



BUSINESS ADMINISTRATION (AUIS)

# YOUNIS ALI

## GET IN CONTACT

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## PERSONAL PROFILE

A Business Administration graduate from AUIS with leadership skills and creative problem-solving abilities. I value team work and diversity in workplace. I have high commitment to complete any given tasks with the potential to develop my skills consistently.

## SKILLS

- Experience with using Microsoft Office products.
- Experience with using Google products.
- Experience with writing formal emails.
- Experience with performing internet researches.
- Worked on Accounting Information System (AIS).
- Worked in groups previously.
- Excellent Planning Skills.
- Teamwork ability.
- Typing skills with 47 WPM.

## LANGUAGES

- English: Fluent.
- Arabic: Native.

## WORK EXPERIENCE

1. Al-Bayan Pharma (Baghdad)
  - Role : Administrative Assistant
  - Duration: Nov 2014 – Sep 2015
2. Cozmo Hypermarket (Sulaimani)
  - Role: Storekeeper.
  - Duration: Jun 2017 – Oct 2017
3. Sulaimani Forum 2016
  - Role: Event Coordinator

## EDUCATION HISTORY

### AMERICAN UNIVERSITY OF IRAQ, SULAIMANI (AUIS) 2015–2020.

- Bachelor of Business Administration (Class of 2020)
- Have taken several courses in Accounting, HR, and Economics concentrations.
- Certificate of Academic Preparatory Program (APP) 2016.

### IRAQI YOUNG LEADERS EXCHANGE PROGRAM (IYLEP).

Leadership Exchange Program Held in USA, 2019.

- Certificate of program completion from University of Arkansas (USA).
- Certificate of program completion from World Learning (USA).
- Civic engagement workshops at University of Virginia (USA).

## References Contacts

1. Fahrettin Sümer (Chair of Business Administration Department at AUIS)
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