courses of 3 or more credit hours and is equal to/or greater than a total of 15 credit hours.

r. Overload. Any cadet who pursues an overload (7 core, disciplinary major, or elective courses of 3 or more credit hours each) must meet the minimum CQPA/TQPA requirements (as specified on the AARS Overload Form) and be approved by his or her Tactical Officer (TAC), Department Academic Counselor (DAC) or Company Academic Counselor (CAC), the overload 7th Course Director, and the Academic Affairs and

Registrar Services Division (AARS).

    s.   Physical Program Score (PPS). This is a cumulative (PPSC) score which includes PE courses, fitness testing (APFT, IOCT), and competitive sports participation. See the current <u>USMA Physical Program</u> (Whitebook) for weighted and computation details.

    t.   Quality Points. The product of the credit hours associated with a course and the quality points per credit hour corresponding to the letter grade in the course. Includes core, disciplinary major, elective, MS core, and PE courses.

    u.   Quality Points Per Credit Hour. The numerical point equivalent of the letter grade:

A+	4.33	B+	3.33	C+	2.33	D	1.00
A	4.00	B	3.00	C	2.00	F	0.00
A-	3.67	B-	2.67	C-	1.67		

    v.   Summer Term Academic Program (STAP). The academic terms that commence immediately after the second or spring term. Cadets attend a STAP session to repeat failed courses, to take deferred courses, to improve their APS, PPS, MPS, QPA, and to facilitate completion of graduation requirements. Cadets who began the mathematics sequence with MA100 and English sequence with EN100 may be enrolled in STAP. Voluntary STAP (V- STAP) for Corps Squad Athletes is addressed in USMA Regulation 350-12, STAP for Emerging leaders, Engineers, SAP cadets and others is addressed in DPOM 2-24.

    w.   Underload. A cadet's core, disciplinary major, or elective course load that is less than the minimum full-time program of studies for his or her class.

    aa. Validation. A waiver of enrollment in a core, disciplinary major, or elective course, based on the prior satisfactory completion of an equivalent course, or satisfactory performance on an examination recognized/administered by the respective department, and approved by the Department Head. The Department Head can recommend to the Dean of the Academic Board a validation with credit when there is evidence of achievement recognized by a national recognized exam.

    bb. First Year and Beyond (FYB). Program designed to help struggling cadets in their first year at the Academy (see DPOM 7-1).

5.   <u>Graduation Requirements</u>.

    a.   <u>Army Regulation 150-1, United States Military Academy (para 5-3, a.)</u>: "First Class Cadets who have successfully completed the requirements of the COI, including the Academic, Military, and Physical Programs; who have maintained prescribed standards of conduct; and who have demonstrated proper moral-ethical qualities, leadership, and character may receive a diploma signed by the Superintendent, the Commandant, and the Dean. These cadets will have earned the Bachelor of Science Degree and will be designated as graduates of USMA."

b. See the inclusive list of graduation requirements in Part I of the Redbook published each year.

6. <u>Courses.</u>

a. Academic Credit. Academic credit is the accumulation of credit hours and quality points which are included in the Cumulative Quality Point Average (CQPA). Normally, academic credit is awarded only for courses taught by the USMA faculty at West Point. However, academic credit may be awarded for courses conducted away from West Point if they meet one of the following criteria:

(1) The course is designed, conducted, and evaluated by the USMA faculty.

(2) The course is designed jointly by the USMA faculty and an outside agency, conducted by the outside agency, and cadet performance is evaluated by the USMA faculty.

(3) The course is conducted by a sister Service Academy (USAFA, USCGA, USNA).

• NOTE: Courses taught by civilian universities while on exchange to a sister Service Academy do not qualify unless pre-approved under the Service Academy Exchange Program.

(4) The course is completed as a part of a pre-approved semester abroad at an equivalent foreign military academy or an equivalent foreign institution of higher education.

b. Credit Hours.

(1) Credit hours assigned to each new course are determined by the department, reviewed by the Curriculum Committee, and approved by the General Committee. For existing courses, department chairs certify that their current semester course offerings adhere to West Point's credit hour policy. Each course offered during the semester by the department is listed alongside its credit hour value in the Redbook. The department chair's vote when approving the Redbook at the Academic Board certifies that their courses meet the credit hour policy. AARS also ensures that credit hour assignment is correct by matching course credit hour value with department scheduling requests prior to the start of each semester. The following guidelines for credit hour assignments will be used:

(a). A course of 40 (@ 55 min each) lessons/contacts with two hours of allocated study per lesson will be awarded 3.0 credit hours. This weight is assigned on the basis that an average 15-week college semester would permit roughly 45 lessons in a course meeting three times per week (@ 50 min each) and would possess roughly the same course content and preparation on academic requirements.

(b). A course of 30 (@ 75 min each) lessons/contacts with two hours of allocated study per lesson will be awarded 3.0 credit hours. This weight is assigned on the basis that an average 15-week college semester would permit roughly 30 lessons in a course meeting twice per week (@ 75 min each) and would possess roughly the same course content and preparation on academic requirements.

(c). Other academic courses with respective allocated study time per lesson will be assigned credit hours based on the amount of contact time and outside of class requirements, some examples:

(2) Credit hours for an advanced course will be the same as that of the corresponding standard course unless otherwise approved by the General Committee.

(3) Elective courses will have a weight of 3.0 credit hours unless determined otherwise by the General Committee.

(4) Requests by departments to change course credit hours must be submitted to the Academic Affairs and Registrar Services Division (AARS) in accordance with DPOM 5-5.

c.   Course Titles. A course title should convey concisely, yet as clearly as possible, the subject matter of the course. Abbreviated titles for the Redbook, transcripts, and grade reports are limited to no more than 30 characters, including spaces.

d.   Numbering of Courses.

(1) Current two-character course prefixes will be used to identify the department offering the course. The exception includes interdisciplinary courses. See referenced memorandum, Design and Implementation of Interdisciplinary Courses.

(2) Numbers.

(a) First digit: 1, 2, 3, 4 for Fourth, Third, Second, and First Class core or elective courses, respectively. For elective courses, the first digit indicates whether the course is generally Second Class (300) or First Class (400).

(b) Second and third digit combinations:

1.   xx389, xx399, xx400, xx470, xx485, xx488, xx489, xx490, xx498, xx499 are generally reserved for Individual Study (AIAD), Colloquiums, Seminars, Topics, Advanced Individual Study/Research, and Thesis.

2.   xx300, xx350, xx450 are generally reserved for respective Core Engineering Sequence (CES) courses in the engineering

departments.

      (3) Suffix. Suffixes, indicating different courses, are being phased out when reviewed by the Academic Affairs and Registrar Services Division (AARS) or the Curriculum Committee. When requested by a department and approved by AARS, a suffix may be authorized for individual cadet enrollment.

      (4) Course numbers with corresponding titles and scopes (generically written) should have a preferred/minimum life of no less than three years to five years.

7.   <u>Cadet Academic Load.</u>

   a.   All cadets will be enrolled in 5 core, disciplinary major, or elective courses each term (minimum full-time load). No reduction in the load is permitted as a result of course validation. Exceptions:

      (1) Upon recommendation of the Department Head, Foreign Languages and the approval of the Dean, admitted foreign cadets may substitute LE101 and LE102, an English language course competence for the core foreign language course requirement.

      (2) The Dean of the Academic Board may permit certain cadets to underload by one or more courses when justified for medical, physical, or compelling personal reasons. A one academic course underload for Corps Squad athletes and emerging leaders is addressed under USMA Reg 350-12 and DPOM 2-24.

   b.   Cadets retained at USMA for a ninth (Mid-year graduate) or tenth term (Turn-back) who have completed all academic requirements for graduation will undertake the minimum full-time load.

   c.   Whenever reviews, examinations, written exercises, design problems, or other special homework causes a cadet's study load in a course to peak at various points in the term, the department will:

      (1) Reduce the length of its average study assignment or provide compensatory time, freeing over the term sufficient study time to accomplish those exercises not a part of the study for a specific attendance.

      (2) Notify the cadets of the special assignment well in advance of its submission date.

      (3) The Office of the Dean, Academic Affairs and Registrar Services Division (AARS) coordinates with other departments for the submission of Written Partial Review (WPR) dates and special assignment dates in core courses. Establish flexible paper and/or project submission dates, especially in elective courses.

(4) Include the special requirements in the scope of the course descriptions placed in the <u>USMA Academic Program</u> (Redbook).

8. <u>Validation and Placement in Courses</u>.

    a.   The respective Department Head together with the selected POC determines cadet eligibility for validation and establishes criteria for the validation of the department's courses. Validation criteria may include evaluation of high-school and college transcripts, scores from national standardized and placement examinations, scores earned on USMA developed placement tests administered by each department, department conducted interviews, or a combination of these measures. The performance level for validation is consistent with the standard level of the USMA course. The exception is Foreign Languages - where the cadet must take language to meet the language requirement, and may advance place, but not validate language. Each cadet has the right to accept or decline a validation.

    b.   Procedures:

    (1) AARS supplies transcripts electronically to Department POCs administering placement testing for entering class.

    (2) AARS electronically downloads AP scores from College Board in late June or as the scores arrive. These score reports are readily available for viewing in Dept Ops Application used by Department POCs.

    (3) Placement tests are administered by some departments (e.g., Chemistry, Computer Science, English, Foreign Language, and Mathematics) at the beginning of their first summer for select New Cadets. Some departments (e.g., DFL) also conduct interviews. Some departments (e.g., History) place students according to AP Scores and prior college experience.

    (4) Department decisions on placement/validation are furnished to AARS for the incoming plebe class, and prior to subsequent terms for groups of upper classmen validating courses using AARS Scheduling Application. Records and justification of these validations are kept by the departments and supported by a memo signed by the Department Head.

    (5) Individual Validations are captured using a memo signed by the Department Head indicating the course, and how validation was determined (e.g., prior transcript, department testing, AP score, distance education class).

9. <u>Elective Courses</u>.

    a.   Departmental proposals for the addition or deletion of elective courses will be made IAW DPOM 05-5 and guidance provided by the Dean of the Academic Board.

    b.   Each approved elective course normally will be offered during only one term of each academic year. If course sequencing, cadet demand, and/or efficient utilization of instructors and facilities warrant, an elective course may be offered in both terms.

c.   AARS will maintain records of enrollment in elective courses. Those courses with consistently low enrollment for two or more years will be reviewed by the respective department to determine whether they should be retained. As a general guide, enrollments smaller than ten will be considered low. Consideration will be given to the importance of the elective to the major, the number of cadets eligible to take the elective, instructor utilization and work load, explicit or implied commitments to cadets, and other pertinent factors before an elective course is dropped or deleted.

d.   Every reasonable effort shall be made to enroll cadets in the elective courses of their choosing.

e.   AARS will present appropriate rosters reflecting cadet elective course selections and tentative instruction periods to department POCs for approval or recommendation for each term.

f.   Enrollment in elective courses shall be determined/reviewed by the Dean in accordance with policies stated herein, cadet selections, and departmental recommendations.

g.   Enrollment in Advanced Individual Study (AIS) elective courses will be governed by the following:

(1) Cadets may elect a one-semester AIS course with the approval of the respective Department Head. Approval by the Department Head will be based on consideration of at least the following factors: the prior completion by the cadet of a substantial number of the electives offered in the same discipline; the rationale presented by the cadet; and the availability of appropriate faculty, funds, and laboratory/library resources.

(2) Cadets may elect an additional AIS over and above that provided in (1) above if they have extra elective opportunities based on overload, validation, or acceleration. Multiple enrollments in AIS courses generally will not be approved until the cadet has completed a substantial number of the electives offered in the same discipline.

(3) For this policy, all 489 and similarly numbered courses and the directed studies in 487/488 Foreign Language are AIS elective courses.

h.   Enrollment in seminar and topics courses will be governed by the following:

(1) Cadets may enroll in a seminar or topics course more than once if the contents of the course from term to term have been determined by the department head concerned to be substantially different and if the course is in their area of concentration. See g (1) and g (2) for guidance for a second enrollment.

(2) Academic departments will screen elective enrollments in seminar and topics courses to ensure against unauthorized repetition.

i.   Verification of identity during education courses/experiences away from the

Academy:

    (1) Prior to departure from West Point, cadets meet with their instructor or the course director to establish a plan for completing the course. While enrolled in the course, cadets are required to submit electronically their assignments at the same time as cadets taking the course in residence. Once cadets return to West Point, they complete the course's final exam.

    (2) When enrolled in a West Point course while not in residence, cadets use their USMA email system and/or the designated Learning Management System (LMS), or they use a predetermined email account, which they arrange with their instructor prior to departing.

    (3) Academic Affairs and Registrar Services (AARS) is the primary staff agency responsible for consistent application of cadet identity verification procedures. The Information and Educational Technology Division (IETD) provides AARS with technical assistance and is also responsible for installing and testing the software that allows cadets to access the West Point internal network.

    j.   Exceptions to the policies cited in subparagraphs 9f and 9g above may be made upon the written recommendation of Department Head presented to AARS and approved by the Dean of the Academic Board.

    k.   At the end of each term, departments will keep a historical record/summary for each cadet enrolled in an AIS elective course. The summary should include specific objectives, scope, and accomplishments. (A copy of the summary will be forwarded to AARS to be placed in the cadet's permanent academic record).

    l.   An upper-class cadet may select any language course for which he or she is qualified as an elective (if listed under the major) or as an extra free elective course.

10. Transcript Credit.

    a.   Transcripts will reflect credit hours and grades for all courses completed at USMA. Validated courses will be reflected without credit hours on the transcript. However, the credit hour content of validated courses, as published in the Academic Program, are recognized as contributing appropriate disciplinary content towards meeting programmatic rigor for accreditation purposes.

    b.   Transcripts will be annotated with the cadet's major upon graduation. Transcripts of cadets who satisfy a major with honors or thesis, two majors, or a major and a minor will be annotated as such.

    c.   Each spring, the Dean will verify the members of the First Class who may meet the requirements for two majors. Transcript annotation of the second major will be granted provided the cadet has met the requirements outlined in the Redbook.

    d.   Cadets will not be permitted to repeat a course they have successfully completed with a grade of "D" except as follows:

(1) When authorized by the Office of the Dean, AARS to raise the cadet's APS or QPA.

(2) When repeating an academic year as a turnback.

(3) When authorized by the Department Head controlling the course.

11. Audits. See DPOM 02-3, Classroom and Related Procedures.

12. Withdrawals.
Cadets may withdraw from courses as follows:

a. During the first 3 lessons of the term. If the withdrawal results in less than a full-time load, the cadet must replace the course with another. The transcript will not reflect the original enrollment.

b. A sixth (6th) core, disciplinary major, or free elective course. The cadet may withdraw from a sixth course prior to or no later than the week in which 10 week grades are received. The transcript will not reflect the original enrollment.

c. A seventh (7th) core, disciplinary major, or free elective course (overload). The cadet may withdraw from the seventh course prior to the commencement of the Term End Examination (TEE) period. The transcript will not reflect the original enrollment.

d. Withdrawal in conjunction with resignation or other separation, suspension, or sick leave. In these cases, cadets will be assigned "W" grades on their transcripts in all courses that are not completed. Resignees who submit their resignations on or after the first day of the TEE period will receive final grades in all courses. See also DPOM 02-1, Gradekeeping.

13. "No Credit" Grade. A cadet will receive a grade of "NC":

a. Pending imminent course completion or in the case of physical education, for medical excusal.

b. Pending the results (PENDR) of an investigation of an alleged honor violation in a course. The following procedures will be followed:

(1) Through coordination with the Special Assistant to the Commandant for Honor, the Department and the Associate Dean for Academic Affairs and Registrar Services will ensure that any cadet alleged to have violated the Cadet Honor Code in an academic course receives a grade of "NC" in that course at term end and remains a NC until the case is adjudicated.

(2) If the cadet has violated the Cadet Honor Code in a course, the cadet will receive a grade of "F" in that course (Reference: DPOM 02-4, Honor).

c. The Department Head will be asked to provide the course earned points,

maximum points, and assign a final grade to the cadet if the cadet is not found under the Cadet Honor Code (Reference: DPOM 02-4, Honor).

14. <u>Eligibility for Corps Squad, Teams, Extracurricular Activities, and Privileges</u>.

    a. Instructor Responsibilities/TAC Officer.

        (1) Monitoring student progress is both an instructor and a cadet responsibility. Whenever a cadet fails to meet his or her academic responsibilities, the instructor will assess the situation and plan appropriate action with the cadet concerned. The company TAC Officer can also be notified. Cadet progress can be monitored by Team Coach(es), Officer Representative(s), and Club Officer in Charge (OIC) at 6, 10, 15 Week Grades through the electronic Cadet Information System (CIS).

        (2) The instructor may suggest additional instruction, offer advice on referral to the Center for Enhanced Performance (CEP) in developing good study habits and approaches to a subject, discuss the problem with the CAC or the DAC (depending upon the class of the cadet), refer the cadet to the Center for Personal Development (CPD), or take other appropriate action to assist the cadet experiencing academic difficulty.

        (3) The company TAC Officer monitors all information concerning the academic performance of each cadet (access to CIS). When it becomes apparent that a cadet is in serious academic difficulty, especially if in more than one course, the TAC Officer should initiate a counseling session with the cadet to assess the situation and plan appropriate action. The TAC Officer may consult with instructors, CACs, DACs, the Cadet Chain-of-Command, the Company Academic Sergeant, the Cadet Counseling Center, Officer Representatives and/or Coaches or other personnel depending upon the situation to plan specific steps for the cadet concerned.

        (4) In cases where it appears that a cadet is either unwilling or unable to take appropriate steps to improve study habits and to reduce distraction or activities competing with study time, consideration should be given to withdrawing class authorizations or privileges. A cadet's class authorizations and privileges may be withdrawn for academic reasons when requested by an instructor and approved by the TAC Officer. Such withdrawal must be done in writing. Department Heads may also request a withdrawal of authorizations through the Commandant of Cadets. Care should be exercised in taking this step. The contingencies for reinstating class authorizations must be clear to the cadet concerned. Upon fulfillment of the cadet's requirement, authorizations or privileges will be reinstated. (See <u>USCC SOP</u>, for specific guidance).

    b. Eligibility for Corps Squad Participation.

        (1) Eligibility for Corps Squad participation will be in accordance with the Constitution and By-Laws of the National Collegiate Athletic Association

(NCAA) and other athletic conferences of which USMA is a member. AARS will report to the Director of Athletics and the Faculty Academic Representative (FAR) each August and January the names of any cadet not making satisfactory progress (CQPA) according to NCAA definitions and requirements.

(2) Except as noted below, any cadet who matriculates at the beginning of a term and meets NCAA and conference eligibility requirements will be eligible for Corps Squad for the term.

   (a) The Superintendent may suspend eligibility for cause.

   (b) When Corps Squad participation appears to place a cadet in danger of failure in any course, his/her eligibility may be suspended by the Dean or Commandant with prior notification to the Director of Athletics, or by the Director of Athletics independently. In the event that a suspension of eligibility is questioned by the Director of Athletics, the matter will be referred to the Superintendent.

   (c) Eligibility suspended under provisions of subparagraph (b), above, may be restored by mutual agreement of those involved in the initial suspension whenever it appears that participation will no longer place the cadet in danger of failing.

c. Cadet participation in extracurricular activities authorized by the Commandant is regulated by USCC Regulation 28-1 and USCC SOP. Cadets on academic probation are restricted to one extracurricular activity or Corps Squad Sport at any one time.

d. Eligibility for Authorizations and Privileges.

   (1) Eligibility criteria are contained in USCC SOP/Policy memorandum.

   (2) A cadet who is conditioned in or repeating any graded course is eligible for basic and class authorizations that do not cause him/her to be absent from the evening study period or scheduled academic classes and study periods but is not eligible for special authorizations and privileges.

   (3) A cadet who is declared deficient (APSC or APST) at end-of-term will be ineligible for special authorizations and privileges from the date he/she is notified of his deficiency until his/her case is resolved by the Academic Board.

   (4) When authorized by the Commandant, cadets may attend away athletic contests as spectators on a voluntary basis provided they will not miss a major graded event (Lab, WPR, Presentation, etc.), are proficient in all courses, ("D" or better grade in each course) and are not on academic (APST or APSC) probation.

(5) Cadets of all classes will be allowed to attend special evening religious activities sponsored by the Chaplain, USMA (or other chaplains through the Chaplain, USMA). A program of such activities should be submitted to the Dean of the Academic Board and AARS at the beginning of each academic term.

15. <u>References</u>.

a. <u>Army Regulation 150-1, United States Military Academy, 5 March 2019.</u>

b. <u>DPOM 02-1, Gradekeeping, Current Copy</u>

c. <u>DPOM 02-4, Honor, Current Copy.</u>

d. <u>DPOM 05-5, Curricular Development and Change, Current Copy.</u>

e. <u>NCAA Division I Manual, latest publication.</u>

f. <u>USCC Regulation 28-1 (DCA Clubs), Current Copy.</u>

g. <u>USCC SOP, current AY.</u>

h. <u>USMA Academic Program (Redbook), current AY.</u>

i. <u>USMA Military Program (Greenbook), current AY.</u>

j. <u>USMA Physical Program (White book), current AY.</u>

k. <u>USMA Regulation 350-12, Intercollegiate Athletics, current AY.</u>

16. <u>Proponent</u>. The proponent for this memorandum is the Academic Affairs and Registrar Services Division, Office of the Dean (MADN-ARS).

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COL, EN
Vice Dean for Operations