



COLD SPRING SCHOOL DISTRICT GOVERNING BOARD

REGULAR BOARD MEETING

MONDAY, FEBRUARY 11, 2019
5:30 PM

COLD SPRING SCHOOL AUDITORIUM
2243 SYCAMORE CANYON RD, SANTA BARBARA, CA, 93108

Welcome to the meeting of the Cold Spring School District Governing Board.

Public Comments – Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

Persons wishing to address the Board must turn in a Request to Address the Board form prior to the agenda item or prior to the Public Comments period if the item is not on the agenda.

During the Public Comments agenda item (Item 9), members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

Members of the public may address the Board on any item on the agenda either before or during the Board's consideration of the item. A Request to Address the Board must be turned in prior to the agenda item.

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 15 minutes.

Accessibility – In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in disability-related alternative format, please contact the [Superintendent/Principal's Office](#). Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Reports/Attachments – Members of the public may request a copy of the agenda, or a copy of the documents constituting the agenda packet, of any meeting of the Governing Board.

Cell Phones / Electronic Devices – As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

**COLD SPRING SCHOOL DISTRICT
GOVERNING BOARD
REGULAR BOARD MEETING**

AGENDA

**MONDAY, FEBRUARY 11, 2019
5:30 PM**

**COLD SPRING SCHOOL AUDITORIUM
2243 Sycamore Canyon Rd, Santa Barbara, CA, 93108**

REGULAR SESSION / CALL TO ORDER

1. CALL TO ORDER.....5:30 PM

2. APPROVAL OF THE AGENDA

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

3. CLOSED SESSION

3.A. Conference with Labor Negotiators (Gov. Code sec. 54957.6)
Agency Representative: Dr. Amy Alzina
Unrepresented employee: All classified unrepresented employees

4. PLEDGE OF ALLEGIANCE

5. ANNOUNCEMENT OF CLOSED SESSION ACTION

6. COLD SPRING SCHOOL MISSION STATEMENT

The mission of Cold Spring School is to provide a quality educational program in a secure family atmosphere, which fosters a balance of academic achievement, healthy personal development, social and environmental responsibility, and enthusiasm for lifelong learning.

Teachers, staff, parents, and the community will work together to create a school environment in which cooperative problem-solving, creativity, and innovative thinking are encouraged, and the unique potential of each individual student and employee is valued and nurtured.

7. APPROVAL OF MINUTES..... ITEMS 7A – 7B

7.A. Approval of Minutes of the January 14, 2019 Board Meeting, Regular Session

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

7.B. Approval of Minutes of the January 18, 2019 Board Meeting, Special Session

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

8. RECOGNITIONS, RECEIPT OF GIFTS, ACKNOWLEDGEMENTS, AND ACCEPTANCES

9. PUBLIC COMMENTS

During this time, the Board President may acknowledge requests to speak on a topic not on the agenda. Persons wishing to address the Board should make a written request prior to this agenda item.

10. BOARD COMMENTS – COMMUNICATION/CORRESPONDENCE

Individual Board Members may share information or correspondence with the Board, staff and the public.

11. CONSENT AGENDA..... ITEMS 11A – 11C

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the Consent Agenda upon request of a Board member.

Recommended that the board approve the following items as presented:

11.A. FINANCE REPORTS:

1. Warrants (attachment)
2. Regular payroll, January 2019: \$258,298.53
3. Other financial items

11.B. Approval and/or Ratification of Applications for Use of School Facilities, (3 total), as shown in the attached supplement

To ratify:

- Friday Night Lights, Gary Goldberg

To approve:

- Musical Minds, Warren Mendes
- One Soccer Foundation, Sofia Smati

11.C. Personnel Action:

- Leave Request: Two 50% Certificated

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

12. SUPERINTENDENT REPORTITEMS 12A – 12C

12.A. Enrollment Report, Current

12.B. Emergency Backup Generator

12.C. Legislative Hearing Update

13. BUSINESS AND FINANCE

14. ACTION AGENDA..... ITEMS 14A – 14E

14.A. Approval of the AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement with Cold Spring Education Association

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

14.B. Approve the Tentative Collective Bargaining Agreement with Cold Spring Education Association

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

14.C. Approve Rescheduling the April 8, 2019 Regular Board Meeting to Monday, April 15, 2019 at 6:00 pm

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

14.D. Consider Proposal from Calderon Law to Perform Research and Prepare Presentation related to Charter Schools

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

14.E. Approval of Board Policies, Second Reading:

- BP 0420 School Plans/Site Council
- BP 0450 Comprehensive Safety Plan

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

15. CONFERENCE AGENDA ITEMS 15A – 15C

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals, or make recommendations. The Board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following agenda.

15.A. Discussion of the Proposed District Calendar for the 2019-20 School Year

15.B. Discussion of Masters in Governance and District Financial Support

15.C. Review of Administrative Regulations:

- AR 0420 School Plans/Site Council
- AR 0450 Comprehensive Safety Plan
- AR 6158 Independent Study

16. SUGGESTED BOARD AGENDA ITEMS FOR THE MARCH BOARD MEETING

- Second Interim Report
- Approve District Calendar 2019-20
- Superintendent/Principal “Check In” Evaluation
- Specialist Presentation: PE

17. BOARD GOVERNANCE

17.A. Evaluation of Meeting

18. ADJOURNMENT

[Motion: _____ Second: _____ Ayes: _____ Noes: _____ Absent: _____ Abstain: _____]

Date of Next Board Meeting: Regular Session March 11, 2019



**COLD SPRING SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

MINUTES

**MONDAY, JANUARY 14, 2019
5:00 PM**

**COLD SPRING SCHOOL AUDITORIUM
2243 SYCAMORE CANYON RD, SANTA BARBARA, CA, 93108**

Board Members

Jennifer Miller
Gregg Peterson
Kathy Davidson
Mike Marino
Eric Schiller, Absent

Administration / Staff

Dr. Amy Alzina, Superintendent/Principal
Coral Godlis, Executive Assistant

General Counsel:

Yuri Calderon

1. CALL TO ORDER 5:00 PM

The meeting was called to order at 5:02 PM.

2. APPROVAL OF THE AGENDA

It was moved by Trustee Miller, seconded by Trustee Peterson, to approve the Agenda for Monday, January 14, 2019.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

3. CLOSED SESSION

3.A. Conference with Labor Negotiators (Gov. Code sec. 54957)
Agency designated representatives: Yuri Calderon and Dr. Amy Alzina
Employee organization: CSEA

3.B. Pursuant to Section 54957: Public Employment
Title: Interim Business Manager

3.C. Public Employee Discipline/Dismissal/Release

The Board returned from Closed Session and resumed the meeting at 6:15 PM.

It was moved by Trustee Miller, seconded by Trustee Peterson, to move Item 13.A. to be presented before the Consent Agenda.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

4. PLEDGE OF ALLEGIANCE

President Miller led the Pledge of Allegiance.

5. ANNOUNCEMENT OF CLOSED SESSION ACTION

There was no announcement to report from Closed Session.

6. COLD SPRING SCHOOL MISSION STATEMENT

Trustee Marino read the Cold Spring School Mission Statement.

7. APPROVAL OF MINUTESITEMS 7A

7.A. Approval of Minutes of the December 10, 2019 Board Meeting, Regular Session

It was moved by Trustee Davidson, seconded by Trustee Peterson, to approve the Minutes of the December 10, 2019 Board Meeting, Regular Session as amended.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

8. RECOGNITIONS, RECEIPT OF GIFTS, ACKNOWLEDGEMENTS, AND ACCEPTANCES

There were none to report.

9. PUBLIC COMMENTS

Kelly Orwig presented a statement from the CSEA regarding the negotiations with the District.

10. BOARD COMMENTS – COMMUNICATION/CORRESPONDENCE

Trustee Davidson requested a Special Session meeting to discuss the CSBA Annual Education Conference they attended in December.

Trustee Davidson shared that she had met with Dr. Alzina regarding the Proposition 39 projects. Trustee Davidson felt as though the meeting was productive and a good example of a Board member meeting with the Superintendent/Principal for information and that information received is also shared by the Superintendent/Principal and the rest of the Board members.

11. CONSENT AGENDA.....ITEMS 11A – 11C

11.A. FINANCE REPORTS:

1. Warrants (attachment)
2. Regular payroll, December 2018: \$268,565.21
3. Other financial items

It was moved by Trustee Peterson, seconded by Trustee Miller, to approve Item 11.A. on the Consent Agenda.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

11.B. Approval and/or Ratification of Applications for Use of School Facilities, (1 total), as shown in the attached supplement

To ratify:

- County of Santa Barbara, Ashley Kruzel

11.C. Personnel Action:

- One Classified Resignation

It was moved by Trustee Miller, seconded by Trustee Peterson, to approve Items 11.B. and 11.C. on the Consent Agenda.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

12. SUPERINTENDENT REPORTITEMS 12A – 12C

12.A. Enrollment Report Update

There are 168 students currently enrolled at Cold Spring School.

12.B. Quarterly Williams Report

There were no complaints to report.

12.C. January 9th Anniversary Community Event: Raising Our Light, an Evening of Remembrance in Montecito

Dr. Alzina thanked the Board for the support they gave for the January 9th Anniversary Community Event. She reported that there were approximately 2,000 people who attended the event. Dr. Alzina recognized Ms. DiSalvo, Cold Spring School Music Teacher, for orchestrating the student singing group.

13. BUSINESS AND FINANCEITEMS 13A – 13B

13.A. Review and Acceptance of Annual Independent Audit for the Fiscal Period Ending June 30, 2018

This item was presented before the Consent Agenda.

Kyle Montgomery a representative from Christie White and Associates presented the Annual Independent Audit Report. There were no audit findings to report.

It was moved by Trustee Peterson, seconded by Trustee Marino, to accept the Annual Independent Audit for the Fiscal Period Ending June 30, 2018.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

13.B. Consider/Approve Construction Contract with Brannon, Inc., dba Smith Electric Services to Replace Existing Furnaces and Thermostats in Accordance with the Proposition 39 Grant Award

The replacement of the furnaces and thermostats will be done during the school's Spring Break to avoid any interruptions during the school day.

It was moved by Trustee Davidson, seconded by Trustee Peterson, to approve the Construction Contract with Brannon, Inc., dba Smith Electric Services to

Replace Existing Furnaces and Thermostats in Accordance with the Proposition 39 Grant Award.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

14. ACTION AGENDA ITEMS 14A – 14C

14.A. Approval of the School Accountability Report Card 2017-18 (SARC)

It was moved by Trustee Peterson, seconded by Trustee Miller, to approve the School Accountability Report Card 2017-18 (SARC).

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

14.B. Consider Revisiting the Cold Spring School District Mission Statement

Dr. Alzina will add a question in her annual LCAP survey to parents and staff regarding if any adjustments are needed in the Cold Spring School Mission Statement or if it should stay as is. She will report the results back to the Board.

14.C. Authorize Superintendent/Principal to Enter into an Agreement for Support Services in the Business Office

The Cold Spring School District Business Manager, Dr. Santa Cruz, resigned over the Winter Break. Dr. Alzina has been working with the Santa Barbara County Office of Education to secure, Brenda Hoff, a highly experienced interim Chief Business Office to maintain the school district's financial operations.

It was moved by Trustee Peterson, seconded by Trustee Miller, to authorize the Superintendent/Principal to enter into an agreement with Santa Barbara County Office of Education to secure support services in the Business Office.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

15. CONFERENCE AGENDA ITEMS 15A – 15E

15.A. Update on Proposition 39: Energy Efficiency Act

Mr. Calderon, the Districts Legal Counsel, gave the Update regarding the time line for Proposition 39 projects, the update is attached to the Minutes. He is organizing the projects to ensure the awarded grant is encumbered by the deadline.

15.B. Dolphin Center Update

The Dolphin Center reflects a small positive cash flow at this point in the year.

15.C. Review Proposal for the Emergency Backup Generator

The Board reviewed a proposal for an Emergency Backup Generator, the proposal is attached to the Minutes. Staff will be presenting the Board with a cost estimate at the next Board meeting.

15.D. Brief Overview Presentation of Proposed Cold Spring Charter for 7th and 8th Grade

The Board directed staff to bring forth a cost estimate to create a proposal for a Cold Spring School Charter for 7th and 8th grades.

15.E. Review and/or Approval of Board Policies, First Reading:

- BP 0420 School Plans/Site Council
- BP 0450 Comprehensive Safety Plan

The Board requested these policies are added to the February Regular Board meeting for a second reading. The Board also requested that the Administrative Regulations are added to the Conference Agenda for review.

16. SUGGESTED BOARD AGENDA ITEMS FOR THE FEBRUARY BOARD MEETING

- District Reserves (Special Session)
- Budget Workshop (Special Session)
- Draft District Calendar
- Specialist Presentation: PE
- Administrative Regulations: 0420, 0450, 6158
- Masters in Governance Discussion of District Financial Support
- 7th and 8th Grade Charter Research Proposal from Mr. Calderon

17. BOARD GOVERNANCE

17.A. Evaluation of Meeting

There were no comments to report.

18. ADJOURNMENT

It was moved by Trustee Miller, seconded by Trustee Peterson, to adjourn the January 14, 2019 Regular Session meeting.

Ayes: Davidson, Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Schiller;
The motion unanimously carried.

The meeting was adjourned at 8:32 PM.

Michael Marino, Board Clerk

Date

Cold Spring School District Proposition 39 Report

	Budgeted	Actual Expenditure	Remaining
Proposition 39 Grant to Cold Spring			
District Grant for FY 2014 (planning Grant Incl)	\$ 100,000.00		
District Grant for FY 2016	\$ 50,000.00		
District Grant for FY 2017	\$ 100,066.00		
Total Award	\$ 250,066.00		
Expenditures			
Planning Expenditures (Julie Avnit)	\$ 35,000.00	\$ 14,420.00	\$ 20,580.00
Planning Expenditures (BMA Engineering)	\$ 15,000.00	\$ 8,400.00	\$ 6,600.00
Brannon, Inc. Replacement of Heat Pumps	\$ 125,675.00	\$ 43,357.00	\$ 82,318.00
Project Management (MillerCalderon, Inc.)		\$ 1,029.00	\$ (1,029.00)
Install Additional Insulation	\$ 43,554.00		\$ 43,554.00
Replace incandescent lights with Flourescent	\$ 250.00		\$ 250.00
Convert flourescent fixtures to LED	\$ 25,440.00		\$ 25,440.00
total Projected Expenditures	\$ 244,919.00	\$ 67,206.00	\$ 177,713.00
Remaining Funds per the Applications	\$ 5,147.00		

Cold Spring School District Emergency Generator for District Operations

	Budgeted	Actual Expenditure	Remaining
Proposed Resources			
District Ending Fund Balance/Reserve	\$ 50,000.00	\$ -	-
Proposed Grant from Third Party	\$ 10,000.00	\$ -	-
		\$ -	
Total Award	\$ 60,000.00	\$ -	
Expenditures			
Planning Expenditures (Electrical Engineering)	\$ 3,000.00	\$ -	\$ 3,000.00
60 KW Emergency Generator	\$ 22,000.00	\$ -	\$ 22,000.00
Electrical Automatic Switch Gear	\$ 15,000.00	\$ -	\$ 15,000.00
Electrical Work to Install Switch and Generator	\$ 20,000.00		\$ 20,000.00
total Projected Expenditures	\$ 60,000.00	\$ -	\$ 60,000.00



**COLD SPRING SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL SESSION BOARD WORKSHOP**

MINUTES

**FRIDAY, JANUARY 18, 2019
3:30 PM**

**COLD SPRING SCHOOL LIBRARY
2243 SYCAMORE CANYON ROAD, SANTA BARBARA, CA, 93108**

ATTENDANCE / BOARD

Jennifer Miller
Gregg Peterson
Kathy Davidson, Absent
Michael Marino
Eric Schiller

ADMINISTRATION / STAFF

Dr. Amy Alzina, Superintendent/Principal

General Counsel: Yuri Calderon

- 1. Call to Order.....** 3:30 PM
The meeting was called to order at 3:32 PM.

2. Approval of the Agenda

It was moved by Trustee Miller, seconded by Trustee Peterson, to approve the Agenda for Friday, January 18, 2019.

Ayes: Marino, Miller, Peterson; Noes: 0; Abstain: 0; Absent: Davidson, Schiller;
The motion unanimously carried.

3. Pledge of Allegiance

President Miller led the Pledge of Allegiance.

4. Public Comments

There were no public comments to report.

5. Board Comments – Communication/Correspondence

There were no Board comments to report.

6. Closed Session

6.A. Conference with Labor Negotiators (Gov. Code sec. 54957)
Agency designated representatives: Yuri Calderon and Dr. Amy Alzina
Employee Bargaining Unit: CSEA

7. Announcement of Closed Session

There was no announcement made out of Closed Session.

8. Adjournment

It was moved by Trustee Peterson, seconded by Trustee Marino, to adjourn the January 18, 2019 Special Session.

Ayes: Marino, Miller, Peterson, Schiller; Noes: 0; Abstain: 0; Absent: Davidson;
The motion unanimously carried.

The meeting was adjourned at 4:05 PM.

Michael Marino, Board Clerk

Date

ReqPay12_SBCEOx

ReqPay12x - Board Report of Checks with
Comment

Checks Dated 01/01/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Unpaid Tax	Expensed Amount	Check Amount
01-549782	01/09/2019	Amy Alzina	01-4310	Winter Sing Supplies		32.63	477.33
01-549782	01/09/2019	Amy Alzina	01-5210	Superintendent Conference Travel		359.70	
01-549782	01/09/2019	Amy Alzina	01-5220	Superintendent Conference Travel		85.00	
01-549783	01/09/2019	Alexander, Ron	01-5850	Poetry Residency		1,080.00	1,080.00
01-549784	01/09/2019	Calderon Law	01-5830	Legal Consulting		3,500.00	3,500.00
01-549785	01/09/2019	California Electric Supply	01-4300	Lamps		87.96	87.96
01-549786	01/09/2019	Carlton Electrical Construction Inc	01-4300	Electrical Repairs/Parts		101.59	101.59
01-549787	01/09/2019	Cox Communication-Org	01-5910	cust acct # 001-3011-027175101		837.02	837.02
01-549788	01/09/2019	Lenz Pest Control	01-5860	landscape pest removal		210.00	210.00
01-549789	01/09/2019	Marborg Industries	01-5570	Dec Trash and recycle		974.14	974.14
01-549790	01/09/2019	MillerCalderon Inc.	01-5850	Prop 39 Consulting		3,846.50	3,846.50
01-549791	01/09/2019	Nasco	01-4310	ART SUPPLIES - ONEILL		295.41	295.41
01-549792	01/09/2019	Office Depot, Inc.	01-4310	Instructional Supplies - CSSD Acct No. 89256073		118.39	755.74
01-549792	01/09/2019	Office Depot, Inc.	01-4310	OFFICE DEPOT BLANKET PO 2018-19		637.35	
01-549793	01/09/2019	R.j. Carroll & Sons, Inc.	01-4300	Maintenance Supplies -Vacum parts		398.40	398.40
01-549794	01/09/2019	SISC III	01-3401	Health Insurance_ January 2019		7,741.00	45,389.30
01-549794	01/09/2019	SISC III	20-9510	Health Insurance_ January 2019		37,648.30	
01-549795	01/09/2019	Wells Fargo Vendor Fin Serv	01-5630	copy machine installment		201.19	201.19
01-550778	01/16/2019	Coastal Copy, Lp	01-4310	Copy Machine Usage		1,546.79	1,546.79
01-550779	01/16/2019	Crocker Group Corp dba Crocker Refrig Heat & Ai	01-5640	Furnace Repair		238.40	238.40
01-550780	01/16/2019	Department Of Justice	01-5850	fingerprinting		64.00	64.00
01-550781	01/16/2019	Montecito Water District	01-5530	December Water		626.24	626.24
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4300	Maintenance Supplies - masonry drill bits		19.46	8,691.35
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4300	Maintenance supplies - rat traps and spray lubricant		32.13	
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4300	Maintenance Supplies - saw blade		11.58	
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4300	Maintenance Supplies - utility knife and screws		24.99	
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4300	maintenance supplies light bulbs		19.99	
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	6th Grade Play License		850.00	
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Credit - undelivered items - Winter Sing Costumes		15.95-	

ReqPay12x -

Checks

006 - Cold
Spring
School
DistrictGenerated for
Susan Robinson
(06ROBINSONS)
, Feb 4 2019

ReqPay12_SBCEOx

ReqPay12x - Board Report of Checks with
Comment

Checks Dated 01/01/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Unpaid Tax	Expensed Amount	Check Amount
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Ipad cases - Library			74.95
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Music/Winter Sing Supplies			27.99
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Music/Winter Sing Supplies-costumes			94.46
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	STEAM Supplies- 3D printer supplies			260.29
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Steam Supplies- batteries			16.08
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Steam Supplies- lights, vellum, foil, misc.			131.10
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Table Cloths for Display/mixed use			167.96
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Tech Macbook cases			60.28
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Tech Macbook charger			46.99
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-4310	Tech supplies - Projector Assembly			148.54
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-5220	Admin conference for Santa Cruz - needs cancel/refund			795.00
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-5220	CSBA Conference - Hotel			5,640.54
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-5800	Albertson's - food for Principal's coffee meeting			6.99
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-5800	Coffee Bean- coffee for Principal's coffee meeting			39.49
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	01-5800	i cloud storage plan			.99
01-550782	01/16/2019	U.S. BANK CORPORATE PAYMENT SY STEM	63-5860	Kinderlime Monthly plan x 95			237.50
01-550783	01/16/2019	Wells Fargo Vendor Fin Serv	01-5630	Copy Machine Lease		850.53	850.53
01-551769	01/23/2019	California Electric Supply	01-4300	flourecent lamp		62.97	62.97
01-551770	01/23/2019	Cox Communication-Org	01-5910	acct no 001 3011 027175101		849.40	849.40
01-551771	01/23/2019	Cox Communication-Org	01-5910	acct no 0013011027015601		698.84	698.84
01-551772	01/23/2019	Lenz Pest Control	01-5860	landscape pest control		280.00	280.00
01-551773	01/23/2019	Marborg Industries	01-5570	December trash&recycle		974.14	974.14
01-551774	01/23/2019	Mission Roofing	01-5640	Roof leak repair- libraruy		265.00	265.00

ReqPay12x -

Checks

006 - Cold
Spring
School
DistrictGenerated for
Susan Robinson
(06ROBINSONS)
, Feb 4 2019

ReqPay12_SBCEOx

ReqPay12x - Board Report of Checks with
Comment

Checks Dated 01/01/2019 through 01/31/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Unpaid Tax	Expensed Amount	Check Amount
01-551775	01/23/2019	Montecito Union School	01-5891	math superbowl 2019		150.00	150.00
01-551776	01/23/2019	Office Depot, Inc.	01-4310	OFFICE DEPOT BLANKET PO 2018-19		108.56	108.56
01-551777	01/23/2019	Southern Ca Edison Company	01-5520	Electricity 12/6-1/7		1,481.76	1,481.76
01-551778	01/23/2019	Southern Ca Gas Company	01-5510	Gas 12/5/19-1/7/19		906.45	906.45
01-552717	01/30/2019	100 MILE CLUB	01-4310	100 MILE CLUB		1,680.00	1,680.00
01-552718	01/30/2019	California Electric Supply	01-4300	Maint. Supp - flourecent lamps & covers		118.60	118.60
01-552719	01/30/2019	Crocker Group Corp dba Crocker Refrig Heat & Ai	01-5640	auditorium heater/thermostat check		120.00	120.00
01-552720	01/30/2019	Harry Hagen Co Tx Collector	01-5530	Mont. Sanitary District Service Charge		10,457.82	10,457.82
01-552721	01/30/2019	Nick Rail Music	01-4310	music supplies		10.19	10.19
01-552722	01/30/2019	Office Depot, Inc.	01-4310	OFFICE DEPOT BLANKET PO 2018-19		461.39	461.39
01-552723	01/30/2019	SBCEO	01-7142	Special Ed Addnl Services Oct-Dec 2018		15,720.39	128,964.39
01-552723	01/30/2019	SBCEO	01-7142	Special Ed Direct Chargeback July-Dec 2018		113,244.00	
01-552724	01/30/2019	Wells Fargo Vendor Fin Serv	01-5630	Copy Machine Lease Bill ID 90136475269		850.53	1,051.72
01-552724	01/30/2019	Wells Fargo Vendor Fin Serv	01-5630	Copy Machine Lease Bill ID# 90136565897		201.19	
01-552725	01/30/2019	Westmont College	01-5850	Westmont student class&office aids		480.15	480.15
01-552726	01/30/2019	Westmont College	63-5850	Westmont student Dolphin Center Aids		2,901.82	2,901.82

Pay01a

Payroll Summary by Org

Pay Date 01/31/2019

EARNINGS by Earnings Code		Income	Adjustments	TAXES	Employee	Employer	Total	Subject Grosses
No Gross Pay			2.00	Federal Withholding	16,646.95		16,646.95	162,757.43
Regular	190,761.08			State Withholding	6,089.99		6,089.99	162,757.43
				Social Security	2,470.85	2,470.85	4,941.70	39,852.49
				Medicare	2,625.93	2,625.93	5,251.86	181,098.87
				SUI		90.50	90.50	181,098.87
				Workers' Comp		959.84	959.84	181,098.87
TOTAL	190,761.08		2.00	SUBTOTAL	27,833.72	6,147.12	33,980.84	
EARNINGS by Group		Income	Adjustments	REDUCTIONS	Employee	Employer	Total	Subject Grosses
Base Pay	187,592.85			PERS	598.84	1,545.15	2,143.99	8,554.72
Docks	736.44-			PERS / 62	1,550.31	4,000.26	5,550.57	22,147.33
Miscellaneous	1,756.61		2.00	STRS / 60	14,147.44	22,470.20	36,617.64	138,023.58
Stipends	2,148.06			STRS / 62	639.85	1,020.76	1,660.61	6,270.00
				TSAs	1,405.00		1,405.00	
				Benefits	9,662.21	253.07	9,915.28	
TOTAL	190,761.08		2.00	SUBTOTAL	28,003.65	29,289.44	57,293.09	
EARNINGS		Person Type	Female Employees	DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Certificated	19	149,248.55	16	Garn	2,310.00		2,310.00	
Classified	20	41,512.53	15	Benefits		32,100.89	32,100.89	
				Misc	1,318.13		1,318.13	13.80
				Summer Savings	13,994.79		13,994.79	83,968.62
TOTAL	39	190,761.08	31	SUBTOTAL	17,622.92	32,100.89	49,723.81	
				TOTALS	73,460.29	67,537.45	140,997.74	

Vendor Summary for Pay Date 01/31/2019

Vendor Checks	5,551.13	5
Vendor Liabilities	135,446.61	21
	140,997.74	26

Cancel/Reissue for Process Date 01/31/2019

Reissued
Cancel Checks
Void ACH

BALANCING DATA

Gross Earnings	190,761.08	117,300.79	Net Pay
District Liability	67,537.45	73,460.29	Deductions
		67,537.45	Contributions
	258,298.53	258,298.53	

NET

Direct Deposits	101,706.76	28
Checks	15,594.03	11
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	117,300.79	39

Selection Grouped by Org, Filtered by (Org = 6, Starting Pay Date = 1/1/2019, Ending Pay Date = 1/31/2019)

ESCAPE ONLINE

Page 1 of 1

Cold Spring Elementary School District

2243 Sycamore Canyon Road • Santa Barbara, CA 93108 • Phone (805) 969-2678 • Fax (805) 969-0787

Application and Agreement for Community Use of School Facilities and Grounds

Event or Activity Information

Single Event:

Date requested: _____

Exact Hours of Use: _____

Note: School-connected organizations must apply by the deadline in order to receive priority scheduling. After the deadline, space is first come first serve.

OR

Recurring Event:

If you need to use school facilities on a regular basis, you must apply on a quarterly schedule:

- Fall Quarter (Sept-Dec)
- Winter Quarter (Jan-Mar)
- Spring Quarter (April-Mid June)
- Summer Quarter (Mid June -Aug)

Start Date: 1/31/19 End Date: 5/2/19

Days of Week: Thurs Exact Time of Day: 3:30-5:00

What Facility do you need? (Check all that apply)

- Auditorium
- Classroom
- Playground
- Basketball Court
- Kitchen
- Library
- Field
- Baseball Field
- Parking Lot
- Bathrooms

Applicant Information

Group Name: Friday Night Lights 3rd grade boys Contact Name: Gary Goldberg
Address: 1086 Coast Village Rd City & Zip: Montecito, CA 93108
Phone: 805-455-8910 Email: gary@coastalrealty.com
Number of Participants: 10 Purpose: Little League Flag Football practice

Is the activity open to the general public? Yes No

Is Applicant a non-profit organization? Yes No

Does your organization plan to charge an admission fee, collection of solicitation of funds? Yes No

I hereby certify that I have reviewed the **Use of School Facilities or Grounds Rules and Regulations** and shall be personally responsible, on behalf of our organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment out of the occupancy of said premises by our organization.

Applicant Signature: Gary Goldberg

Print: Gary Goldberg

Date of Application: 1/11/19

This Application is not a valid permit until signed below.

District Use Only

Administrator Approval: Dr. Amy M. Alzina

Date: 1-14-19

Fee Determination: Direct-Cost Fair Rental

Total Due: \$ 0

Certificate of Insurance: Verified & Attached

Calendar check

Maintenance Director

Preliminary Approval

Board Approval

Cold Spring Elementary School District

2243 Sycamore Canyon Road • Santa Barbara, CA 93108 • Phone (805) 969-2678 • Fax (805) 969-0787

Application and Agreement for Community Use of School Facilities and Grounds

Event or Activity Information

Single Event:

Date requested: _____

Exact Hours of Use: _____

Note: School-connected organizations must apply by the deadline in order to receive priority scheduling. After the deadline, space is first come first serve.

OR

Recurring Event:

If you need to use school facilities on a regular basis, you must apply on a quarterly schedule:

- Fall Quarter (Sept-Dec)
- Winter Quarter (Jan-Mar)
- Spring Quarter (April-Mid June)
- Summer Quarter (Mid June -Aug)

Start Date: Mar 7, 2019 End Date: May 16, 2019
Days of Week: Thursday Exact Time of Day: 3:10pm to 4:10pm

What Facility do you need? (Check all that apply)

- Auditorium
- Classroom
- Playground
- Basketball Court
- Kitchen
- Library
- Field
- Baseball Field
- Parking Lot
- Bathrooms

Applicant Information

Group Name: Musical Minds Contact Name: Warren Mendes

Address: P.O. Box 8477 City & Zip: Van Nuys, CA. 91409

Phone: 310-923-2804 Email: janel@musicalmindspianokeyboardclub.com

Number of Participants: 10 Purpose: piano keyboard class

Is the activity open to the general public? Yes No

Is Applicant a non-profit organization? Yes No

Does your organization plan to charge an admission fee, collection of solicitation of funds? Yes No

I hereby certify that I have reviewed the **Use of School Facilities or Grounds Rules and Regulations** and shall be personally responsible, on behalf of our organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment out of the occupancy of said premises by our organization.

Applicant Signature: W.M. Print: Warren Mendes

Date of Application: 2/1/19

This Application is not a valid permit until signed below.

District Use Only

Administrator Approval: Dr. Amy M. Alzina Date: 2-4-19

Fee Determination: Direct-Cost Fair Rental

Total Due: \$ 8

Certificate of Insurance: Verified & Attached

Calendar check Maintenance Director Preliminary Approval Board Approval

Cold Spring Elementary School District

2243 Sycamore Canyon Road • Santa Barbara, CA 93108 • Phone (805) 969-2678 • Fax (805) 969-0787

Application and Agreement for Community Use of School Facilities and Grounds

Event or Activity Information

Single Event:

Date requested: _____

Exact Hours of Use: _____

Note: School-connected organizations must apply by the deadline in order to receive priority scheduling. After the deadline, space is first come first serve.

OR

Recurring Event:

If you need to use school facilities on a regular basis, you must apply on a quarterly schedule:

- Fall Quarter (Sept-Dec)
- Winter Quarter (Jan-Mar)
- Spring Quarter (April-Mid June)
- Summer Quarter (Mid June -Aug)

Start Date: March 4th End Date: May 17th
Days of Week: Wednesday Exact Time of Day: 12:30-3:30 pm

What Facility do you need? (Check all that apply)

- Auditorium
- Classroom
- Playground
- Basketball Court
- Kitchen
- Library
- Field
- Baseball Field
- Parking Lot
- Bathrooms

Applicant Information

Group Name: One Sport foundation Contact Name: Sofia SMATI

Address: 315 Meigs Rd. City & Zip: Santa Barbara

Phone: 805 453 9598 Email: sofia.smati@hotmail.com

Number of Participants: _____ Purpose: after school enrichment program

Is the activity open to the general public? Yes No

Is Applicant a non-profit organization? Yes No

Does your organization plan to charge an admission fee, collection of solicitation of funds? Yes No

I hereby certify that I have reviewed the **Use of School Facilities or Grounds Rules and Regulations** and shall be personally responsible, on behalf of our organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment out of the occupancy of said premises by our organization.

Applicant Signature: Sofia SMATI Print: Sofia SMATI

Date of Application: 1/31/2019

This Application is not a valid permit until signed below.

District Use Only

Administrator Approval: Dr. Amy M. Alzema

Date: 2-7-18

Fee Determination: Direct-Cost Fair Rental

Total Due: \$ 0

Certificate of Insurance: Verified & Attached

Calendar check

Maintenance Director

Preliminary Approval

Board Approval

CONSENT AGENDA 11.C.

DATE: **February 11, 2019**

TO: **Governance Board**

FROM: **Amy Alzina, Superintendent/Principal**

RE: **Personnel Action Item**

The following personnel items are submitted to the Board for approval.

Leave Request / Certificated

Name	Position	Effective Date
Lara Wooten	Teacher (0.50)	July 1, 2019
Kelly Orwig	Teacher (0.50)	July 1, 2019



Cold Spring School District

2243 Sycamore Canyon Road, Santa Barbara, CA 93108
(805) 969-2678 • FAX (805) 969-0787

Amy Alzina, Ed.D., Superintendent / Principal

February 5, 2019

Dear Cold Spring School Board of Trustees,

Thank you for another wonderful year at Cold Spring School. Lara Wooten and I are deeply enjoying our fourth grade classroom this year, and we feel we have found an excellent balance together, building a strong learning community in our classroom. Our students are flourishing in this happy and rich environment.

I would like to request a 50% leave for the coming 2019-2020 school year. Lara and I would like to continue working together. We are so grateful for the opportunity we've had to be a team along with the Magical Mr. Orr, and we are so thrilled that Team Wootwig is such a success!

Thank you for your consideration.

Sincerely,

A handwritten signature in green ink that reads "Kelly Orwig".

Kelly Orwig



Cold Spring School District
2243 Sycamore Canyon Road, Santa Barbara, CA 93108
(805) 969-2678 • FAX (805) 969-0787

Amy Alzina, Ed.D., Superintendent / Principal

February 5, 2019

Dear Cold Spring School Board of Trustees,

This letter is written to request a 50% leave for the 2019-2020 school year. Kelly Orwig and I would like to continue to work together as a job-share team. We have found that the students in our classroom are really benefiting from our collaboration and believe that we are growing as teachers by working together. We complement each other well and have worked hard to ensure that we are providing an excellent learning experience for our students. An added bonus is that our partnership helps save money for the district; when we are both on a 50% leave, the school is able to keep a newer teacher on the staff who is lower on the salary schedule.

I am appreciative that I was given this opportunity for the past five years, and I would be delighted if I was granted a leave again.

Sincerely,

A handwritten signature in blue ink that reads "Lara Wooten".

Lara Wooten

SUPERINTENDENT REPORT 12.A.

DATE: February 11, 2019

TO: Governance Board

FROM: Amy Alzina, Superintendent/Principal

RE: Enrollment Report, Current

2018-2019 Student Enrollment

Grade/Teacher	Total Students
K Ishikawa	24
1 ST Carey	18
2 ND Campbell	15
2 ND Thorpe	15
3 RD Gonzales	14
3 RD Callahan	14
4 TH Orwig/Wooten	21
5 TH Edwards	25
6 TH Pierce	24
Total	170 Students

Average Class Size

Grades	Students	Classes	Average
K,1,2,3	100	6	16.7
4,5,6	70	3	23.3
K-6	170	9	18.9

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District:	Cold Spring School District
Name of Bargaining Unit:	Cold Spring Educators Association
Certificated, Classified, Other:	Certificated

The proposed agreement covers the period beginning: **July 1, 2018** (date) and ending: **June 30, 2020** (date)

The Governing Board will act upon this agreement on: **February 11, 2019** (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined		Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)			
		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2018-19	Year 2 Increase/(Decrease) 2019-20	Year 3 Increase/(Decrease) 2020-21
			2.50%	5.09%	1.34%
1. Salary Schedule Including Step and Column	\$ 1,293,413	\$ 32,313	\$ 67,516	\$ 18,633	
		2.50%	5.09%	1.34%	
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 33,548	\$ 307	\$ 311		
		0.92%	0.92%	0.00%	
Description of Other Compensation		Extra hours, subs, stipends	Extra hours, subs, stipends	Extra hours, subs, stipends	
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 237,101	\$ 5,973	\$ 13,674	\$ 3,937	
		2.52%	5.63%	1.53%	
4. Health/Welfare Plans	\$ 239,361				
		0.00%	0.00%	0.00%	
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 1,803,423	\$ 38,593	\$ 81,501	\$ 22,570	
		2.14%	4.42%	1.17%	
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	14.08				
7. Total Compensation <u>Average</u> Cost per Bargaining Unit Employee	\$ 128,084	\$ 2,741	\$ 5,788	\$ 1,603	
		2.14%	4.42%	1.17%	

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District
Cold Spring Educators Association

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a year, what is the annualized percentage of that change for "Year 1"?

The negotiated percentage change is 2.5% for 2018-19, and an additional 2.5% for 2019-20. See copy of TA attached.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes No

If yes, please describe the cap amount.

Cap is currently \$17,800; subject to renegotiation.

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None known.

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District
Cold Spring Educators Association

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

There are no re-openers. The agreement includes a provision for modification of the salary schedule beginning 07/01/2019. Three steps are being removed and an additional step being added. The parties have agreed to meet to negotiate the impacts as compared to members' current placement in the 2018-19 school year.

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known.

F. Source of Funding for Proposed Agreement:**1. Current Year**

Current year revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

Ongoing projection of 1% increase year over year in property tax revenues as recovery continues from January 2018 storms and related debris flow events.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Ongoing projection of 1% increase year over year in property tax revenues as recovery continues from January 2018 storms and related debris flow events.

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**
Bargaining Unit: Cold Spring Educators Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 12/10/2018)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue	8010-8099	\$ 3,635,573		\$ 127,212 \$ 3,762,785
Federal Revenue	8100-8299	\$ -		\$ - \$ -
Other State Revenue	8300-8599	\$ 63,717		\$ - \$ 63,717
Other Local Revenue	8600-8799	\$ 174,847		\$ - \$ 174,847
TOTAL REVENUES		\$ 3,874,137		\$ 127,212 \$ 4,001,349
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 1,559,275	\$ 32,620	\$ - \$ 1,591,895
Classified Salaries	2000-2999	\$ 586,888		\$ - \$ 586,888
Employee Benefits	3000-3999	\$ 754,288	\$ 5,973	\$ - \$ 760,261
Books and Supplies	4000-4999	\$ 252,377		\$ - \$ 252,377
Services, Other Operating Expenses	5000-5999	\$ 339,714		\$ - \$ 339,714
Capital Outlay	6000-6999	\$ 80,985		\$ - \$ 80,985
Other Outgo	7100-7299	\$ 289,759		\$ - \$ 289,759
Indirect/Direct Support Costs	7400-7499 7300-7399			\$ - \$ -
TOTAL EXPENDITURES		\$ 3,863,286	\$ 38,593	\$ - \$ 3,901,879
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ 42,975	\$ -	\$ - \$ 42,975
Transfers Out and Other Uses	7600-7699	\$ 125,115	\$ -	\$ - \$ 125,115
Contributions	8980-8999	\$ -	\$ -	\$ - \$ -
OPERATING SURPLUS (DEFICIT)*		\$ (71,289)	\$ (38,593)	\$ 127,212 \$ 17,330
BEGINNING FUND BALANCE	9791	\$ 730,605		\$ 730,605
Prior-Year Adjustments/Restatements	9793/9795	\$ 302,218		\$ 302,218
ENDING FUND BALANCE		\$ 961,534	\$ (38,593)	\$ 127,212 \$ 1,050,153
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719		\$ -	\$ - \$ -
Restricted Amounts	9740			
Committed Amounts	9750-9760		\$ -	\$ - \$ -
Assigned Amounts	9780	\$ 115,000	\$ -	\$ - \$ 115,000
Reserve for Economic Uncertainties	9789	\$ 217,013	\$ -	\$ - \$ 217,013
Unassigned/Unappropriated Amount	9790	\$ 629,521	\$ (38,593)	\$ 127,212 \$ 718,140

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
Restricted General Fund
Cold Spring Educators Association

Bargaining Unit:

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 12/10/2018)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue	8010-8099	\$ -	\$ -	\$ -
Federal Revenue	8100-8299	\$ 25,111	\$ -	\$ 25,111
Other State Revenue	8300-8599	\$ 121,932	\$ -	\$ 121,932
Other Local Revenue	8600-8799	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ 147,043	\$ -	\$ 147,043
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 8,996	\$ -	\$ 8,996
Classified Salaries	2000-2999		\$ -	\$ -
Employee Benefits	3000-3999	\$ 115,969	\$ -	\$ 115,969
Books and Supplies	4000-4999	\$ 9,169	\$ -	\$ 9,169
Services, Other Operating Expenses	5000-5999	\$ 27,729	\$ -	\$ 27,729
Capital Outlay	6000-6999	\$ 190,000	\$ -	\$ 190,000
Other Outgo	7100-7299	\$ -	\$ -	\$ -
	7400-7499			
Indirect/Direct Support Costs	7300-7399	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 351,863	\$ -	\$ 351,863
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (204,820)	\$ -	\$ (204,820)
BEGINNING FUND BALANCE	9791	\$ 222,239		\$ 222,239
Prior-Year Adjustments/Restatements	9793/9795	\$ -		\$ -
ENDING FUND BALANCE		\$ 17,419	\$ -	\$ 17,419
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 17,419	\$ -	\$ 17,419
Committed Amounts	9750-9760			
Assigned Amounts	9780			
Reserve for Economic Uncertainties	9789		\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Cold Spring School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
Combined General Fund
Cold Spring Educators Association

Bargaining Unit:

Object Code	Column 1 Latest Board-Approved Budget Before Settlement (As of 12/10/2018)	Column 2 Adjustments as a Result of Settlement (compensation)	Column 3 Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Column 4 Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue	8010-8099	\$ 3,635,573	\$ 127,212	\$ 3,762,785
Federal Revenue	8100-8299	\$ 25,111	\$ -	\$ 25,111
Other State Revenue	8300-8599	\$ 185,649	\$ -	\$ 185,649
Other Local Revenue	8600-8799	\$ 174,847	\$ -	\$ 174,847
TOTAL REVENUES		\$ 4,021,180	\$ 127,212	\$ 4,148,392
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 1,568,271	\$ 32,620	\$ 1,600,891
Classified Salaries	2000-2999	\$ 586,888	\$ -	\$ 586,888
Employee Benefits	3000-3999	\$ 870,257	\$ 5,973	\$ 876,230
Books and Supplies	4000-4999	\$ 261,546	\$ -	\$ 261,546
Services, Other Operating Expenses	5000-5999	\$ 367,443	\$ -	\$ 367,443
Capital Outlay	6000-6999	\$ 270,985	\$ -	\$ 270,985
Other Outgo	7100-7299	\$ 289,759	\$ -	\$ 289,759
	7400-7499			
Indirect/Direct Support Costs	7300-7399	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 4,215,149	\$ 38,593	\$ - \$ 4,253,742
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources	8900-8979	\$ 42,975	\$ -	\$ 42,975
Transfers Out and Other Uses	7600-7699	\$ 125,115	\$ -	\$ 125,115
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (276,109)	\$ (38,593)	\$ 127,212 \$ (187,490)
BEGINNING FUND BALANCE	9791	\$ 952,844		\$ 952,844
Prior-Year Adjustments/Restatements	9793/9795	\$ 302,218		\$ 302,218
ENDING FUND BALANCE		\$ 978,953	\$ (38,593)	\$ 127,212 \$ 1,067,572
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 17,419	\$ -	\$ 17,419
Committed Amounts	9750-9760	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 115,000	\$ -	\$ 115,000
Reserve for Economic Uncertainties	9789	\$ 217,013	\$ -	\$ 217,013
Unassigned/Unappropriated Amount	9790	\$ 629,521	\$ (38,593)	\$ 127,212 \$ 718,140

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Cold Spring School District
Cold Spring Educators Association

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ 127,212	One time backfill property tax revenue from 2018 event
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	
Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

The District applied for and received funds under the auspices of a "Restart Grant"; funds were received in October 2018. The purpose of the grant was to reimburse for expenses occurred as a result of the fire, storm, and flooding events occurring in December 2017 - January 2018. The expenses that were reimbursed were all incurred in the prior year. After consultation with the District's external auditing firm, and County Office personnel, an adjusting entry has been posted to remove the revenue from the current 2018-19 year, and reflect the amount as a restatement to the fund balance. The total amount is \$302,218.

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP
Bargaining Unit: Cold Spring Educators Association

Object Code	2018-19	2019-20	2020-21	
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement	
REVENUES				
LCFF Revenue	8010-8099	\$ 3,762,785	\$ 3,986,742	\$ 4,022,238
Federal Revenue	8100-8299	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ 63,717	\$ 30,429	\$ 30,429
Other Local Revenue	8600-8799	\$ 174,847	\$ 146,653	\$ 146,653
TOTAL REVENUES		\$ 4,001,349	\$ 4,163,824	\$ 4,199,320
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 1,591,895	\$ 1,659,722	\$ 1,678,355
Classified Salaries	2000-2999	\$ 586,888	\$ 594,239	\$ 602,007
Employee Benefits	3000-3999	\$ 760,261	\$ 815,553	\$ 847,916
Books and Supplies	4000-4999	\$ 252,377	\$ 265,000	\$ 230,000
Services, Other Operating Expenses	5000-5999	\$ 339,714	\$ 317,128	\$ 317,128
Capital Outlay	6000-6999	\$ 80,985	\$ -	\$ -
Other Outgo	7100-7299	\$ 289,759	\$ 304,247	\$ 304,247
	7400-7499			
Indirect/Direct Support Costs	7300-7399	\$ -	\$ -	\$ -
Other Adjustments				\$ -
TOTAL EXPENDITURES		\$ 3,901,879	\$ 3,955,889	\$ 3,979,653
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ 42,975	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 125,115	\$ 9,000	\$ 9,000
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ 17,330	\$ 198,935	\$ 210,667
BEGINNING FUND BALANCE	9791	\$ 730,605	\$ 1,050,153	\$ 1,249,088
Prior-Year Adjustments/Restatements	9793/9795	\$ 302,218		
ENDING FUND BALANCE		\$ 1,050,153	\$ 1,249,088	\$ 1,459,755
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740			
Committed Amounts	9750-9760	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 115,000	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ 217,013	\$ 204,638	\$ 205,826
Unassigned/Unappropriated Amount	9790	\$ 718,140	\$ 1,044,450	\$ 1,253,929

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit: Cold Spring Educators Association

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue	8010-8099	\$ -	\$ -
Federal Revenue	8100-8299	\$ 25,111	\$ 11,153
Other State Revenue	8300-8599	\$ 121,932	\$ 121,932
Other Local Revenue	8600-8799	\$ -	\$ -
TOTAL REVENUES		\$ 147,043	\$ 133,085
EXPENDITURES			
Certificated Salaries	1000-1999	\$ 8,996	\$ 8,996
Classified Salaries	2000-2999	\$ -	\$ -
Employee Benefits	3000-3999	\$ 115,969	\$ 115,969
Books and Supplies	4000-4999	\$ 9,169	\$ -
Services, Other Operating Expenses	5000-5999	\$ 27,729	\$ 2,909
Capital Outlay	6000-6999	\$ 190,000	\$ -
Other Outgo	7100-7299	\$ -	\$ -
	7400-7499		
Indirect/Dirrect Support Costs	7300-7399	\$ -	\$ -
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES		\$ 351,863	\$ 127,874
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources	8900-8979	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -
Contributions	8980-8999	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (204,820)	\$ 5,211
BEGINNING FUND BALANCE	9791	\$ 222,239	\$ 17,419
Prior-Year Adjustments/Restatements	9793/9795	\$ -	
ENDING FUND BALANCE		\$ 17,419	\$ 22,630
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	9711-9719	\$ -	\$ -
Restricted Amounts	9740	\$ 17,419	\$ 22,630
Committed Amounts	9750-9760		
Assigned Amounts	9780		
Reserve for Economic Uncertainties	9789	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Cold Spring School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit: Cold Spring Educators Association

Object Code	2018-19	2019-20	2020-21	
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement	
REVENUES				
LCFF Revenue	8010-8099	\$ 3,762,785	\$ 3,986,742	\$ 4,022,238
Federal Revenue	8100-8299	\$ 25,111	\$ 11,153	\$ 11,153
Other State Revenue	8300-8599	\$ 185,649	\$ 152,361	\$ 152,361
Other Local Revenue	8600-8799	\$ 174,847	\$ 146,653	\$ 146,653
TOTAL REVENUES		\$ 4,148,392	\$ 4,296,909	\$ 4,332,405
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 1,600,891	\$ 1,668,718	\$ 1,687,351
Classified Salaries	2000-2999	\$ 586,888	\$ 594,239	\$ 602,007
Employee Benefits	3000-3999	\$ 876,230	\$ 931,522	\$ 963,885
Books and Supplies	4000-4999	\$ 261,546	\$ 265,000	\$ 230,000
Services, Other Operating Expenses	5000-5999	\$ 367,443	\$ 320,037	\$ 320,037
Capital Outlay	6000-6999	\$ 270,985	\$ -	\$ -
Other Outgo	7100-7299	\$ 289,759	\$ 304,247	\$ 304,247
	7400-7499			
Indirect/Direct Support Costs	7300-7399	\$ -	\$ -	\$ -
Other Adjustments			\$ -	\$ -
TOTAL EXPENDITURES		\$ 4,253,742	\$ 4,083,763	\$ 4,107,527
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ 42,975	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 125,115	\$ 9,000	\$ 9,000
Contributions	8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (187,490)	\$ 204,146	\$ 215,878
BEGINNING FUND BALANCE	9791	\$ 952,844	\$ 1,067,572	\$ 1,271,718
Prior-Year Adjustments/Restatements	9793/9795	\$ 302,218		
ENDING FUND BALANCE		\$ 1,067,572	\$ 1,271,718	\$ 1,487,596
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 17,419	\$ 22,630	\$ 27,841
Committed Amounts	9750-9760	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 115,000	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ 217,013	\$ 204,638	\$ 205,826
Unassigned/Unappropriated Amount	9790	\$ 718,140	\$ 1,044,450	\$ 1,253,929

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District
Cold Spring Educators Association

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**1. State Reserve Standard**

	2018-19	2019-20	2020-21
a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 4,378,857	\$ 4,092,763	\$ 4,116,527
b. Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c. Net Expenditures, Transfers Out, and Uses	\$ 4,378,857	\$ 4,092,763	\$ 4,116,527
d. State Standard Minimum Reserve Percentage for this District Enter percentage →	5.00%	5.00%	5.00%
e. State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 218,943	\$ 204,638	\$ 205,826

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 217,013	\$ 204,638	\$ 205,826
b. General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 718,140	\$ 1,044,450	\$ 1,253,929
c. Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d. Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ 451,700	\$ 451,700	\$ 451,700
e. Total Available Reserves	\$ 1,386,853	\$ 1,700,788	\$ 1,911,455
f. Reserve for Economic Uncertainties Percentage	31.67%	41.56%	46.43%

3. Do unrestricted reserves meet the state minimum reserve amount?

2018-19	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2019-20	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2020-21	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring School District
Cold Spring Educators Association

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 38,593
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (38,593)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (38,593)

Variance \$ -

Variance Explanation:

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ (276,109)	(6.4%)	See below
Current FY Surplus/(Deficit) after settlement(s)?	\$ (187,490)	(4.3%)	See below
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 204,146	5.0%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 215,878	5.2%	

Deficit Reduction Plan (as necessary):

Historically, the District annually receives a number of donations from community support. When not needed, all or a portion of these are transferred out in the succeeding year, to the Special Reserve fund 17. The current balance in the fund is approximately \$450,000 which can support operating deficits if/when needed.

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

Public Disclosure of Proposed Collective Bargaining Agreement

Cold Spring Educators Association

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2018-19	2019-20	2020-21
a. LCFF Funding per ADA	21,747.11	22,625.70	22,071.85	23,240.01
b. Amount Change from Prior Year Funding per ADA		878.59	(553.85)	1,168.16
c. Percentage Change from Prior Year Funding per ADA		4.04%	-2.45%	5.29%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		38,593.00	81,501.00	22,569.50
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		2.14%	4.42%	1.17%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)	Within	Exceeds	Within	

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Cold Spring School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2018 to June 30, 2020.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment	
Increase/(Decrease)	
\$	127,212
\$	38,593
\$	88,619

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

Budget Adjustment	
Increase/(Decrease)	
\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

District Superintendent
(Signature)

Date

I hereby certify I am unable to certify

Chief Business Official
(Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

Cold Spring School District

Cold Spring Educators Association

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

The District is forecasting a partial recovery from property taxes suffered as a result of fires, storms, floods, and property loss that occurred in December 2016 - January 2017.

Up until these events, year over year increases in property tax revenues have not been below 3% since the 2012-13 year.

Some recovery has already been realized as of the P1 reporting date. In addition, \$ 127,212 in one-time backfill relief has already been calculated, though not paid yet. Additional relief was also proposed in the January Governor's Budget; time will tell if that will be forthcoming.

The recovery of property taxes as of the P1 reporting plus the one time funds already awarded brings the total to just under a 1% increase over the 2017-18 year. Since the backfill dollars received are one time in nature, the 1% growth is being applied to the total received as of the P1 report, amounting to an additional \$35,116 for 2019-20; and \$35,496 for 2020-21.

Concerns regarding affordability of agreement in subsequent years (if any):

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Cold Spring School District

District Name

District Superintendent
(Signature)

Date

Contact Person

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on February 11, 2019, took action to approve the proposed agreement with the Cold Spring Educators Association Bargaining Units.

President (or Clerk), Governing Board
(Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

**TENTATIVE AGREEMENT BETWEEN THE COLD SPRING SCHOOL DISTRICT
AND THE COLD SPRING EDUCATORS ASSOCIATION**
2018-2020

The Cold Spring School District Bargaining Team, consisting of Dr. Amy Alzina, Superintendent/Principal, and Yuri Calderon, Legal Counsel, has reached a Tentative Agreement with the Cold Spring Educators Association's Bargaining Team subject to ratification by the respective Governing Board and Unit Membership. The Parties agree to present the Tentative Agreement amending the Terms of the Collective Bargaining Agreement between the Parties as follows:

Adding the following language to Article 9.1

In the 2018-19 school year, the District will increase the Certificated Salary Schedule by 2.5 % across the board effective July 1, 2018.

The Parties agree to amend the salary schedule to eliminate Step 16, Step 19, and Step 22, resulting in a salary schedule with 21 steps and four classes. This change shall be fully implemented in the 2019-2020 school year subject to negotiations between the parties as to placement on the new salary schedule of any employee that is above Step 16.

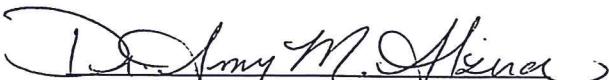
Effective the 2019-2020 school year, the District shall increase the Certificated Salary Schedule by 2.5% across the board, effective July 1, 2019. Effective the same school year, the Certificated Salary Schedule shall be amended by adding a NEW Step 22 with a salary of \$110,216.00 at CLASS 3 and a salary of \$114,139.00 at CLASS 4.

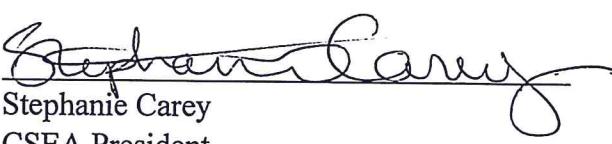
Article 16.6 of the Agreement shall be amended as follows:

This agreement shall be in full force and effect from the date of the final ratification by the Parties through and until June 30, 2020. There shall be no re-openers during the remainder of the 2018-2019 school year or during the 2019-2020 school year.

All other provisions of the collective bargaining agreement between the Cold Spring School District and the Cold Spring Educators Association shall remain unchanged.

Agreed to by the respective Bargaining Representatives on the 17th day of January 2019.


Dr. Amy Alzina
Superintendent/Principal
Lead Cold Spring School District Negotiator


Stephanie Carey
CSEA President
Lead CSEA Negotiator

Cold Spring School District

Certificated 2018-2019 Salary Schedule

	Class 1	Class 2	Class 3	Class 4
Step 1	\$50,871.00	\$53,791.00	\$57,522.00	\$58,507.00
Step 2	\$53,296.00	\$56,347.00	\$59,043.00	\$61,309.00
Step 3	\$55,787.00	\$59,043.00	\$61,877.00	\$64,260.00
Step 4	\$58,750.00	\$61,876.00	\$64,850.00	\$67,346.00
Step 5	\$61,315.00	\$64,850.00	\$67,974.00	\$70,593.00
Step 6	\$64,048.00	\$67,347.00	\$70,593.00	\$73,319.00
Step 7	\$66,125.00	\$69,946.00	\$74,582.00	\$76,157.00
Step 8	\$68,669.00	\$72,647.00	\$76,159.00	\$79,119.00
Step 9	\$71,318.00	\$75,455.00	\$79,109.00	\$82,175.00
Step 10	\$74,078.00	\$78,376.00	\$82,175.00	\$85,364.00
Step 11			\$84,370.00	\$87,647.00
Step 12			\$86,619.00	\$89,991.00
Step 13			\$88,937.00	\$92,402.00
Step 14			\$91,318.00	\$94,874.00
Step 15			\$93,760.00	\$97,416.00
Step 16			\$93,760.00	\$97,416.00
Step 17			\$93,760.00	\$97,416.00
Step 18			\$96,273.00	\$100,028.00
Step 19			\$96,273.00	\$100,028.00
Step 20			\$96,273.00	\$100,028.00
Step 21			\$98,854.00	\$102,714.00
Step 22			\$98,854.00	\$102,714.00
Step 23			\$98,854.00	\$102,714.00
Step 24			\$101,849.00	\$105,474.00

Cold Spring School District

Certificated 2018-2019 Salary Schedule

Updated to reflect 2.5% increase retroactive to 07/01/2018 (as of 02/11/19 Board action)

	Class 1	Class 2	Class 3	Class 4
Step 1	\$52,143.00	\$55,136.00	\$58,960.00	\$59,970.00
Step 2	\$54,628.00	\$57,756.00	\$60,519.00	\$62,842.00
Step 3	\$57,182.00	\$60,519.00	\$63,424.00	\$65,867.00
Step 4	\$60,219.00	\$63,423.00	\$66,471.00	\$69,030.00
Step 5	\$62,848.00	\$66,471.00	\$69,673.00	\$72,358.00
Step 6	\$65,649.00	\$69,031.00	\$72,358.00	\$75,152.00
Step 7	\$67,778.00	\$71,695.00	\$76,447.00	\$78,061.00
Step 8	\$70,386.00	\$74,463.00	\$78,063.00	\$81,097.00
Step 9	\$73,101.00	\$77,341.00	\$81,087.00	\$84,229.00
Step 10	\$75,930.00	\$80,335.00	\$84,229.00	\$87,498.00
Step 11			\$86,479.00	\$89,838.00
Step 12			\$88,784.00	\$92,241.00
Step 13			\$91,160.00	\$94,712.00
Step 14			\$93,601.00	\$97,246.00
Step 15			\$96,104.00	\$99,851.00
Step 16			\$96,104.00	\$99,851.00
Step 17			\$96,104.00	\$99,851.00
Step 18			\$98,680.00	\$102,529.00
Step 19			\$98,680.00	\$102,529.00
Step 20			\$98,680.00	\$102,529.00
Step 21			\$101,325.00	\$105,282.00
Step 22			\$101,325.00	\$105,282.00
Step 23			\$101,325.00	\$105,282.00
Step 24			\$104,395.00	\$108,111.00

Cold Spring School District
Certificated 2019-2020 Salary Schedule

Updated to reflect 2.5% increase effective 07/01/2019 & compaction (as of 02/11/19 Board action)

	Class 1	Class 2	Class 3	Class 4
Step 1	\$53,447.00	\$56,514.00	\$60,434.00	\$61,469.00
Step 2	\$55,994.00	\$59,200.00	\$62,032.00	\$64,413.00
Step 3	\$58,612.00	\$62,032.00	\$65,010.00	\$67,514.00
Step 4	\$61,724.00	\$65,009.00	\$68,133.00	\$70,756.00
Step 5	\$64,419.00	\$68,133.00	\$71,415.00	\$74,167.00
Step 6	\$67,290.00	\$70,757.00	\$74,167.00	\$77,031.00
Step 7	\$69,472.00	\$73,487.00	\$78,358.00	\$80,013.00
Step 8	\$72,146.00	\$76,325.00	\$80,015.00	\$83,124.00
Step 9	\$74,929.00	\$79,275.00	\$83,114.00	\$86,335.00
Step 10	\$77,828.00	\$82,343.00	\$86,335.00	\$89,685.00
Step 11			\$88,641.00	\$92,084.00
Step 12			\$91,004.00	\$94,547.00
Step 13			\$93,439.00	\$97,080.00
Step 14			\$95,941.00	\$99,677.00
Step 15			\$98,507.00	\$102,347.00
Step 16			\$98,507.00	\$102,347.00
Step 17			\$101,147.00	\$105,092.00
Step 18			\$101,147.00	\$105,092.00
Step 19			\$103,858.00	\$107,914.00
Step 20			\$103,858.00	\$107,914.00
Step 21			\$107,005.00	\$110,814.00
Step 22			\$110,216.00	\$114,139.00



February 8, 2019

Via Hand Delivery

Governing Board & Superintendent/Principal
Cold Spring School District
2243 Sycamore Canyon Rd
Santa Barbara, CA 91935

Regarding: Proposal to Perform Research and Prepare Presentation related to Charter Schools

Honorable Trustees & Dr. Alzina:

The Governing Board of the Cold Spring School District has expressed interest in determining the feasibility of expanding the grade offerings at Cold Spring School to include the seventh and eighth grades. One of the options previously discussed at a regular meeting of the governing board is the formation of a District sponsored/dependent charter.

As we have seen recently in Santa Barbara County, there are some complexities related to the funding formula for charter schools in basic aid or locally funded areas. Recently, the Olive Grove Charter School has pursued a sizeable payment from both the Santa Ynez Valley Union High School District and Santa Barbara Unified School District, representing the difference between what the state allocates per student average daily attendance and the funding levels represented by the local property taxes.

I propose to prepare a memorandum and presentation for the Governing Board on the feasibility and funding of a proposed District dependent charter school that would include the seventh and eighth grades. The memorandum would explore the sources of funding and levels of funding available and necessary to develop the charter application, initiate operations and sustain it on an annual basis assuming one classroom for each grade.

I estimate that the research and preparation of the memorandum and presentation will take approximately eight to twelve (8-12) hours. At the Board's direction, I propose performing the research at the hourly rate reflected in my engagement agreement with the District, not to exceed 12 hours of work.

I appreciate the opportunity to serve the Cold Spring School District.

Sincerely,

A handwritten signature in black ink, appearing to read "Yuri Calderon".

Yuri Calderon, Esq.

Cold Spring ESD

Board Policy

SCHOOL PLANS/SITE COUNCILS

BP 0420

Philosophy, Goals, Objectives and Comprehensive Plans

SCHOOL PLANS/SITE COUNCILS

The Governing Board believes that comprehensive planning is necessary at Cold Spring School, in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent/Principal or designee shall ensure that the LCAP provides clear direction and identify cohesive strategies aligned with school and District goals. The school site council/LCAP Advisory Committee will review the LCAP.

~~When required by law or determined to be a useful tool to accomplish district and school goals, the school site council or other school advisory group shall develop a comprehensive school plan designed to enhance student achievement.~~

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0415 - Equity)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0420.5 - School-Based Decision Making)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1431 - Waivers)

(cf. 6020 - Parent Involvement)

Cold Spring School participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000, and shall therefore establish a school site council in accordance with Education Code 65000-65001.

~~Single Plan for Student Achievement~~

~~The Superintendent/Principal or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for the school~~

~~when participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

The Superintendent/Principal or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the school site council.

(cf. 0500 - Accountability)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils may be filed with the ~~D~~istrict in accordance with the ~~D~~istrict's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

(cf. 1312.3 - Uniform Complaint Procedures)

~~(cf. 0420.1 - School-Based Program Coordination)~~

~~(cf. 0450 - Comprehensive Safety Plan)~~

~~(cf. 0520.1 - High Priority Schools Grant Program)~~

~~(cf. 0520.2 - Title I Program Improvement Schools)~~

~~(cf. 0520.4 - Quality Education Investment Schools)~~

~~(cf. 3513.3 - Tobacco-Free Schools)~~

~~(cf. 4131 - Staff Development)~~

~~(cf. 4139 - Peer Assistance and Review)~~

~~(cf. 5147 - Dropout Prevention)~~

~~(cf. 5148.1 - Child Care Services for Parenting Students)~~

~~(cf. 6142.91 - Reading/Language Arts Instruction)~~

~~(cf. 6163.1 - Library Media Centers)~~

~~(cf. 6164.2 - Counseling/Guidance Services)~~

~~(cf. 6171 - Title I Programs)~~

~~(cf. 6174 - Education for English Language Learners)~~

~~(cf. 6190 - Evaluation of the Instructional Program)~~

~~Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

Legal Reference:

EDUCATION CODE

52-53 Designation of schools

33133 Information guide for school site councils

35147 Open meeting laws exceptions

41540-41544 Targeted instructional improvement block grants

52060-52077 Local control and accountability plan

52176 English learner aAdvisory committees
52852 School site councils
54000-54028 Educationally Disadvantaged Youth Programs
54425 Advisory committees (compensatory education)
56000-56867 Special education
64000 Categorical programs included in consolidated application
64001 Single sSchool plan for student achievement, consolidated application programs
65000-65001 School site councils
CODE OF REGULATIONS, TITLE 5
3930-3937 Compliance plans
4600-4670 Uniform complaint procedures
11308 English learner advisory committees
UNITED STATES CODE, TITLE 20
6303 School improvement
6311 State plan
6312 Title I local educational agency plans
6314 Schoolwide programs; schoolwide program plan
6421-6472 Programs for neglected, delinquent, and at-risk children and youth
6601-6651 Teacher and Principal Training and Recruitment program
6801-7014 Limited English proficient and immigrant students
7101-7122 Student Support and Academic Enrichment Grants
7341-7355c Rural Education Initiative

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2014
WEST ED PUBLICATIONS
California Healthy Kids Survey
California School Climate Survey
WEB SITES
California Department of Education, Single Plan for Student Achievement:
<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>
U.S. Department of Education: <http://www.ed.gov>
WestEd: <http://www.wested.org>

Legal Reference:

EDUCATION CODE

~~52-53 Designation of schools~~
~~8240-8244 General child care and development programs~~
~~8750-8754 Conservation education~~
~~18100-18203 School libraries~~
~~32228-32228.5 School safety and violence prevention~~

~~33133 Information guide for school site councils~~
~~35147 Open meeting laws exceptions~~
~~41500-41573 Categorical education block grants~~
~~44500-44508 Peer Assistance and Review Program~~
~~44520-44534 New Careers Program~~
~~48400-48403 Compulsory continuation education~~
~~48430-48438 Continuation education~~
~~48660-48667 Community day schools~~
~~51745-51749.3 Independent study~~
~~51760-51769.5 Work experience education~~
~~51870-51874 Educational technology~~
~~52053-52055.55 Immediate Intervention/Underperforming Schools Program~~
~~52055.600-52055.662 High Priority Schools Grant Program~~
~~52055.700-52055.770 Quality Education Investment Act~~
~~52176 Advisory committees~~
~~52200-52212 Gifted and Talented Education Program~~
~~52300-52346 Regional occupational centers~~
~~52500-52617 Adult education, including:~~
~~52610-52616.24 Adult education finances~~
~~52800-52887 School-Based Program Coordination Act~~
~~52890 Qualifications and duties of outreach consultants~~
~~54000-54028 Educationally Disadvantaged Youth Programs~~
~~54100-54145 Miller-Unruh Basic Reading Act~~
~~54425 Advisory committees (compensatory education)~~
~~54650-54659 Education Improvement Incentive Program~~
~~54740-54749.5 California School Age Families Education Program~~
~~56000-56885 Special education~~
~~64000 Categorical programs included in consolidated application~~
~~64001 Single school plan for student achievement, consolidated application programs~~
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS
~~52012 Establishment of school site council~~
~~52014-52015 School plans~~
HEALTH AND SAFETY CODE
~~104420 Tobacco use prevention~~
MILITARY AND VETERANS CODE
~~500-520.1 California Cadet Corps~~
AB 1802 UNCODIFIED 2006 STATUTE
~~43 School site block grants~~
CODE OF REGULATIONS, TITLE 5
~~3930-3937 Compliance plans~~
UNITED STATES CODE, TITLE 20
~~6312-6319 Title I programs; plans~~
~~6421-6472 Programs for neglected, delinquent, and at-risk children and youth~~
~~6601-6651 Teacher and Principal Training and Recruitment program~~

~~6801-7014 Limited English proficient and immigrant students~~
~~7101-7165 Safe and Drug-Free Schools and Communities~~
~~7341-7355c Rural Education Initiative~~

Management Resources:

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~A Guide and Template for the Single Plan for Student Achievement: A Handbook for School Site Councils, April 2006~~

WEB SITES

~~California Department of Education, Single Plan for Student Achievement:~~

~~<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>~~

~~Center for Comprehensive School Reform and Improvement:~~

~~<http://www.centerforcsri.org>~~

~~U.S. Department of Education: <http://www.ed.gov>~~

Policy COLD SPRING ELEMENTARY SCHOOL DISTRICT

adopted: February 5, 2009 Santa Barbara, California

amended:

Cold Spring ESD

Board Policy

Comprehensive Safety Plan

BP 0450

Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3515 - Campus Security)
(cf. 3515.2 - Disruptions)
(cf. 3515.3 - District Police/Security Department)
(cf. 3515.7 - Firearms on School Grounds)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5131.4 - Student Disturbances)
(cf. 5131.41 - Use of Seclusion and Restraint)
(cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5136 - Gangs)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
~~(cf. 0510 - School Accountability Report Card)~~
~~(cf. 5131 - Conduct)~~
~~(cf. 5137 - Positive School Climate)~~

The Superintendent/Principal or designee shall oversee the development of a comprehensive safety plan. (Education Code 32281)

~~The school site council school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. (Education Code 32281)~~

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

(cf. 0500 - Accountability)

(cf. 9320 - Meetings and Notices)

~~(cf. 0420 - School Plans/Site Councils)~~

~~(cf. 1220 - Citizen Advisory Committees)~~

~~The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.~~

~~The Board shall review the comprehensive school safety plan in order to ensure compliance with state law, Board policy, and administrative regulation.~~

~~The Board shall approve the plan at a regularly scheduled meeting.~~

~~(cf. 9322 - Agenda/Meeting Materials)~~

~~The Superintendent/Principal or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)~~

~~(cf. 1340 - Access to District Records)~~

By October 15 of each year, the Superintendent/Principal or designee shall notify the California Department of Education if the school has not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by ~~D~~istrict administrators in accordance with Education Code 32281. In developing such strategies, ~~D~~istrict administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

(cf. 4119.23/4219.23/4319.23 - *Unauthorized Release of Confidential/Privileged Information*)

(cf. 9011 - *Disclosure of Confidential/Privileged Information*)

(cf. 9321 - *Closed Session Purposes and Agendas*)

(cf. 9321.1 - *Closed Session Actions and Reports*)

Access to Safety Plan(s)

The Superintendent/Principal or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - *Access to District Records*)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent/Principal or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of sex discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

~~35294.10-35294.15 School Safety and Violence Prevention Act~~

~~41020 Annual audits~~

~~41510-41514 School Safety Consolidated Competitive Grant Program~~

48900-48927 Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student who has committed acts constituting

grounds for suspension or expulsion
67381 Violent crime
GOVERNMENT CODE
54957 Closed session meetings for threats to security
PENAL CODE
422.55 Definition of hate crime
626.8 Disruptions
11164-11174.3 Child Abuse and Neglect Reporting Act
CALIFORNIA CONSTITUTION
Article 1, Section 28(c) Right to Safe Schools
CODE OF REGULATIONS, TITLE 5
11992-11993 Definition, persistently dangerous schools
11987-11987.7 School Community Violence Prevention Program requirements
UNITED STATES CODE, TITLE 20
7111-7122 Student Support and Academic Enrichment Grants
~~7101-7165 Safe and Drug Free Schools and Communities, especially:~~
~~7114 Application for local educational agencies~~
7912 Transfers from persistently dangerous schools
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, rev. 2011

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010

~~911! A Manual for Schools and the Media During a Campus Crisis, 2001~~

~~Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004

~~Early Warning, Timely Response: A Guide to Safe Schools, August 1998~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

California **Governor's** Office of Emergency Services: <http://www.oes.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention:

<http://www.cdc.gov/ViolencePrevention>

~~California Seismic Safety Commission: <http://www.seismic.ca.gov>~~

~~Center for Effective Collaboration and Practice: <http://cecp.air.org>~~

Federal Bureau of Investigation: <http://www.fbi.gov>

National Center for Crisis Management: <http://www.schoolcrisisresponse.com>

~~National Alliance for Safe Schools: <http://www.safeschools.org>~~

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, ~~Office of Safe and Drug Free Schools:~~

<http://www.ed.gov/about/offices/list/osdfs/index.html>

U.S. Secret Service, National Threat Assessment Center:

<http://www.secretservice.gov/protection/ntac>

Policy COLD SPRING ELEMENTARY SCHOOL DISTRICT

adopted: February 5, 2009 Santa Barbara, California

amended:

CONFERENCE 15.A.

DATE: **FEBRUARY 11, 2019**

TO: **GOVERNING BOARD**

FROM: **AMY ALZINA, SUPERINTENDENT/PRINCIPAL**

RE: **DRAFT OF THE 2019-20 DISTRICT CALENDAR**

SUMMARY

The Board annually approves the District's calendar for the next school year. Prior to approval of the calendar, the Board considers input from the Cold Spring School Education Association. Changes to the calendar require meeting and conferring with the CSEA as part of the contract negotiation process.

I have included in your materials a draft of the calendar reflecting the CSEA's preferences as well as the Santa Barbara Unified School District Board approved calendar for the 2019-20 school year.

In the past, after the Board has considered teacher input in calendar development, it has typically approved a calendar in March of each year.

COLD SPRING SCHOOL DISTRICT 2019-2020 CALENDAR – Board Approved: DRAFT

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
4 Independence Day - School & Office Closed						

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
2 Half Day District Holiday - Office Closed PM 15,16,19 Staff Development Days/Work Day 20 First Day of School for Students						

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
2 Labor Day - School & Office Closed						

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
21 Staff Development Days- School Closed						

November						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
11 Veterans Day - School & Office Closed 18-22 Parent Teacher Conferences - Minimum Day 25-29 Thanksgiving Holiday - School Closed 27-29 Office Closed						

February						
S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
14 & 17 Presidents' Birthdays - School & Office Closed						

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
1 New Year Holiday - School & Office Closed 1-3 Winter Recess - School Closed 20 Martin Luther King Jr Day - School & Office Closed						

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
16-20 Parent Teacher Conferences - Early Dismissal 23-27 Spring Break 27 District Holiday - Office Closed 30 Staff Development Days- School Closed						

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
25 Memorial Day - School & Office Closed						

May						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
4 Last Day of School for Students - Minimum Day 5 Staff Work Day						

Santa Barbara Unified School District Traditional School Calendar 2019-2020

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
20 First Day of School (All Grades)						
SEPTEMBER						
2 Holiday- Labor Day (No School)						
17 All Junior High Schools (Minimum Day)						

OCTOBER						
18 End of Term San Marcos High School- 1 st Term (Minimum Day)						
21 Non Student Day						
NOVEMBER						
11 Holiday - Veterans Day (No School)						
15 End of Trimester for Elementary Schools (Minimum Day)						
18-22 Parent Conferences Elementary Schools -1 st Trimester (Minimum Day)						
25-29 Thanksgiving Break-All Grades (No School)						

DECEMBER						
3 All Junior High Schools (Minimum Day)						
20 Elementary Schools, Grades TK-6 (Minimum Day)						
23-31 Winter Break -All Grades (No School)						
JANUARY						
1-3 Winter Break (No School)						
17 End of Semester All Secondary Schools -1 st Semester (Minimum Day)						
17 End of Term San Marcos High School -2 nd Term (Minimum Day)						
20 Holiday- Martin Luther King Jr. Day (No School)						

FEBRUARY						
14 Holiday- Lincoln's Birthday (No School)						
17 Holiday- Washington's Birthday (No School)						
MARCH						
10 All Junior High Schools (Minimum Day)						
13 End of Trimester for Elementary Schools (Minimum Day)						
16-20 Parent Conferences Elementary Schools -2 nd Trimester (Minimum Day)						
20 End of Term San Marcos High School -3 rd Term (Minimum Day)						
23-27 Spring Break- All Grades (No School)						
MAY						
12 All Junior High Schools (Minimum Day)						
25 Holiday- Memorial Day (No School)						

JUNE						
3 Last Day of School (All Grades)						
End of Trimester for Elementary Schools (Minimum Day)						
End of Semester All Secondary Schools-2 nd Semester (Minimum Day)						
End of Term San Marcos High School-4 th Term (Minimum Day)						

January 2020						
Su Mo Tu We Th Fr Sa						
5 6 7 8 9 10 11						
12 13 14 15 16 17 18						
19 20 21 22 23 24 25						
26 27 28 29 30 31						

February 2020						
Su Mo Tu We Th Fr Sa						
2 3 4 5 6 7 8						
9 10 11 12 13 14 15						
16 17 18 19 20 21 22						
23 24 25 26 27 28 29						

March 2020						
Su Mo Tu We Th Fr Sa						
1 2 3 4 5 6 7						
8 9 10 11 12 13 14						
15 16 17 18 19 20 21						
22 23 24 25 26 27 28						
29 30 31						

April 2020						
Su Mo Tu We Th Fr Sa						

Cold Spring ESD Administrative Regulation

School Plans/Site Councils

AR 0420

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Councils

~~When required for participation in any categorical program, the~~ The District school shall establish a school site council ~~or advisory committee~~ composed of the following: - (Education Code 41507, 41572, 52852, 6400165000)

~~The school site council shall be composed of the following:~~ (Education Code 41507, 41572, 52852)

1. The Superintendent/Principal or designee
2. Classroom ~~t~~eachers, selected by the ~~school's teachers~~ classroom teachers
3. Other school personnel ~~who are not teachers~~, selected by the other personnel at the school ~~who are not chosen by the school's other personnel~~
4. Parents/guardians of students attending the school ~~and/or other members of the community, selected by the parents/guardians of students attending the school~~ chosen by other such parents/guardians, or community members chosen by the parents/guardians as representatives

Half of the school site council membership shall consist of school staff ~~in the categories listed in items #1-3 above~~, the majority of whom shall be classroom teachers. The remaining half shall be parents/guardians ~~and/or community members~~. ~~parent/guardian representatives.~~ (Education Code 41507, 41572, 5285265000)

~~A District employee may not serve as a parent/guardian representative on the school site~~ (Education Code 65000).

~~The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.~~

(cf. 0415 - Equity)

~~The school site council may function on behalf of other committees in accordance with law. (Education Code 52055.620, 52176, 52870, 54425; 5 CCR 3932)~~

~~(cf. 0520.1 - High Priority Schools Grant Program)~~

The school site council shall operate in accordance with procedural meeting requirements established in Education Code 35147.

~~(cf. 1220 - Citizen Advisory Committees)~~

~~Single School Plan for Student Achievement~~

Because Cold Spring School District is a one school, school district, the District shall use its LCAP in lieu of preparing a School Plan for Student Achievement.

~~In order for the school to participate in any state or federal categorical program specified in Education Code 41506, 41571, 52055.700, or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities. (Education Code 41507, 41572, 52055.755, 64001)~~

~~(cf. 0420.1 - School-Based Program Coordination)~~

~~(cf. 0450 - Comprehensive Safety Plan)~~

~~(cf. 0520.1 - High Priority Schools Grant Program)~~

~~(cf. 0520.2 - Title I Program Improvement Schools)~~

~~(cf. 0520.4 - Quality Education Investment Schools)~~

~~(cf. 3513.3 - Tobacco-Free Schools)~~

~~(cf. 4131 - Staff Development)~~

~~(cf. 4139 - Peer Assistance and Review)~~

~~(cf. 5147 - Dropout Prevention)~~

~~(cf. 5148.1 - Child Care Services for Parenting Students)~~

~~(cf. 6142.91 - Reading/Language Arts Instruction)~~

~~(cf. 6163.1 - Library Media Centers)~~

~~(cf. 6164.2 - Counseling/Guidance Services)~~

~~(cf. 6171 - Title I Programs)~~

~~(cf. 6174 - Education for English Language Learners)~~

The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API
2. Identify the school's means of evaluating progress toward accomplishing those goals
3. Identify how state and federal law governing these programs will be implemented

In addition to meeting the requirements common to all applicable school plans, the single plan shall address the content required by law for each individual categorical program in which the school participates.

Any plan developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I schoolwide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)

(cf. 6171 - Title I Programs)

In developing or revising the single plan, the school site council shall:

1. Measure the effectiveness of current improvement strategies at the school
- The school site council shall analyze student performance based on state and local data, identify significant low performance among all student groups, and analyze instructional programs to determine program areas that need to be addressed in order to raise performance of student groups not meeting academic standards.

(cf. 6011 - Academic Standards)

2. Seek input from other school advisory committees as appropriate
3. Reaffirm or revise school goals to serve as a basis for school improvement activities and expenditures

4. Revise improvement strategies and expenditures

~~The school site council shall specify actions to be taken, dates by which actions are to be started and completed, expenditures needed to implement the action, the funding source, anticipated annual performance growth for each student group, and the means that will be used to evaluate progress toward each goal.~~

5. Approve and recommend the plan to the Board of Trustees

~~The Superintendent/Principal or designee shall implement the strategies in the single plan and report to the school site council and the Board regarding progress toward school goals. The school site council shall monitor the implementation and effectiveness of the single plan and modify any activities that prove ineffective.~~

School Plans for Categorical Block Grants

~~Whenever the school participates in the state's categorical block grant programs for student retention and/or school and library improvement, the school site council shall develop a plan which shall include, but need not be limited to: (Education Code 41507, 41572)~~

1. Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:

- a. Make continuous progress and learn at a rate appropriate to their abilities
- b. Master basic skills in language development and reading, writing, and mathematics
- c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education
- d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment

~~(cf. 5148 - Child Care and Development)~~

~~(cf. 6158 - Independent Study)~~

~~(cf. 6184 - Continuation Education)~~

~~(cf. 6185 - Community Day School)~~

2. Consideration of the use of community resources to achieve instructional improvement objectives

~~3. Consideration of the use of education technology~~

~~(cf. 0440 - District Technology Plan)~~

~~4. A staff development program for teachers, other school personnel, paraprofessionals, and volunteers~~

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 4131.1 - Beginning Teacher Support/Induction)~~

~~(cf. 4138 - Mentor Teachers)~~

~~(cf. 4222 - Teacher Aides/Paraprofessionals)~~

~~(cf. 4231 - Staff Development)~~

~~5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs~~

~~(cf. 5147 - Dropout Prevention)~~

~~(cf. 5149 - At Risk Students)~~

~~(cf. 6164.5 - Student Success Teams)~~

~~6. Procedures for coordinating services from funding sources at the school level to help students participate successfully in the core academic curricula and specialized curricula related to jobs and career opportunities~~

~~(cf. 6030 - Integrated Academic and Vocational Instruction)~~

~~(cf. 6178 - Vocational Education)~~

~~(cf. 6178.1 - Work Experience Education)~~

~~7. Instructional and auxiliary services to meet the special needs of students who are limited English speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities~~

~~(cf. 6172 - Gifted and Talented Student Program)~~

~~8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students~~

~~(cf. 5137 - Positive School Environment)~~

~~(cf. 5138 - Conflict Resolution/Peer Mediation)~~

~~9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance~~

~~(cf. 5113 - Absence and Excuses)~~

~~(cf. 5113.1 - Truancy)~~

~~10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria~~

~~11. Other activities and objectives established by the school site council~~

~~12. A process for ongoing evaluation and modification of the plan~~

~~The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion, dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations, and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.~~

~~In addition, if the school receives state funding for school and library improvement, it shall incorporate plans pertaining to school libraries. (Education Code 41572)~~

~~The student retention and/or school and library improvement plans shall be incorporated into the school's single plan for student achievement as described in the above section. (Education Code 41507, 41572)~~

Regulation COLD SPRING ELEMENTARY SCHOOL DISTRICT

approved: February 5, 2009 Santa Barbara, California

amended:

Cold Spring ESD

Administrative Regulation

Comprehensive Safety Plan

AR 0450

Development and Review of Comprehensive School Safety Plan

Philosophy, Goals, Objectives and Comprehensive Plans

The school site council shall consult with local law enforcement, the local fire department, and other first responders in the writing and development of the comprehensive school safety plan. (Education Code 32281, 32282)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

1. The Superintendent/Principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

(cf. 1220 - *Citizen Advisory Committees*)

(cf. 1400 - *Relations Between Other Governmental Agencies and the Schools*)

~~Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)~~

~~The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)~~

- ~~1. A representative of the local school employee organization~~

~~2. A representative of the parent organization at the school~~

~~(cf. 1230 - School Connected Organizations)~~

~~3. A representative of the CSEA organization~~

~~(cf. 4140/4240/4340 - Bargaining Units)~~

~~4. All persons who have indicated that they want to be notified~~

~~In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)~~

~~1. Representatives of local religious organizations~~

~~2. Local civic leaders~~

~~3. Local business organizations~~

~~(cf. 1700 - Relations Between Private Industry and the Schools)~~

Content of the Safety Plan

The school safety plan shall include an assessment of the current status of ~~any school~~ crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, ~~and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.~~

~~(cf. 0500 - Accountability)~~

~~(cf. 0510 - School Accountability Report Card)~~

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, ~~including all of the following: . The plan shall include the development of all of the following:~~ (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3

~~(cf. 5141.4 - Child Abuse Prevention and Reporting)~~

2. Routine and emergency disaster procedures including, but not limited to:
 - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act
*(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 6159 - Individualized Education Program)*

- b. An earthquake emergency procedure system in accordance with Education Code 32282
*(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3516.3 - Earthquake Emergency Procedure System)*

- c. A procedure to allow a public agency, including the ~~American Red Cross~~ Office of Emergency Management/Fire Department, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

- (cf. 1330 - Use of School Facilities)
(cf. 3516.1 - Fire Drills and Fires)
(cf. 3516.2 - Bomb Threats)
(cf. 3516.5 - Emergency Schedules)
(cf. 3543 - Transportation Safety and Emergencies)*

3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead ~~which would lead~~ to suspension, expulsion, or mandatory expulsion recommendations

- (cf. 5131.7 - Weapons and Dangerous Instruments)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

- (cf. 4158/4258/4358 - Employee Security)*

5. A policy consistent with the prohibition against discrimination, ~~and~~ harassment, intimidation, and bullying ~~policy consistent with the prohibition against discrimination~~ pursuant to Education Code 200-262.4

- (cf. 0410 - Nondiscrimination in District Programs and Activities)*

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

(cf. 5132 - Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

(cf. 5142 - Safety)

8. A safe and orderly school environment conducive to learning

(cf. 5137 - Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

(cf. 5144 - Discipline)

10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions
~~Hate crime reporting procedures~~

~~(cf. 5145.9 - Hate Motivated Behavior)~~

Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5131 - Conduct)

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6142.8 - Comprehensive Health Education)

4. ~~Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus~~

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 5020 - Parent Rights and Responsibilities)~~

~~(cf. 6020 - Parent Involvement)~~

5. ~~Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students~~

~~(cf. 5131.6 - Alcohol and Other Drugs)~~

~~(cf. 5131.61 - Drug Testing)~~

~~(cf. 5131.62 - Tobacco)~~

~~(cf. 5131.63 - Steroids)~~

46. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

57. District policy related to possession of firearms and ammunition on school grounds

(cf. 3515.7 - Firearms on School Grounds)

9. ~~Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime~~

~~(cf. 5116.1 - Intradistrict Open Enrollment)~~

610. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

(cf. 1250 - *Visitors/Outsiders*)

(cf. 3515 - *Campus Security*)

(cf. 3515.3 - *District Police/Security Department*)

(cf. 3530 - *Risk Management/Insurance*)

(cf. 5112.5 - *Open/Closed Campus*)

(cf. 5131.5 - *Vandalism and Graffiti*)

11. Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:

a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement

b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support

c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity

12. Strategies for suicide prevention and intervention

(cf. 5141.52 - *Suicide Prevention*)

13. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff

(cf. 3515.2 - *Disruptions*)

714. Crisis prevention and intervention strategies, which may include the following:

- a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

(cf. 3515.5 - Sex Offender Notification)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.41 - Use of Seclusion and Restraint)

- b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
- c. Assignment of staff members responsible for each identified task and procedure
- d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
- e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media

(cf. 1112 - Media Relations)

(cf. 9010 - Public Statements)

- f. Development of a method for the reporting of violent incidents
- g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling

815. Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

916. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants

(cf. 3510 - Green School Operations)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

Regulation COLD SPRING ELEMENTARY SCHOOL DISTRICT
approved: February 5, 2009 Santa Barbara, California
amended:

Cold Spring School District

Administrative Regulation

Independent Study

AR 6158

Instruction

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
(cf. 6143 - Courses of Study)
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
(cf. 5112.3 - Student Leave of Absence)
5. When requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

Equivalency

The District's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the District's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent/Principal or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. The Superintendent/Principal or designee may consider the parent/guardian's level of commitment to assist the student.

(cf. 5111.1 - District Residency)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student

4. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
5. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
6. A statement that independent study is an optional educational alternative in which no student may be required to participate
7. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Providing direct instruction and counsel as necessary for individual student success
5. Regularly meeting with the student to discuss the student's progress
6. Determining the time value of assigned work or work products completed and submitted by the student
7. Assessing student work and assigning grades or other approved measures of achievement

Records

The Superintendent/Principal or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted.
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher

(cf. 3580 - District Records)

The Superintendent/Principal or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file. (Education Code 51747)

Board Approved:

**Cold Spring School District
Board Meeting Agenda Items
2018-19 School Year**

<u>July 2018</u>	<u>August 2018</u>	<u>September 2018</u>	<u>October 2018</u>	<u>November 2018</u>	<u>December 2018</u>
<ul style="list-style-type: none"> • Quarterly Williams Report • Discussion of building and portables • Discussion of CSBA Governance Standards • Review Superintendent Eval (Closed Session) • Dolphin Center Update • Technology Update • Lease to Own 3rd Grade Laptop 	<ul style="list-style-type: none"> • Update on Professional Learning Plan • Opening of School Timeline • Review of Board Protocols and Complaint Procedures • Discuss Timeline to update CSSD “Beliefs, Visions, Goals” • Technology Use Plan 	<ul style="list-style-type: none"> • Unaudited Actuals • Sufficiency of Textbooks • CAASPP Results • GANN Resolution 	<ul style="list-style-type: none"> • Quarterly Williams Report • MacBook Pilot Lease Program • Update on STEAM Program • California Dashboard Local Indicators: Priorities 1, 2, 3 and 6 Self-Report 	<ul style="list-style-type: none"> • CA Physical Fitness Results • Update Regarding the Progress of Proposition 39: Energy Efficiency Act • Sup/Prin Check In Eval 	<ul style="list-style-type: none"> • Board Reorganization • First Interim Report • Comprehensive School Safety Plan • Review Mission Statement • Beliefs, Visions, Goals • District Reserves • Summary Single Plan for Student Achievement (SPSA)
<u>January 2019</u>	<u>February 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
<ul style="list-style-type: none"> • Quarterly Williams Report • Annual Audit • School Accountability Report Card (SARC) • Governance Manual Workshop • HVAC project 	<ul style="list-style-type: none"> • Proposed Calendar for Subsequent School Year • Budget Workshop • Reserves Workshop 	<ul style="list-style-type: none"> • Second Interim Report • Approve District Calendar 2019-20 • Sup/Prin Check In Eval • PE Presentation 	<ul style="list-style-type: none"> • Quarterly Williams Report • Discussion of Preliminary Budget • CSS Foundation Grant Request (2019-20 sch yr) • Mission Statement Special Session 	<ul style="list-style-type: none"> • Recognition of Parent Volunteers • Budget Update (Staffing) • Board Self Evaluation 	<ul style="list-style-type: none"> • Approval of LCAP • Adoption of Budget • EPA Expenditure Plan • Superintendent Evaluation