

ACCESS TO THE EMERGENCY WALKWAY WORK INSTRUCTION

Work description: Staff Accessing the Emergency Walkway

Scope: Accessing the Emergency Walkway for emergency and degraded operations

References: HNL-09500 O&M Rule Book, HNL-09331 Train Evacuation Work Instruction, HNL-09588 Accessing Lineside During Revenue Hours Work Instruction

PPE and precautions

Nil

Competencies or qualifications

Station Operator, Train Operator, Train Controller, Maintenance Staff

Licenses or permits required

Nil

Tools and equipment required

Nil

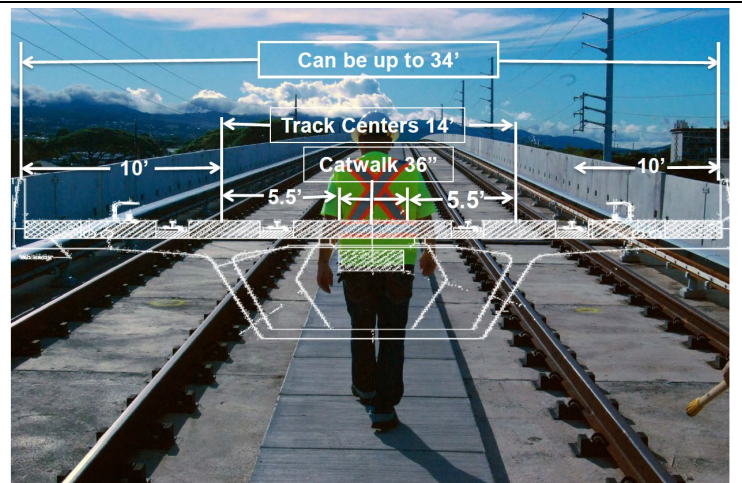


Warning

Staff are NOT Permitted to Access the Emergency Walkway without the authority of the Train Controller and assurances that all trains have been stopped in the area

Emergency Walkway

The Emergency Walkway is provided as a means of accessing the guideway without encroaching onto the track itself or it can be used to allow for train evacuations should they need to occur.



Accessing the Emergency Walkway from a station

Train Controller

Staff may be required to access the Emergency Walkway from the station for a number of reasons including to assist with a train evacuation or to remove an obstruction that has been identified on the guideway.

In the event that this is required, the Train Controller must:

- Contact the Station Operator and advise them that they are required to access the Emergency Walkway
- Provide the reason that they are required to access the Emergency Walkway
- Stop all trains in the area
- Advise the Engineering & Fault Controller to de-energize the third rail in the area

Station Operator / Train Operator

The Emergency Walkway can be accessed through the end gates on each platform. The Station Operator must:

- Contact the Train Controller when they have reached the end doors of the platform
- Confirm with the Train Controller that all trains have been stopped in the area
- Confirm with the Train Controller that the Third Rail has been de-energized
- Unlock the end doors and proceed to the Emergency Walkway via a direct route



Warning

Always treat the Third Rail as live and ensure to look out for trains that may have inadvertently been routed through the area

Approved By:

☐ Director, Operations and Maintenance


☐ Department Manager

☐ Manager, HSE (Operations and Maintenance)

Signature:

Date:

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Maintenance Staff	<ul style="list-style-type: none"> Carry out the function that has been requested and proceed back to the station immediately 	
	When the task has been completed and all persons are safely back onto the station with the platform end gate closed and confirmed locked:	
	<ul style="list-style-type: none"> Advise the Train Controller that the task has been completed and at what time Advise the Train Controller that the line is now clear. 	
		Note <i>Staff MUST NOT deviate from the Emergency Walkway when on the guideway</i>
<p>In the event that Maintenance Staff are required to Access the Emergency Walkway they will access the Emergency Walkway through the end gates located at each station.</p> <p>The process that will need to be followed is outlined within HNL-09588 Accessing Lineside During Revenue Hours Work Instruction and the Work Block Permit Process for other planned and non-planned maintenance activities.</p>		

**Note**

Authorization to access to Emergency Walkway will be provided by the Train Controller.

Additional controls

The power rail may remain energized during the lineside work provided the Response Team accesses the track from the walkway closest to the worksite and remains between the two running lines with a minimum of 20 inches clearance to the power rail.