


<b>FORM</b>	
<b>FIRE RISK ASSESSMENT FORM</b>	

RECORD OF SIGNIFICANT FINDINGS			
Risk Assessment For:		Risk Assessment By:	
Organization	HRH	Completed by	
Facility / Location		Signature	
		Date	

STEP 1 – IDENTIFY FIRE HAZARDS		
Sources of Ignition	Sources of Fuel	Sources of Oxygen

STEP 2 – PEOPLE AT RISK	
People at Risk	People at Specific Risk
Number of People Typically in Location	
Passengers:	
Staff and Visitors:	
Contractors and Others:	

STEP 3 – EVALUATION OF RISK AND OPPORTUNITIES FOR REMOVAL OR REDUCTION	
Existing Fire Precautions	
Likelihood of Fire (H/M/L)	
Risk to People from Fire (H/M/L)	
Removal / Reduction of Fire Hazards	
Removal / Reduction of Risks to People	
Risk to People from Fire (H/M/L)	

STEP 4 – RECORD, PLAN, INFORM, INSTRUCT AND TRAIN		
Significant Finding		
Action Required	Delivery Date	Action Owner

STEP 5 – REVIEW		
Assessment Review Date	Completed By	Signed

<p>Instructions for the undertaking of a Fire Risk Assessment and the completion of this form are contained within HNL-09626 Fire and Life Safety</p> <p>A copy of the completed assessment is to be kept locally, a copy to be sent to the HSQE Department</p>
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