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NEW YORK NY

Technical Experience

HHSYC.org

Redesigned and built a responsive front end using Rails, Bootstrap, and Bourbon for HHSYC, a non-profit organization

- o Gems utilized: Devise, Carrierwave, and Will Paginate
- MVC framework, with Admin actions for a dynamic CMS

Wedlog

Developed a blog for sharing ideas, tips and support for weddings using Rails

- o Gems utilized: Paperclip, Devise
- o RSpec for testing
- o Deployed to Amazon Web Services
- Interactive User relationships and Admin CRUD actions

Black Car & Coffee

Created a small business car service

- o Built using the Sinatra framework
- o Implemented Parallax scrolling
- o Incorporated the Mandrill API

Technical Skills

Front End

HTML5 CSS3 JavaScript / jQuery Bourbon Bootstrap

Back End

Ruby
Rails
SQLite3
RSpec
ActiveRecord
Relational Database
Sinatra

Git
GitHub
Heroku
Amazon Web Services
Terminal

Education

The New York Code
+ Design Academy
New York, NY
Web Development Intensive
April 2015 to June 2015

SUNY at Stony Brook

Economics September 1988 to May 1992

Interests

- Captain of a co-ed volleyball team
- Mentoring three incoming Web Development Students
- Biking and hiking
- Dog training
- SciFi and Fantasy fan

Professional Experience

Lease Administrator

Jakobson Properties, NY, NY

March 2012 to December 2014

- o Processed accounts receivables, bank reconciliations, security deposit transactions and reconciliations, collection and billing
- Maintained general ledger, processed journal entries and bank reconciliations

Accounts Receivable

Magnum RE Group, NY, NY

August 2010 to January 2011

- Processed receivables, billings and collections, security deposit transactions and reconciliations, bank reconciliations, AMEX transaction
- Supervised AR team on all cash receipts and refunds, analysis, budget and audit assistance

Lease Administrator

ABS Partners Real Estate, NY, NY

October 2008 to April 2010

- Managed accounts receivables, general ledger account reconciliation, monthly charges, security deposit refunds and reconciliations
- Assisted Controller with daily functions and special projects such as arrears, collections, rent rolls and other financial reports