

Saili Sawant

Mumbai | +917045111945 / +918369084590 | saili.sawant28@gmail.com | www.linkedin.com/in/saili-sawant-03530a19a

EDUCATION

- PGDM – Operations (We School – Welingkar Education) Pursuing from 2023 to 2025
- B.E. in Computer Engineering (Shah and Anchor Kutchhi Engineering College – Mumbai University), 6.63 CGPA (2017 to 2020)
- Diploma in Computer Engineering (Vidyalankar Polytechnic – Maharashtra State Board of Technical Education), 69% (2014 to 2017)
- SSC (V.N. Sule Gururji English Medium Secondary School – Maharashtra State Board), 80.4% (2014)

EXPERIENCE

Project Analyst – Zykrr – The Experience Catalyst Jan 2025 – Present

- Collecting, researching, and analyzing data to inform project planning and strategic decision-making.
- Assisted in the development and maintenance of detailed project charters, scopes, and execution plans.
- Providing regular and ad-hoc project reports, highlighting key metrics and performance indicators.
- Collaborating in data analysis for both short-term and long-term project planning and forecasting.
- Ensuring effective communication across teams to maintain project alignment and stakeholder engagement.

Analyst – Merkle, Inc. (a Dentsu Company) Jun 2023 – Jan 2025

- Front Facing and Single Point of contact from Merkle to lead the Implementation of Qualtrics Employee Experience Surveys.
- Configuring the employee engagement programs on Qualtrics based on the organisation's requirements.
- Designing the dashboard and reports along with the employee experience KPIs, industry comparisons, and industry benchmarks.
- Enabling, training and engaging the client team to understand, utilizing, and managing the Qualtrics tool post- implementation.

Associate Analyst – Ugam Solutions (a Merkle company) Jun 2022 – Jun 2023

- Configured customer engagement projects based on customer requirements.
- Secondary Technology Consultant on the employee engagement programs.
- Designing the dashboard to depict the collected data in the form of charts and graphs.
- Designing and Documentation of all the projects based on Timelines and Deliverables.

Technology Consultant – Ugam Solutions (a Merkle company) Nov 2021 – Jun 2022

- Secondary Technology Consultant for project implementation, timelines, and client communication.
- Working as a secondary contributor to client & Ugam relationships.
- Designing and setting up a Vaccine Status Manager Survey for the Client to target its employees' vaccination status.

TOOLS

- Qualtrics, Zykrr DIY & Insights, PowerPoint, Excel

SKILLS

- Project management
- Requirement Gathering
- Problem-solving
- Client Management
- Solution Implementation

ACHIEVEMENTS & AWARDS

- Infinity Team Award by Dentsu – Celebrating Infinite Excellence (2023)

CERTIFICATIONS

- Qualtrics EX Expert
- Qualtrics 360 Specialist
- Qualtrics Engagement Manager
- CX Engage Professional
- Data Science Certificate
- Project Management Foundation