

Work Instruction - Operations	HITACHI
TOTAL CLOSURE OF THE METRO WORK INSTRUCTION	Hitachi Rail Honolulu JV

Work description: This work instruction details the handling of total closure of H RTP		
Scope: This work instruction is written specifically for the OCC operating staff of Honolulu Rail Transit.		
References: HNL-09561 Closing Stations During Revenue Hours Work Instruction, HNL-09563 Terminating Trains at Stations Work Instruction, HNL-09568 Bus Replacement Service Work Instruction, HNL-09535 Sweep Train Work Instruction		
PPE and precautions	Competencies or qualifications	Licenses or permits required
Nil	Train Controller, Engineering & Fault Controller, OCC Supervisor, Information Controller, Train Operator, Station Operator	Nil
Tools and equipment required		
Nil		

On receiving a request from the Incident Officer to institute a total closure of the H RTP	
<i>OCC Supervisor</i>	<p>You must:</p> <ol style="list-style-type: none"> 1) Assess the situation with the Incident Officer taking into account the operational circumstances at the time especially on the traffic condition 2) Decide with the Train Controller on how trains should be withdrawn from service (immediately at their next stations or at the end of the line) on both east and west bounds and authorize the Train Controller to implement accordingly 3) Instruct the Information Controller to broadcast to all Station Operators to prepare for station closure after the passage of the last train service on the eastbound and westbound 4) Instruct the Information Controller to make public announcements on last train service and station closure to trains and stations 5) Instruct the Information Controller to make regular public announcements on last train service and station closure to trains and stations 6) Arrange replacement bus service following HNL-09568 Bus Replacement Service WI if required 7) Log the event in the OCC Supervisor Daily Report
<i>Train Controller</i>	<p>You must, on instructions from the OCC Supervisor to withdraw trains from service:</p> <ol style="list-style-type: none"> 1) Start withdrawing trains from service until line closure 2) On instructions from the OCC Supervisor to resume normal operation, arrange sweep trains and Train Operators following HNL-09535 Sweep Train WI to conduct line clear operation 3) Log the event in the Train Controller Log
<i>Engineering & Fault Controller</i>	<p>You must:</p> <ol style="list-style-type: none"> 1) Wait until line closure then turn OFF traction power on the Mainline 2) On instructions from the OCC Supervisor to resume normal operation, turn ON traction power after all Emergency Track Possessions have been surrendered but before the start of line clear operation
<i>Information Controller</i>	<p>You must, on instructions from the OCC Supervisor:</p> <ol style="list-style-type: none"> 1) Broadcast to all Station Operators to prepare for station closure following HNL-09561 Closing Stations During Revenue Hours WI, after the passage of the last train service on the eastbound and westbound 2) Make public announcements on last train service and station closure to trains and stations 3) Make regular announcements on last train service and station closure to trains and stations 4) Make public announcements on the resumption of normal train service 5) Log the event in the Information Controller Log

Approved By:	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
Signature:			
Date:			

Document Code	HNL-09341 Total Closure of the Metro Work Instruction.01	Effective Date:	
File Name	HNL-09341.01.00-0-Total Closure of the Metro Work Instruction	Rev No. 01	Page 1 of 1