

Hope Ashcraft

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EXPERIENCE

July-September 2016

IT Program Management Intern | Flex

- Used HTML and CSS to create a website through the Microsoft SharePoint platform to provide a cloud based workspace for Pulse Center communications
- Worked with cutting-edge technology for supply chain solution

June-September 2015

IT Project Management Intern | Allstate

- Utilized waterfall methodology to manage a project involving a web widget with search functionality
- Scrum master for projects involving new upcoming technologies including Oculus Rift and wearables
- Monitored all aspects of my projects delivery including scope, timelines, budget, risks and issues, relationships, dependencies, and communications
- Led the project team to ensure projects were delivered on time, within the budget, and exceeded quality and expectations

2013- Present

Student Supervisor | UCSC Catering

- Analyze event data, draw conclusions, and develop recommendations
- Plan, organize, and develop food and beverage services, while meeting customer expectations
- Author of an Excel based tool to automate/update some of the established processes

EDUCATION

University of California, Santa Cruz | June 2017

Bachelors of Science in Technology Information Management,
Computer Science (3.41)

Clubs & Activities: Information Systems Management Association and
Society of Women Engineers

Honors: Deans List

TECHNICAL SKILLS

Software: Microsoft Office (Word, Excel, Access, PowerPoint, SharePoint)

Protocols: Familiar with TCP/IP, SMTP, HTTP, FTP, DNS

Systems: OS X, Windows, Unix, Linux

Programming: Java, SQL, HTML, CSS, LATEX

QUALITIES

Positive, proactive, comprehensive and creative thinker, keen to details, flexible, efficient, adaptive, and self-starting