

Work Instruction - Operations	HITACHI
TRACK POSSESSION HAND-BACK FROM MAINTENANCE TO OCC WORK INSTRUCTION	Hitachi Rail Honolulu JV

Work description: This OCC Work Instruction details the Track Possession Hand-back from Maintenance to OCC.		
Scope: This Work Instruction is written specifically for OCC operating staff of Honolulu Rail Transit.		
References: HNL-09539 Working on the Mainline and Work Block Permit		
PPE and precautions	Competencies or qualifications	Licenses or permits required
Nil	Engineering & Fault Controller, OCC Supervisor, Train Controller, On Site Coordinator	Nil
Tools and equipment required		
Nil		

Track Possession Hand-Back	Concerning the Work Block Permit, all track possessions must be surrendered in accordance with the 'surrender time', and must be 'handed-back' to operations (OCC) to be ready for the preparation of and starting up of normal train service. This will include, where applicable, the removal of all persons, maintenance vehicles, tools and materials, any signaling protection arrangements, any power supply protection arrangements, and restoration of the traction power before the launch of trains.
<i>Engineering & Fault Controller</i>	<ul style="list-style-type: none"> Confirm with the On Site Coordinator(s) that all maintenance work in that section of track has been completed and everything there is fit for train service; specifically, all maintenance work has been completed and all persons, materials, tools, and equipment have been cleared from the track Commence re-energization of the traction power supply Confirm with OCC Supervisor that traction power is switched "ON" Hand back the control and ownership of the Mainline to operations (OCC Supervisor and Train Controller)
<i>OCC Supervisor</i>	<ul style="list-style-type: none"> Check with Engineering & Fault Controller that there are no outstanding items Check with Train Controller if all previously issued signaling protection arrangements have been removed and confirm if the Mainline is fit for train services Take back ownership of Mainline; entrust control of Mainline to Train Controller
<i>Train Controller</i>	<ul style="list-style-type: none"> Remove (or arrange to remove) any previously issued signaling protection arrangements as instructed by the OCC Supervisor Record the action and time in the Train Controller's Log Take control of Mainline



Warning

Train Controller must make sure that all locks applied to switches during the Track Possession are released and the switches are tested in both normal and reverse positions with satisfactory results.

Approved By:	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
Signature:			
Date:			

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