

TRAIN INSPECTION/PREPARATION

Work description: Preparing a train to enter commercial service

Scope: This Work Instruction is written specifically for the Train Operators of Honolulu Rail Transit

References: HNL-XXXXX Train Preparation Checklist Form

PPE and precautions

High Visibility Vest, Hard Hat, Safety Shoes

Competencies or qualifications

Train Operator

Licenses or permits required

Train Driver

Tools and equipment required

Train Key


Warning

Before the Train Operator proceeding on the emergency walkway to access an out stabled train, Train Controller must establish a safe path for the Train Operator to reach and access the train safely.

Stabled Trains

Trains are stabled in the yard and mainline siding tracks.

Train Preparation

Trains will require a visual inspection at a minimum of once every 24 hours by Train Operators before entering commercial service. Normally, trains will be stabled at the stabling tracks in the yard or the station platform tracks along the mainline. Train Operators will be dispatched to the yard stabling tracks or mainline tracks to carry out a train preparation using the Train Preparation Checklist Form.

Once the train preparation has been completed, the Train Operator will notify the Yard Controller or Train Controller that the train is ready to enter commercial service by giving the train number and track location.


Note

If the train preparation is not completed satisfactorily, the Train Operator will report to the Yard Controller/Train Controller by the train radio.

- All failures and defects to be reported should be addressed to the Yard Controller/Train Controller and will be recorded or logged on Train Preparation Checklist.
- Details will include time when the defect is found, time reported, train-set number, car number, track location, to whom the fault was reported.
- If the train preparation is not completed satisfactorily, the Train Operator will follow the instructions of the Yard Controller/Train Controller.

Train Preparation Completed

Having completed the train preparation, the Train Operator will inform Train Controller / Yard Controller.


Note

If the Train Preparation Checklist Form is not completed satisfactorily, the Train Operator will follow the instructions of the Yard Controller/Train Controller.

Approved By:

☐ Director, Operations and Maintenance

☐ Department Manager

☐ Manager, HSE (Operations and Maintenance)

Signature:

Date:

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