


JUNE CARL GENAVIA


Profile

Detail-oriented professional with experience in creating structured content, guiding others through complex information, and supporting goal-driven communication. Skilled in presenting ideas clearly, adjusting materials for different audiences, and making sure content meets specific goals. Known for delivering high-quality work, maintaining consistency under pressure, and building strong working relationships. Committed to meeting deadlines, improving processes, and ensuring that every task contributes to wider success.

 09077436906

 junecarlgenavia@gmail.com

 <https://jcgenavia.netlify.app>

 Quezon City, Philippines

Skills

Web Development

Presentation

Public Speaking

Technical Research

Problem-solving capability.

Debugging

Language

English

Filipino

Work Experience

2024

JeonSoft Corporation

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Technical Sales

2025

- Developing materials that enhance product presentations within the company.
- Responsible for the preparation and revision of client proposals

2025

Hytec Power, Inc.

Course Developer

- Responsible for designing test questionnaires and providing operational support to the company..
- Engaged in the creation of assessment tools and delivering organizational support.,

Education

Maligaya Elementary School

2009-2014

Maligaya HighSchool

2014 – 2018

Access Computer

Colleges

Information and
Communication Technology

2018 – 2020

Quezon City University

Bachelor's of Science in
Information Technology

2021 – 2025