

Information Systems Engineering

EXPERIENCE

❖ Future of Technology , Edari soft

08/11/2019 - 8/03/2020

Technical Support Department

- Accounting system with all it is peripheral.
- Devices and Tools
POS, Cash Drawers, thermal printers, barcode readers, price checkers, security doors, finger print devices, smart scales.
- Services
Manage company branches remotely, Manage restaurants and coffees
Manage employees attendance, Manage markets with all it kinds
Provide business tools and software, Manage pharmacy and hospitals
Provide Financial services for company, Track Seals men activities
- Software and Application
Accountant Software, Restaurants and coffees Management, Hotels Management, Employees Attendance Management, Pharmacy and hospitals Management, Seals men Management

<https://www.futuretech-iq.com/>

Duties and responsibilities

- Accounting Assistant (Edari Software)
- Providing assistance, training and problem solving to clients. Also, guiding them on how to use the software and its features efficiently.
- Providing computer and network hardware and everything necessary to build the accounting system

❖ Town Center Mall,

01/06/2017 - 14/03/2019

Technical Support Department

- The largest commercial complex in Syria

<https://www.facebook.com/TownCenterSy/>

Duties and responsibilities

- Accounting Assistant (Al Ameen Software)
- Monitoring of servers and maintenance of computers and peripherals (pointers of all kinds - Barcode reader – scales .. etc.)
- Install and run new devices and install operating systems and full software.
- Prepare reports on maintenance operations and prepare a list of necessary maintenance and repairs.
- Provide network access and connectivity with staff.
- Monitor and Analyze network performance and troubleshoot errors.
- Backup works.
- Make recommendations for the purchase of new materials.
- Disposal of damaged equipment in a safe manner.
- Provide assistance and training to users when necessary.

❖ **Tawasoul Trading Est. Makani**
Syria, Damascus
02/01/2016 – 31/05/2017

Data administration

- Makani is an inclusive electronic – guide for all businesses and services working on smart phones and on a professional website.
- Makani application aims to facilitate the search process for any commercial industrial or service activities in an advanced simple way by indexing and classification.
The classification was based on the type of activity , location , alphabet or distance , from the nearest to the farthest to you .
<http://businesslinktrading.com/>
<http://makanisyrria.com/>
<https://www.facebook.com/makanisyrria/>

Duties and responsibilities

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- Accounting Assistant (Al Ameen Software)

❖ **Canaan Trading,**
2009 – 2011

Syriatel link / contract

- A telecommunications company
The exclusive agent for landline cards in syria
An Authorized Service Office by Syriatel for distributing sim charging cards (previously)

Duties and responsibilities

- Preparing contracts for subscribers and ensure accuracy the information Also making a backup copy thereof.
- Enter subscriber data and copy it on CD-Rom and hand it over to Syriatel on a



REFERENCE

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|--|---|---|
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AWARDS & CERTIFICATE

- Certificate of achievement of CompTIA N+.
- Certificate of achievement of CompTIA A+ .
- CISCO-CCNA(ICND1 100-105)(ICND2 200-105) Switching and Routing.
- Certificate of achievement of Basic IT course from work well program awarded by preemptive love and GIZ.
- Android Developer Track, 1 Million Arab coders Initiative (Udacity Website).
- Certificate of achievement of Android principles and mobile application development from HIAST.
- Certificate of informatics from Measurement and Evaluation in higher Education.
- Certificate of achievement of Startup Weekend awarded by Techstars in partnership with Google for Stratus.
- Certificate of achievement of entrepreneurship awarded by Five One Labs.
- Certificate of achievement of Advance Accounting (Quick books online)course from work well program awarded by preemptive love and GIZ.
- Certificates in Introduction to Quick books Online for Accountant
 - Getting started in Quick books online Accountant
 - Navigating your clients' Quick books online
 - Sales
 - Expenses
 - Bringing clients into Quick books online Accountant
- Quick books Online Advanced Certification
 - Quick books Solutions for Clients
 - Client Onboarding
 - Special Client Onboarding Tasks
 - Managing your Clients and Work
 - Supporting your Small Business
 - Reporting
 - Banking and Tools
 - Preparing Clients' Books
- Employment certificate awarded by Town center.
- Employment certificate awarded by Makani Syria.
- Employment certificate awarded by Future of Technology.



BA in Information Systems

SVU / SYRIA – *good*

2008-2016

www.svuonline.org



LANGUAGES

- **Arabic** (Native)
- **English** (Good)
- **Kurdish** (Entry)



• TECHNICAL SKILLS

- Networking.
- Technical knowledge of operating system, network protocols and standards.
- Installation and Configuration of surveillance cameras CCTV(Dome, Bullet, C-Mount, PTZ Pan Tilt & Zoom Cameras, Day/Night, Infrared/night vision, Network/IP, Wireless)
- Programing.
- Data Analyzing.
- Accounting.
- Graphic Design.
- Working on German Stoll Machines model CMS for Knitting woolen products (operator).
- Working on ZSK German Machines for Embroideries industry (operator).
- Working on production lines for the tissue paper industry (operator).

• COMPUTER SKILLS

- CCNA, N+, A+.
- C++, C#, JAVA, ASP.NET, SQL.
- HTML, CSS, JS.
- Al-Edari soft, Al-Ameen soft, Al-Awael, quick books online, Advanced Excel.
- Photoshop, Artisteer, Adobe XD.
- Visual Studio, Android Studio, Matlab.

• SOFT SKILLS

- Tact and good communication.
- Creativity and innovation.
- Positivity energy.
- Critical thinking.
- The ability to learn continuously.
- Ability to work individually and within a team.
- Ability to build relationships.
- Work under pressure.