



Graduate Admission Exam

I WOULD LIKE TO GET A GRADUATE DEGREE.

If you are applying to graduate or business school, you will be required to take a standardized examination. Few students understand the benefits of standardized testing, but they help admissions officials determine who is capable of withstanding the rigors of graduate school. Different schools have different admission requirements, so you'll need to determine which test is right for you.



Graduate Management Admissions Test

The GMAT is a computer adaptive test (CAT) which assesses a person's analytical, writing, quantitative, verbal and reading skills in standard written English in preparation for being admitted into a graduate management program, such as an MBA.

The GMAT is a computer-based exam available throughout the year.

Obtain information regarding GMAT testing policies, test fees, registration procedures and GMAT Test Center locations by visiting www.mba.com.

DANTES reimburses the test fee for eligible military personnel once per lifetime. Carefully review the rescheduling and cancellation sections in the *GMAT Handbook* because Service members are responsible for paying all fees.

Funding Policy

DANTES funds one administration of a GMAT per lifetime for eligible military personnel.

Reimbursement Eligibility

Service members must, at the time of testing, possess a current Geneva Conventions Uniformed Services Common Access Card (CAC) and meet the following requirements:

- Have never been funded or reimbursed by DANTES for the GMAT
- Be currently applying to or enrolled in a graduate school requiring the GMAT or fulfilling a legitimate Service requirement
- Agree to apply for reimbursement within 90 days of the scheduled test date

Service member reimbursement responsibilities

Visit www.dantes.doded.mil to download the *Exams Reimbursement Request Form*.



Electronically complete the reimbursement request form and digitally sign it using your CAC ID.

The DANTES Form 1560/50 is the only form acceptable; obsolete forms will not be processed.

- The *Exams Reimbursement Request Form* must be typed; handwritten forms are not accepted.
- Mail all required documents to the address in Section IV. (Emailed reimbursements are **NOT** accepted).

Reimbursement method

Service members receive reimbursement through their military pay bank account.

- The disbursement is not reflected on your LES.
- Contact your respective bank representative to verify DFAS funds disbursement.

Coast Guard members receive reimbursement via a U.S. Treasury check sent to the mailing address provided in Section 1.

- Allow up to 6 weeks for payment to reflect in military pay bank account.

Email DANTES for assistance at exams@navy.mil.

Retest Policy

DANTES does not fund or reimburse fees for retests of the GMAT.