

EDUCATION AND TRAININGS

Wadi International University (WIU Homs - Syria)

2012 – 2017

Bachelor in Computer Engineering.

International Institute of Humanitarian Law

2020

Course on Internal Displacement

International Institute of Humanitarian Law

2021

Course on International Migration Law

International Institute of Humanitarian Law

2021

Course on International Refugee Law

Active Projects

2021

Enterprise Risk Management workshop

UNDP Syria

2021

Processes and Procedures Management for NGOs

Al Batoul Association for Humanitarian services

2021

Non-violent communication

Bona consulting company Syria

2020

Project management and proposals writing

ICHC Syria

2015

Human Resource management

Mega Soft

2015

Web Developer

Mega Soft

2014

Advanced Computer Maintenance



IBRAHEEM HATEM

Senior project manager
assistant

WORK EXPERIENCE

**AL Batoul Association for Humanitarian Services –
Senior Project manager assistant**
2020–5/2022

**AL Batoul Association for Humanitarian Services - Data
Management Officer**
2019–2020

**AL Batoul Association for Humanitarian Services -
Administrative Assistant**
2018–2019

Hadeed MMC – Technical support
2017–2018

Father Board – Technical support
2015–2017

Focal point: NFI work group – CP work group – PRMD
(project reporting and monitoring database) UNHCR.

OBJECTIVES

To take up a challenging position in a dynamic organization, where my qualifications, skills, and abilities would be of value and which provides opportunities for me and also to learn interesting technologies, which make me see myself in a responsible position within 2-3 years.

CONTACT

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SKILLS

Microsoft
Office suite

90%

Team Work

75%

Web
developing

65%

Work under
Pressure

100%