

## ON BOARD MONITORING WORK INSTRUCTION

**Work description:** Monitoring the onboard environment**Scope:** Train Operator requirements for monitoring the condition of a train when in service**References:** HNL-09672 Train Operator Duty Event Form**PPE and precautions**

High Visibility Vest, Hard Hat, Safety Shoes

**Competencies or qualifications**

Train Operator

**Licenses or permits required**

Train Driver

**Tools and equipment required**

Nil

**Warning**

*Train Operator must make sure that all the train doors are fully closed before leaving the train and monitor the docking of trains at the station platform (the alignment of the train doors to the Platform Screen Gates).*

**Onboard environment**

The onboard environment must be monitored regularly to make sure that the train is safe and fit for service.

**Monitoring the Onboard Environment**

Train Operators must carry out regular inspections of the train during revenue service.

The Train Operator should check for:

- Cleanliness
- Damages
- Lighting faults
- Lost property
- Suspicious items – as per H.O.T procedure
- Train faults, failures or alarms

These checks will be continuously conducted while the train is in revenue service..

Train Operators must:

- Tell the Train Controller immediately when there are any problems found in the regular inspections immediately
- Write down all the details of the problems and the actions taken in the Duty Event Form

**Approved By:**☐ Director, Operations and Maintenance☐ Department Manager☐ Manager, HSE (Operations and Maintenance)**Signature:****Date:**