

UNAUTHORIZED PERSON TRACKSIDE

References: HNL-09023 Accident Incident Notification

PPE and precautions	Competencies or qualifications	Licenses or permits required
Nil	Equipment/Vehicle Operator, Incident Commander, On-Site Coordinator (OSC), On-Track Equipment (OTE), Traffic Control Officer (TCO)	Nil

Nil

Report/Confirmation of Trespasser	<p>Upon discovery, or if alerted to a trespasser accessing or being on or about the tracks, personnel shall:</p> <ul style="list-style-type: none"> • Immediately notify Traffic Control Officer (TCO)/Operation Control Center (OCC) by radio stating the nature of the condition and provide the following information: <ul style="list-style-type: none"> • Caller identification; • Location (track designation, line identification and relation to a station); • Any other relevant detail about the intrusion;
<i>On-Site Coordinator</i>	<p>On-Site Coordinator (OSC) upon observing or being alerted to the event, shall:</p> <ul style="list-style-type: none"> • Notify the TCO/OCC with the information cited above • Command the Commissioning Train Operator /OTE Operator to safely stop the train; • Remain in communications with the TCO/OCC.
<i>Equipment/Vehicle Operator</i>	<p>The equipment/vehicle operator, when a trespasser is identified or upon OSC instruction, shall:</p> <ul style="list-style-type: none"> • safely stop the train/OTE and do not initiate any further movement until further notice from TCO/OCC ; • turn off the train battery through one of the battery insertion/disinsertion switches (3S01) located in M1 and M2.

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Scene Safety/Security	<p>Upon the report from the OSC, the TCO/OCC shall:</p> <ul style="list-style-type: none"> • Stop any train and OTE movement over the affected area on both tracks; • Instruct TES technicians to de-energize third rail over the affected area (both tracks); • Make a general announcement advising of the affected area and that no train and OTE will be allowed to proceed through until further notice. Hold all transmissions unless the transmission is an emergency; • Make initial notifications as per HNL-09023 Accident Incident Investigation; • Inform the Construction Safety and Security Manager and the O&M HSE Manager about the intrusion; • Upon confirmation from TES technicians that third rail power is removed, dispatch the OSC located in the vicinity of the intrusion to reach the unauthorized personnel and clear the concerned area; • If necessary, call for police/security staff intervention to clear the site;
	<p>The OSC shall:</p> <ul style="list-style-type: none"> • Upon TCO/OCC request and upon confirmation that the area is de-energized, reach the affected area and take unauthorized personnel out of tracks. • Maintain contact with TCO/OCC and inform them about the site clearance progress. Inform TCO/OCC if third parties intervention is required (e.g. police/security staff) and do not take any action that may endanger his/her own safety; • Once the trespasser is removed from the area, perform a sweep of the area (by walk) and inform TCO/OCC about the results. Report any evident detail that may help subsequent investigations (e.g. cut in the fences, etc.); <p>The TES Technician shall:</p> <ul style="list-style-type: none"> • Upon TCO/OCC instruction, de-energize the third rail over the affected location; • Check with the hot stick that the power has been removed; • Report back to OCC when complete. <p>The Equipment/Vehicle Operator shall:</p> <ul style="list-style-type: none"> • Upon de-energization, turn off train batteries through one of the battery insertion/disinsertion switches (3S01) located in M1 and M2.
Investigation	<p>Investigations shall be conducted as per HNL-09023 Incident Investigation .</p>

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<i>Site Restoration</i>	<p>Upon site clearance completion, the TCO/OCC shall:</p> <ul style="list-style-type: none"> • Instruct the OSC to perform a sweep of the area (by walk); • Upon successful completion of the sweep and upon confirmation from OSC that no-one is anymore on or about the tracks in the concerned location, instruct TES personnel to energize the third rail over the affected area; • Upon energization, authorize trains/OTE circulation <p>OSC shall:</p> <ul style="list-style-type: none"> • Sweep the area and inform TCO/OCC of findings <p>The Equipment/Vehicle Operator shall:</p> <ul style="list-style-type: none"> • Wait until the TCO/OCC provides again the authorization to move the train/OTE. <p>TES Technician shall:</p> <ul style="list-style-type: none"> • Upon instruction from TCO/OCC, energize the affected area.
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