

TRACK POSSESSION HAND-BACK FROM MAINTENANCE TO OCC

Work description: This OCC Work Instruction details the Track Possession Hand-back from Maintenance to OCC.

Scope: This Work Instruction is written specifically for OCC operating staff of Honolulu Rail Transit.

References: HNL-09539 Working on the Mainline and Permit to Work

PPE and precautions	Competencies or qualifications	Licenses or permits required
Nil	Engineering and Fault Controller, OCC Supervisor, Train Controller, Person In Charge	Nil

Tools and equipment required

Nil

Track Possession Hand-Back	Concerning the Permit to Work, all track possessions must be surrendered in accordance with the 'surrender time', and must be 'handed-back' to operations (OCC) to be ready for the preparation of and starting up of normal train service. This will include, where applicable, the removal of all persons, maintenance vehicles, tools and materials, any signaling protection arrangements, any power supply protection arrangements, and restoration of the traction power before the launch of trains.
<i>Engineering and Fault Controller</i>	<ul style="list-style-type: none"> confirm with the Person In Charge(s) that all maintenance work in that section of track has been completed and everything there is fit for train service; specifically, all maintenance work has been completed and all persons, materials, tools and equipment have been cleared from the track commence re-energization of the traction power supply confirm with OCC Supervisor that traction power is switched "ON" hand back the control and ownership of the Mainline to operations (OCC Supervisor and Train Controller)
<i>OCC Supervisor</i>	<ul style="list-style-type: none"> check with Engineering and Fault Controller that there are no outstanding items check with Train Controller if all previously issued signaling protection arrangements have been removed and confirm if the Mainline is fit for train services take back ownership of Mainline; entrust control of Mainline to Train Controller
<i>Train Controller</i>	<ul style="list-style-type: none"> remove (or arrange to remove) any previously issued signaling protection arrangements as instructed by the OCC Supervisor record the action and time in the Train Controller's Log take control of Mainline



Warning

Train Controller must make sure that all locks applied to switches during the Track Possession are released and the switches are tested in both normal and reverse positions with satisfactory results.

Work Instruction - Operations

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