

**Cadet Extracurricular Activities Board  
(31 August 2018)**

**I. Purpose:**

The Cadet Extracurricular Activities Board (CEAB) is the governing body that reviews all cadet clubs and makes recommendations to the Commandant pertaining to the creation of new clubs, the dissolution of existing clubs or the status change of existing clubs. Additionally, it reviews Authorizations, (CCA, CCT). The CEAB meets quarterly (or as necessary).

**II. Authority**

The Commandant of Cadets has final approval authority for all decisions that affect the DCA Extracurricular Club Program, to include changes in Authorizations, A/C weekend training and general Extracurricular Club structure.

**III. Background**

Cadet Extracurricular Activities are divided into seven categories: Competitive Club Athletics, Academic, Religious, Support, Military, Diversity and Hobby (recreational). Each has its own Sponsoring Agency. These clubs fall under the Cadet Extracurricular Activities Office and the oversight of the CEAB. All cadet clubs are required to have an Officer-in-Charge, a Standard Operating Procedure and a Deliberate Risk Management Worksheet.

Competitive Club Athletics – (DPE) – To develop cadets into “warrior athletes” of character and build teams of significance.

Academic Clubs – (DEAN) – To develop cadets intellectually by pursuing clubs that challenge and stimulate within a specific academic domain

Religious Clubs – (CHAPLAIN) – To develop cadets spiritually and morally within their chosen Faith

Support Clubs – (DEPCOMM) – To develop cadets as they serve and support the West Point community and beyond

Military Clubs – (DMI) – To develop cadets as they hone their leadership and management skills to be better prepared for a lifetime of service as officers in the United States Army

Diversity Clubs – (ODEIO) – To develop cadets as they appreciate, understand and accept ethnic and cultural differences that contribute to a diverse Academy, community and world

Hobby (Recreational) Clubs – (DCA) – To develop cadets as they pursue areas of interest outside of the scope of the other six categories

IV. Proponent – The 10-1 proponent for this council is the United States Corps of Cadets (USCC).

#### V. Specific functions and responsibilities

Cadet Extracurricular Clubs provide an active and diversified leadership, recreational, entertainment, academic and social program to the Corps of Cadets. The wide range of activities available is designed to contribute to the eight goals of the West Point Leader Development System (WPLDS): Live honorably and build trust; Demonstrate intellectual, military and physical competence; Develop, lead and inspire; Think critically and creatively; Make sound and timely decisions; Communicate and interact effectively; Seek balance, be resilient, and demonstrate a strong and winning spirit; and Pursue excellence and continue to grow. Cadets are encouraged to participate and benefit from these activities as they continue into “leaders of character committed to the values of Duty. Honor. Country.

#### VI. Board Membership

##### Voting Members

- Director, Cadet Activities (Chair)
- Director, Physical Education
- Deputy Commandant
- Director, Dean’s Staff
- Brigade Tactical Officer
- Director, Military Instruction
- USCC S-3
- Chaplain
- Director, Diversity Office (ODIEO)

##### Non-Voting Members

- Deputy Director/RM, DCA
- Manager, Cadet Extracurricular Clubs
- Assistant Manager, Cadet Extracurricular Clubs
- Brigade Tactical Executive Officer
- Director of Competitive Sports Department, DPE
- Staff Judge Advocate (upon request for guidance from Chair)

#### VII. Responsibilities

The Director of Cadet Activities serves as CEAB Chair. This officer is the single point of contact in charge of the Commandants Extracurricular Clubs. He/She ensures that the CEAB properly oversees all Cadet clubs and reports directly to the Commandant regarding any activity that is not in compliance with established Academy regulations and policies.

Organization: DCA is responsible to the Commandant of Cadets for the administration of extracurricular activities for the Corps of Cadets. The Extracurricular Activities Program Manager supervises and coordinates the administrative functions of all activities. The

administrative chains is as follows: Director of Cadet Activities, Sponsor (Department Head of Major Staff Sections Director), Officer-in-Charge of Activity, Cadet-in-Charge of Activity.

**Executive Secretary** - The Extracurricular Program Manager shall serve as the Executive Secretary. The Executive Secretary assists the Vice-Chair in his or her duties. The Executive Secretary prepares the agenda, creates the slide deck, and sends out calendar invite.

**Members** – All members are expected to express ideas and contribute to ways in which to improve or maintain the CEAB for all Cadets. The members represent the voice of the Corps and are an integral part of the council.

#### VIII. Operations

This council is scheduled to meet once a quarter, or as necessary, typically using the Red Reeder Room, 4<sup>th</sup> Floor Washington Hall as the primary place to conduct business. The CEAB will meet every three months, with the executive secretary annotating roll and making attendance part of the board minutes.

At the conclusion of every CEAB meeting, the Extracurricular Program Manager will provide minutes of each meetings, along with a Form 5, if a Commandant decision is required. The Commandant has final approval authority and ensures that all cadet clubs have proper oversight, management, and are appropriately vetted.

The Council may establish, subject to the approval of the Commandant, such operating procedures as it deems necessary.

#### XI. Facilitate Shared Understanding

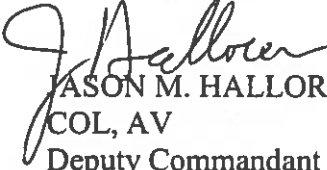
All documents, to include minutes/record of the meeting will be placed on the DCA SharePoint. These records will be available for review and DCA is the directorate for granting access to the DCA SharePoint location.

#### X. Continuous Improvement

The Council may recommend changes to its Charter, for approval by the Commandant.

Institutional changes that require the Commandant's or Superintendent's approval are proposed at the CEAB. The Board is chaired by the Director, DCA.

APPROVED

  
JASON M. HALLOREN  
COL, AV  
Deputy Commandant