**Manchester Metropolitan University**

**Department of Languages, Information and Communications**

**Assessment 1 SP4 (5%)**

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| **Team ID** | | |  | | | | | |
|  | | |  | | | | | |
| **Student ID** | | | **First Name** | | **Last Name** | | | **Signature** |
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|  | | |  | |  | | |  |
| **Required elements** | | |  | | | | |  |
| Script | | | 🞐 | | Consent form | | | 🞐 |
| Relevant Tasks | | | 🞐 | | Exit Survey | | | 🞐 |
| Attendance | | | 🞐 | | Punctuality | | | 🞐 |
| **Presentation** | | |  | | | | |  |
| Quality of Preparation inc. script, tasks & exit survey | | |  | | | | | |
| **☐** 0%-19% **☐** 20%-34% **☐** 35%-39% **☐** 40%-49% **☐** 50%-59% **☐** 60%-69% **☐** 70%-85% **☐** 86%-100% | | | | | | | | |
| Time management | | |  | | | | | |
| **☐** 0%-19% **☐** 20%-34% **☐** 35%-39% **☐** 40%-49% **☐** 50%-59% **☐** 60%-69% **☐** 70%-85% **☐** 86%-100% | | | | | | | | |
| Delivery & management | | |  | | | | | |
| **☐** 0%-19% **☐** 20%-34% **☐** 35%-39% **☐** 40%-49% **☐** 50%-59% **☐** 60%-69% **☐** 70%-85% **☐** 86%-100% | | | | | | | | |
| Overall Professionalism | | |  | | | | | |
| **☐** 0%-19% **☐** 20%-34% **☐** 35%-39% **☐** 40%-49% **☐** 50%-59% **☐** 60%-69% **☐** 70%-85% **☐** 86%-100% | | | | | | | | |
| **Further comments:** | | | | | | | | |
| **Tutor:** |  | **Time & Date:** | |  | | **Total Mark:** |  | |