

# MEDICAL INTERVENTION IN A STATION OR TRAIN WORK INSTRUCTION

**Work description:** The purpose of this document is to describe actions and responsibilities in case of medical intervention in a station or train. This document is applicable for the Operation and Maintenance Services on the Honolulu Rail Transit Project (H RTP).

**Scope:** Providing medical assistance on Trains and Stations

**References:** HNL-09023 O&M Provider - Accident and Incident Notification, Reporting and Investigation Plan

PPE and precautions	Competencies or qualifications	Licenses or permits required
First Aid Requirements	First Aid Training Station Operator, Train Operator	First Aid

## Tools and equipment required

First Aid Box

<b>Medical Intervention on Stations or Trains</b>	From time to time persons may require medical assistance from Station or Train Operators, Staff are required to provide assistance where possible without placing themselves at risk from any Blood Borne Pathogens or other bodily fluids.
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<i>OCC Supervisor</i>	<p>The OCC Supervisor must:</p> <ul style="list-style-type: none"> <li>Ask to the Train Controller to dispatch a Station/Train Operator to the required location</li> <li>Request emergency services, if needed</li> <li>If the medical intervention is requested on board the train, instruct the Train Controller to bring and hold the train at the closest station</li> <li>Evaluate, according to the situation, the impact on passenger service and decide for alternative service, if needed</li> <li>Record all the actions on the OCC Log</li> </ul>
<i>Train Controller</i>	<p>The Train Controller must:</p> <ul style="list-style-type: none"> <li>Dispatch at least two Station/Train Operators in the interested area</li> <li>Implement the alternative service, if requested by the OCC Supervisor</li> <li>If the medical intervention is requested on board the train, according to the OCC Supervisor instruction bring and hold the train at the closest station</li> <li>Ask the Station/Train Operator to keep free of people the area around the injured person</li> <li>Ask the Station/Train Operator to provide first aid, if possible</li> <li>If the person has been injured: <ul style="list-style-type: none"> <li>Ask the Engineering &amp; Fault Controller to send a maintenance representative to the affected area to inspect the area for any faults</li> </ul> </li> </ul>
<i>Train Operator, Station Operator</i>	<p>The Train Operator/Station Operator must:</p> <ul style="list-style-type: none"> <li>Attend the site of the person requiring assistance</li> <li>Provide first aid, if possible</li> <li>Escort emergency services to the location of the person requiring assistance</li> <li>Keep people away from the affected area to facilitate the work of emergency services</li> <li>Collect evidence that may relate to the incident that has occurred</li> <li>Document the incident using the incident reporting process</li> </ul>



## Note

*Staff are not to intervene beyond the scope of their first aid training*

<b>Approved By:</b>	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
<b>Signature:</b>			
<b>Date:</b>			

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