VALID V Daily Operation Schedule

Date: 2020-07-24

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| Start Time | Job Name/Operation Take | Ops | RC | Server | Remarks |
| 8:00 | Distribute upsurge reminder letter issued to users via email |  |  | m5ppc01/02 | (Remarks: RE:COPM 28) |
| 8:00 | Check PPS daily backup, take off the last day offsite tape PPSPRD-L4-GEN4, PPSPRD-R16-GEN4 |  |  | PPSPRD-SVR1 | (Remarks: PPS COPM 6.5 & 9.1.2) |
| 8:00 | Perform PPS System Health Check and send comfirmed email to related parties. (https://pps.td.hksarg/pps/) |  |  | TDOA | (Re : PPS COPM 11) |