

Charity Registration No. 1097005

Company Registration No. 04698694 (England and Wales)

HOME START NOTTINGHAM
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

HOME START NOTTINGHAM

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr D Gunn Ms C Stephens Mrs J Walker (Appointed as Chair on 19 July 2018) Mr M Scott (Appointed as Vice Chair on 19 July 2018)
Charity number	1097005
Company number	04698694
Registered office	2 First Avenue Sherwood Rise Nottingham NG7 6JL
Independent examiner	Rogers Spencer Newstead House Pelham Road Nottingham NG5 1AP
Bankers	TSB 621 Mansfield Road Sherwood Nottingham NG5 2FY
Solicitors	Larken & Co 10 Lombard Street Newark Nottingham NG24 1XE

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2019

The trustees present their report and financial statements for the year ended 31 March 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The trustees of Home-Start Nottingham have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity has undertaken this year.

The objects for which Home-Start Nottingham is established are:

- To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children
- To prevent cruelty to or maltreatment of children
- To relieve sickness, poverty and need amongst children through the support of their parents and guardians
- To promote the education of the public in better standards of childcare within the area of Nottingham City and its environs, and the boroughs of Broxtowe, Gedling, Rushcliffe and Ashfield.

Achievements and performance

Any family with at least one child under 5 years of age living within the catchment area can refer themselves to the charity or be referred by another agency with the family's permission. Accepting support from Home-Start Nottingham is entirely a matter of choice for the family concerned.

- Parents have benefited by increased self-confidence and more engagement within their local communities.
- Children have benefited from their parents' improved parenting skills and the impact of positive role modelling by volunteers.

Weekly Family Group sessions have been provided in Arnold and Clifton. Play sessions have been arranged, providing children with more social and educational opportunities.

Families have been signposted to health services and referrals made to the local Food banks.

Through home visiting and support given by volunteers parents are helped to provide safer environments for their children and healthier lifestyles. Planned home visits totalled 3,259 voluntary hours.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

Financial review

Home-Start Nottingham achieved a deficit of £30,138 (2018: deficit £69,437).

Total income in the year was £478,325 (2018: £411,735). Funding from statutory bodies (Nottinghamshire County Council and NHS England CCGs) was £48,643 (2018: £44,317).

Due to careful management and forward planning, there have been no major changes to the scheme structure in this financial year.

Home-Start Nottingham used some of its unrestricted funds to provide a dedicated post of 22.5hrs per week to build up the Big Hopes Big Futures programme, aiming to improve 'school readiness' in children transitioning into nursery or full time education.

Further monies were released in the second half of the year to expand the core work.

The returns from fundraising were £31,810 (2018: £19,277).

Other income, from rental and service costs paid by another charity that uses part of Homefield House as its offices, plus room hire totaled £16,772 (2018: £16,795).

The Finance Sub-committee met quarterly to review the management accounts and the charity's financial position was reviewed regularly by the full Board of Trustees.

Home-Start Nottingham has a well-established reputation in the voluntary sector locally and has a tradition of working collaboratively with statutory funders and other charities. This should mean that the charity is well-placed to take advantage of the opportunity to provide commissioned services in the future.

Home-Start Nottingham is fortunate to have 75 volunteers who visit families at home, serve as trustees or support our work in other ways. They are all dedicated to helping local families and although their work is not included in the financial statements, without them none of it would be possible.

Reserves Policy

The trustees wish to maintain a level of reserves which will enable the charity to meet its financial obligations should the charity be unable to continue. The reserves policy is reviewed annually and trustees agreed to set the level of reserves needed at three months' running costs. They confirm that the reserves held at 31 March 2019 are adequate for this purpose.

As a result of changes to legislation introduced in The Pensions Act 2011 Home-Start Nottingham was advised by its pension provider, the Pensions Trust, that it faces a potential liability for debt on withdrawal from the pension scheme. The trustees have built reserves to a level sufficient to cover this liability and review this position regularly. Home-Start Nottingham was made subject to auto enrolment of pensions in July 2016.

Future

The Home-Start Ashfield office closed on 31 March 2018 but with some unrestricted funds still remaining. Home-Start Nottingham has continued to support staff in this borough, to deliver a service to families, and is pleased to report that the Ashfield borough will continue to be supported through the Home-Start Nottingham scheme.

During this year it was decided to sell the building, which Home-Start Nottingham owns and is currently its base. This enables flexibility in the base for the organisation, and investment in the service that best meets the future needs of our families. The sale of the building completed after the end of the financial year and Home-Start Nottingham will remain in the building on a rental basis.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

Structure, governance and management

Home-Start Nottingham is a registered charity, Charity number 1097005. The Charity is incorporated under company number 04698694 as a company limited by guarantee and is therefore governed by a memorandum and articles of association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs A Aljewicz (Chair)	(Resigned 16 August 2018)
Mrs M Rumney	(Resigned 17 January 2019)
Mr J Bentley	(Resigned 20 September 2018)
Mr D Gunn	
Ms C Stephens	
Mrs J Walker (Appointed as Chair on 19 July 2018)	
Mr M Scott (Appointed as Vice Chair on 19 July 2018)	
Mr N Timms	(Appointed 1 February 2019 and resigned 19 April 2019)

Trustee Recruitment, Induction and Training

Home-Start Nottingham carries out a skills audit of current trustees which identifies knowledge gaps within the board and then actively takes steps to recruit trustees accordingly.

New trustees will also complete a skills audit. In order to become familiar with the practical work of the Charity, trustees will receive a copy of the Annual Report, the Memorandum and Articles and the latest financial reports. They will also meet with the Scheme Manager and existing trustees as well as being offered opportunities to visit with the staff team.

Additionally, they (along with Management Committee members and any trustees who would like to take refresher training) are invited to attend induction training which covers the following areas:

- Governance
- The Home-Start Agreement
- Training and Support
- Roles and Responsibilities
- Communication
- Local Scheme Information
- Best Practice Guides
- Safeguarding
- Quality Assurance

All trustees are then signposted to any other relevant training throughout the year.

Organisational Structure

The organisation is controlled by the trustees, who meet at least six times per annum. The long standing scheme manager Mrs S Fenton, retired during this year and she will be replaced in due course. The scheme manager is responsible for the day to day running of the company's affairs and reports to the trustees. The company secretary is Mrs S Leivers, the Scheme Administrator, who was appointed by the trustees.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

The trustees' report was approved by the Board of Trustees.

Julie E Walker

Mrs J Walker (Appointed as Chair on 19 July 2018)

Chair

Dated: 10/9/19

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STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2019

The trustees, who are also the directors of Home Start Nottingham for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HOME START NOTTINGHAM

I report to the trustees on my examination of the financial statements of Home Start Nottingham (the charity) for the year ended 31 March 2019.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Rogers Spencer

Newstead House
Pelham Road
Nottingham
NG5 1AP

Dated: 10 September 2019

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STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

Current financial year

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<u>Income and endowments from:</u>					
Donations and legacies	3	31,810	-	31,810	19,277
Charitable activities	4	-	429,571	429,571	375,194
Other income	5	16,944	-	16,944	17,264
Total income		48,754	429,571	478,325	411,735
<u>Expenditure on:</u>					
Raising funds	6	3,532	-	3,532	2,640
Charitable activities	7	57,396	447,532	504,928	478,532
Total resources expended		60,928	447,532	508,460	481,172
Net outgoing resources before transfers		(12,174)	(17,961)	(30,135)	(69,437)
Gross transfers between funds		(37,553)	37,553	-	-
Net (expenditure)/income for the year/ Net movement in funds		(49,727)	19,592	(30,135)	(69,437)
Fund balances at 1 April 2018		254,018	10,072	264,090	333,527
Fund balances at 31 March 2019		204,291	29,664	233,955	264,090

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

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STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2019

Prior financial year				
	Notes	Unrestricted funds 2018 £	Restricted funds 2018 £	Total 2018 £
<u>Income and endowments from:</u>				
Donations and legacies	3	19,277	-	19,277
Charitable activities	4	-	375,194	375,194
Other income	5	17,264	-	17,264
Total income		36,541	375,194	411,735
<u>Expenditure on:</u>				
Raising funds	6	2,640	-	2,640
Charitable activities	7	67,732	410,800	478,532
Total resources expended		70,372	410,800	481,172
Net outgoing resources before transfers		(33,831)	(35,606)	(69,437)
Gross transfers between funds		(28,562)	28,562	-
Net (expenditure)/income for the year/ Net movement in funds		(62,393)	(7,044)	(69,437)
Fund balances at 1 April 2017		316,412	17,115	333,527
Fund balances at 31 March 2018		254,019	10,071	264,090

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

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BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
Fixed assets					
Tangible assets	11		171,295		181,996
Current assets					
Debtors	12	6,537		5,498	
Cash at bank and in hand		118,852		131,491	
		125,389		136,989	
Creditors: amounts falling due within one year	13	(62,729)		(54,895)	
Net current assets			62,660		82,094
Total assets less current liabilities			233,955		264,090
Income funds					
Restricted funds	16		29,664		10,071
Unrestricted funds			204,291		254,019
			233,955		264,090

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2019.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15/8/19

Julie E Walker 10/9/19

Mrs J Walker (Appointed as Chair on 19 July 2018)

Trustee

Company Registration No. 04698694

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

Charity information

Home Start Nottingham is a private company limited by guarantee incorporated in England and Wales. The registered office is 2 First Avenue, Sherwood Rise, Nottingham, NG7 6JL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects. There are currently no designated funds.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

1.4 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value of the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight line basis
Fixtures and fittings	20%/33.3% Straight line basis

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

3 Donations and legacies

	2019	2018
	£	£
Charities Trust	560	560
Hoskins	180	180
Proctor me	240	150
Thorntons S + S Susie Thornton	360	360
Fundraising Campaigns	4,812	3,861
Various Donations	7,204	2,611
Gift Aid	558	15
Vanishing Point	7,429	3,200
Critchley Charitable Trust	-	2,000
Thomas Farr	-	2,000
Mary Potter Convent Hospital Trust	-	3,000
Janice Watts	1,200	1,200
M Rumney	180	140
Kathleen A Howat	500	-
Councilor Harper	250	-
Rogers Spencer	100	-
Rotary Club	450	-
Women Say Stuff	100	-
Charles Littlewood Hill Trust	2,000	-
Whitaker Charitable Trust	1,000	-
Mason Clifton Lodge	587	-
Eventist Group	500	-
Jones 1986 Trust	3,600	-
	<u>31,810</u>	<u>19,277</u>

4 Charitable activities

	2019	2018
	£	£
Navo	500	7,000
NHS Nottinghamshire County	-	13,458
Notts County Council Grant Aid	25,736	28,459
Small Steps Big Changes	366,931	323,877
Notts County Council Safeguarding	2,400	2,400
Children In Need	4,318	-
Ashfield Grant/Income	29,686	-
	<u>429,571</u>	<u>375,194</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

5 Other income

	2019	2018
	£	£
Other income	150	856
Rent received	16,459	15,939
Interest received	335	469
	<hr/>	<hr/>
	16,944	17,264
	<hr/>	<hr/>

6 Raising funds

	2019	2018
	£	£
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	2,220	2,045
Other fundraising costs	1,312	595
	<hr/>	<hr/>
Fundraising and publicity	3,532	2,640
	<hr/>	<hr/>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

7 Charitable activities

	Total 2019 £	Total 2018 £
Staff costs	392,757	365,871
Depreciation and impairment	10,701	10,677
Staff training	3,601	1,585
Telephone	12,599	14,715
Printing, postage and stationery	6,531	8,013
Staff expenses and travel	7,480	7,195
Publicity	690	1,287
Professional fees	1,353	-
Outings and parties	174	522
Volunteer expenses	6,550	5,656
Repairs and renewals	2,678	3,365
Household and cleaning	1,973	1,870
Sundry	1,151	1,060
Parents groups / family expenses	9,459	12,984
Computer and accessories	1,420	2,439
Bank charges	82	99
Premises expenses	5,653	5,570
Interpreter fees	11,215	10,520
Counselling services	1,632	-
	<u>477,699</u>	<u>453,428</u>
Share of governance costs (see note 8)	27,229	25,104
	<u>504,928</u>	<u>478,532</u>
Analysis by fund		
Unrestricted funds	57,396	
Restricted funds	447,532	
	<u>504,928</u>	

8 Governance costs

	2019 £	2018 £
Staff costs	11,792	12,123
Affiliations and subscriptions	8,006	7,291
Independent examiners fees	1,980	1,920
Other accountancy and bookkeeping services	5,451	3,770
	<u>27,229</u>	<u>25,104</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

Number of employees

The average monthly number employees during the year was:

	2019 Number	2018 Number
Employees	24	23

Employment costs

	2019 £	2018 £
Wages and salaries	393,577	369,531
Other pension costs	10,972	8,463
	404,549	377,994

There were no employees whose annual remuneration was £60,000 or more.

11 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
Cost			
At 1 April 2018	256,286	38,912	295,198
At 31 March 2019	256,286	38,912	295,198
Depreciation and impairment			
At 1 April 2018	87,459	25,743	113,202
Depreciation charged in the year	5,126	5,575	10,701
At 31 March 2019	92,585	31,318	123,903
Carrying amount			
At 31 March 2019	163,701	7,594	171,295
At 31 March 2018	168,827	13,169	181,996

The property in the accounts was sold on 31st May 2019 for £220,000.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

12 Debtors

	2019 £	2018 £
Amounts falling due within one year:		
Trade debtors	4,193	4,160
Prepayments and accrued income	2,344	1,338
	<u>6,537</u>	<u>5,498</u>

13 Creditors: amounts falling due within one year

	Notes	2019 £	2018 £
Other taxation and social security		8,884	6,901
Deferred income	14	20,937	14,386
Trade creditors		10,951	71
Accruals and deferred income		21,957	33,537
		<u>62,729</u>	<u>54,895</u>

14 Deferred income

	2019 £	2018 £
Other deferred income	<u>20,937</u>	<u>14,386</u>

Included in creditors is £20,937 of deferred income. The movement can be analysed as follows:

	2019 £	2018 £
Balance as at 1 April	14,386	31,473
Amount deferred in year	64,512	34,233
Amount released in year	(57,961)	(51,320)
Balance as at 31 March	<u>20,937</u>	<u>14,386</u>

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £10,972 (2018 - £8,463).

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers
	£	£	£	£
Parents Group	1,052	-	-	(1,052)
Small Steps Big Changes	-	366,931	(350,551)	-
NAVO	1,500	500	(654)	-
Safeguarding	1,146	2,400	(916)	-
Awards For All	6,374	-	(3,559)	-
City Area Fund	-	-	(5,243)	5,243
County Area Fund	-	25,736	(62,404)	36,668
Big Hopes Big Future	-	-	(1,373)	1,373
Children In Need	-	4,318	(2,742)	-
Home Start Ashfield Fund	-	20,507	(17,349)	-
Ashfield Closure	-	4,679	-	(4,679)
Boots Ashfield Grant	-	4,500	(2,741)	-
	<u>10,072</u>	<u>429,571</u>	<u>(447,532)</u>	<u>37,553</u>
				<u>29,664</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

16 Restricted funds

(Continued)

Parents Group

Funding from various sources is used to provide specific courses for parents supported by Home-Start Nottingham.

Family Mentor Service

Funding is provided by the Small Steps Big Changes programme managed by Citycare to deliver the Family Mentor Service in Aspley, which is a universal home visiting programme for parents and children aged 0 to their 4th birthday. Expenditure is restricted accordingly.

NAVO

Funding is provided by the dispersement of funds following the closure of NAVO in March 2015, to administer the database of the Families and Children's Forum, a countywide resource which enhances voluntary and statutory partnerships in Nottinghamshire, and for the secure storage of records until 2021.

NSCB

This is backfill payment for voluntary sector representation on the Nottinghamshire Children's Safeguarding Board. The payment is made by the Nottinghamshire County Council Safeguarding Children's Board.

Awards for All

This is capital funding to provide a new boiler and central heating in the charity's premises.

City Area Fund

This funding is provided by the Innovation Fund to train up to 6 volunteers to support families with children under 5 needing support, specifically in the Aspley area and linked to the Family Mentor Service.

County Area Fund

Funding is provided by Nottinghamshire County Council Grant Aid and NHS England (Nottingham North East CCG, Nottingham West CCG, Rushcliffe CCG) to contribute to work in the Boroughs of Broxtowe, Gedling and Rushcliffe providing Co-ordinators who link volunteers to families with children under 5 needing support and expenditure is restricted accordingly.

Big Hopes Big Future

Funding from unrestricted funds is used to run this programme, which provides direct support to families to prepare their children for starting school or nursery.

Children In Need

Funding to open a weekly group in an area of greater disadvantage so more children and parents can attend to provide children with better life experiences through play and social interaction.

Boots - Ashfield Outreach Project

Funding to continue to support families in the Ashfield area by increasing the service and to increase volunteer recruitment.

HOME START NOTTINGHAM

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

17 Analysis of net assets between funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Tangible assets	168,480	2,815	171,295	181,996
Current assets/(liabilities)	35,811	26,849	62,660	82,094
	<u>204,291</u>	<u>29,664</u>	<u>233,955</u>	<u>264,090</u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2019 £	2018 £
Within one year	<u>5,625</u>	<u>-</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2018 - none).

