



## Praxis® – Teacher Certification

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# PRAXIS

### Funding Policy

Praxis Series® exams are delivered by computer via an international network of test centers that include Prometric® test centers, some universities and other locations.

Obtain information regarding testing policies, fees, registration procedures and the nearest Praxis Test Center by visiting [www.ets.org/praxis](http://www.ets.org/praxis).

DANTES reimburses the test fee only for eligible military personnel once per lifetime. Carefully review the rescheduling and cancellation sections in the *The Praxis Series® 2014–15 Information Bulletin* as Service members are responsible for paying all fees..

### Funding Policy

DANTES funds one administration per lifetime of the following exams:

- Praxis I: Core (complete or partial battery)
- Praxis II: Subject Assessments or PLT

### Reimbursement Eligibility

Service members must, at the time of testing, possess a current, Geneva Conventions Uniformed Services Common Access Card (CAC) and meet the following requirements:

- Have never been funded or reimbursed by DANTES for the Praxis exams listed under *Funding Policy*.
- Agree to apply for reimbursement within 90 days of the scheduled test date.

### Service member reimbursement responsibilities

Visit [www.dantes.doded.mil](http://www.dantes.doded.mil) to download the *Exams Reimbursement Request Form*.

- Electronically complete the reimbursement request form and digitally sign it using your CAC ID.
  - The DANTES Form 1560/50 is the only form acceptable; obsolete forms will not be processed.



- The *Exams Reimbursement Request Form* must be typed; handwritten forms will not be accepted.
- Mail all required documents to the address in Section IV.
  - Emailed reimbursements will **NOT** be accepted.
  - Payment receipt **must** be included.

## Reimbursement Method

- Service members receive reimbursement through their military pay bank account.
  - The disbursement is not reflected on your L.E.S.
  - Contact your respective bank representative to verify DFAS funds disbursement.
- Coast Guard members receive reimbursement via a U.S. Treasury check sent to the mailing address provided in Section 1.
- Allow up to 6 weeks after testing for payment to reflect in military pay bank account.

Email DANTES for assistance at [exams@navy.mil](mailto:exams@navy.mil).

## Retest Policy

DANTES does not fund or reimburse retests of the Praxis Series exams.