


Form	 <b>HITACHI</b> Inspire the Next
<b>OCC OPERATORS HANDOVER FORM</b>	

<b>Department:</b>		<b>Date:</b>	
<b>Location:</b>		<b>Shift:</b>	
<b>ID No.:</b>			

<b>WORKSTATION:</b>	<b>OUTGOING OPERATOR:</b>
	<b>SIGNATURE:</b>
<b>Track Possession Area:</b>	
<b>Operation Restriction Enforced:</b>	
<b>Operation Instruction Enforced:</b>	

OCC/Mainline Event Log entries
Special Events
Equipment Out of Commission/Damaged/Missing

<b>Approved By:</b>	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
<b>Signature:</b>			
<b>Date:</b>			

<b>Document Code</b>	HNL-09514 - OCC Operators Handover Form	<b>Effective Date:</b>	
<b>File Name</b>	-e	<b>Rev No.</b>	Page 1 of 4

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Safety Issues
Procedure Changes
Staffing Issues
Engineering/Maintenance Work Activities
Changes to Integrated Transport Services

<b>Approved By:</b> <b>Signature:</b> <b>Date:</b>	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
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Special Marketing Promotions, Travel and Ticketing Arrangements
New Instructions or Changes in Work Procedures
Security Arrangements and Threat Levels
Issues and Matters associated with Contractors and Concessionaires
Special Revenue Operations or Partnership Working Exercises

Approved By:	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
Signature:			
Date:			

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Form	
<b>OCC OPERATORS HANDOVER FORM</b>	

Others
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<b>DATE:</b>	<b>WORKSTATION:</b> <b>SHIFT:</b> <b>SHIFT START TIME:</b>	<b>INCOMING OPERATOR:</b> <b>SIGNATURE:</b>
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<b>Approved By:</b>	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
<b>Signature:</b>			
<b>Date:</b>			

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