**First­name Lastname**

**Position**

Chose from the list below: Technical writer, Junior tester, Tester, Senior tester, Test Lead, Tech Lead, Junior developer, Developer, Senior developer, Team lead, Junior analyst, Analyst, Senior analyst, Junior architect, Architect, Senior architect, Project manager, Senior Project manager, System administrator

**Summary**

Highlight the major points from your CV: education, experiences related to the job you are applying for, also point out markets and sectors you are experienced in.

Example for the position of Analyst in an insurance company:

One year experience working as analyst

Four year experience of project managing of projects in financial and insurance domains

Five year professional programming experience

Ten years in IT

Mathematical background

**Expertise**

**Technologies, programming languages, frameworks, tools, standards, libraries**

If you are applying for non-technical position then highlight technologies you faced on projects. For managers: you should name technologies your subordinates used.

Also specify your experience with Linux, WindowsCE, etc.

**Professional experience**

|  |  |
| --- | --- |
| **From year – to year** | **Company name** |
| *Project* |  |
| *Position* |  |
| *Responsibilities* |  |
| *Technical Summary* |  |
|  |  |
| **From year - to year** | **Company name** |
| *Project* |  |
| *Position* |  |
| *Responsibilities* |  |
| *Technical Summary* |  |
|  |  |
| **From year – to year** | **Company name** |
| *Project* |  |
| *Position* |  |
| *Responsibilities* |  |
| *Technical Summary* |  |

**Educational background**

|  |  |  |
| --- | --- | --- |
| **From year – to year** |  |  |
|  |  |

**Certificates, trainings**

If there are no options, erase the item.

**Languages**

*English –* Choose from the list below: Basic, Intermediate, Advanced.

Point out all foreign languages you know and levels.