# EDWARD SLAMA

## ABOUT

Driving strong and sustainable gains to engage with colleagues and find solutions for issues.
IT specialist with over 4+ years of experience.

## CONTACT DETAILS

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## EDUCATION

Yarmouk Private University
Informatics and communication engineering

Certificates:
Cisco Certified Network Associate (CCNA)
Microsoft Certified Solutions Expert (MCSE)
Certified Cloud Technology Professional (CCTP)

## SKILLS AND ABILITIES

Software & Hardware
Microsoft office
UX/UI/VAS
FireEye CMS?ETP
Windows 7,8,10,Vista, Linux
Reliable and professional
Good time management skills
Team player

## EXPERIENCE

### IT department

Digital Net "Damascus"  Feb 2013 - March 2015

- installing and maintaining computer systems and networks
- setting up computer workstations, including peripheral devices
- checking hardware for functionality

### Operations coordinator

Creativity "Damascus" Sep 2015- Nov 2016

- Optimizing the performance of hardware and software
- Troubleshooting to diagnose and resolve computer problems
- Dealing with technical questions from users
- Following company guidelines
- Setting up user accounts and profiles

### Supervisor

Smart domain "Damascus" Jan 2017 - March 2018

- identifying equipment shortages and placing orders for more
- organizing and scheduling upgrades and maintenance so that others can continue working uninterrupted
- installing and configuring software and its functions
- Consolidated multiple systems, improving communication
- Full reports by weekly basis

## TECHNICAL CAPABILITIES

- CSS
- Java Script
- SQL
- PHP
- JQuery
- Python
- W3.CSS