

Work Instruction - Operations	HITACHI
IMPLEMENTING SKIP-STOP OPERATIONS WORK INSTRUCTION	Hitachi Rail Honolulu JV

Work description: This OCC Work Instruction details the Implementation of Skip-Stops Operation.		
Scope: This Work Instruction is written specifically for OCC operating staff of Honolulu Rail Transit.		
References: HNL-09421 Contingency Plan (Alternate Service Plan) Work Instruction, HNL-09568 Bus Replacement Service Work Instruction		
PPE and precautions	Competencies or qualifications	Licenses or permits required
Nil	Train Controller, OCC Supervisor, Information Controller, Train & Stations Supervisor, Station Operators	Nil
Tools and equipment required		
Nil		



Warning

Be aware of which station platforms will no longer be served by trains (and which station platforms will be served by feeder buses) under the implementation of the skip-stops operation where applicable.

Skip-stops Operations	<p>During Revenue Service, there may be a requirement to operate non-stopping trains where stations will be skipped. There are two types of Skip-Stops Operation; (1) a train not stopping at some stations, or (2) an Out of Service station/platform to have all trains skipping.</p> <p>In the case of (1) a train not stopping at some stations; it can be due to:</p> <ul style="list-style-type: none"> • Returning a failed train to the yard, pocket track or the end of the mainline track • Providing a direct train service across an affected area to optimize bidirectional running or to ease congestion and passenger loading • Testing a train on the mainline • Serving a special event • Stock transferring of trains between the yard and other stabling locations <p>In the case of (2) a station being skipped by all trains; it can be due to:</p> <ul style="list-style-type: none"> • Station closure caused by a fire incident (where both platforms set to Out of Service) <p>The Train Controller can set the skip of station through the ATC, with the skip-stop commands to achieve the followings:</p> <ul style="list-style-type: none"> • Commanding to a specific platform that the approaching train will not stop at the platform • Commanding to a specific train that the train will not stop at the next platform • Commanding to a specific platform that all trains will not stop at the platform until the command is lifted
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Approved By:	<input type="checkbox"/> Director, Operations and Maintenance	<input type="checkbox"/> Department Manager	<input type="checkbox"/> Manager, HSE (Operations and Maintenance)
Signature:			
Date:			

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Implementing Skip stops Operation	<p>Train Controller must receive authorization from the OCC Supervisor before implementing the non-stopping train. Once authorization is granted to the Train Controller, the Information Controller must:</p> <ul style="list-style-type: none"> • Inform the relevant Train & Stations Supervisors and any onboard Train Operators affected by the non-Stopping train • Supplement the automatic triggering to PA/PID by making live announcements to the affected stations and trains required. • Log the time the skip station command is executed <p>Skip-stops function once applied at specified stations/trains will be enforced until the Train Controller cancels it via the ATS Workstation.</p>
<i>OCC Supervisor</i>	<p>Before the skip-stops train service is implemented:</p> <ul style="list-style-type: none"> • Grant authority to the Train Controller for implementation • If applicable, request bus replacement service from the responsible party and inform them of the service disruption duration, and station affected following HNL-09568 Bus Replacement Service Work Instruction
<i>Train Controller</i>	<p>Before the skip-stops train service is implemented:</p> <ul style="list-style-type: none"> • Receive authorization from the OCC Supervisor • Make sure that trains are evenly spread out to avoid bunching up
<i>Information Controller</i>	<p>Before the skip-stops train service is implemented:</p> <ul style="list-style-type: none"> • Inform the relevant Train & Stations Supervisors/Station Operators and any onboard Train Operators affected by the skip-stops service, which station(s) and platform(s) will be skipped (thus no longer being served) • Make PA announcements and PID messages to the affected stations and trains to inform the passengers • Log the time and location of the beginning of the shuttle service
<i>Train & Stations Supervisor</i>	<ul style="list-style-type: none"> • Inform station staff which station(s) and platform(s) will no longer be served • Guide and assist the passengers accordingly



Note

This WI does not contain details on specific Alternative Services. For specific implementation of Alternative Services, please refer to WI Alternative Services and select the appropriate sub-plan for implementation for a specific blocked section of the Mainline.

- [HNL-09421 Contingency Plan \(Alternate Service Plan\) Work Instruction](#)

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