

RSWM LIMITED

CIN: L17115RJ1960PLC008216

Registered Office: Kharigram, P.O. Gulabpura – 311021, Dist. Bhilwara, Rajasthan

Phone: +91-1483-223144 to 223150, Fax: +91-1483-223361

Corporate Office: Bhilwara Towers, A-12, Sector – 1, Noida – 201 301 (U.P.)

Phone: +91-120-4390300 (EPABX), Fax: +91-120-4277841

E-mail: rswm.investor@lnjbihlwara.com, **Website:** www.rswm.in

Through Registered Post

Final Reminder

17th February, 2023

Dear Shareholder(s),

RE: REMINDER LETTER TO SHAREHOLDERS FOR UPDATION OF PAN, KYC, NOMINATION AND BANK DETAILS ETC.

Refer to our letter dated 16th December, 2021 sent through Speed Post at your registered address. Also refer to reminder letter sent on 15th July, 2022 through Registered Post.

We hereby once again request you to update your PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature in your respective folio(s) to adhere to the provisions of the SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November, 2021.

We take this opportunity to draw your attention to SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 3rd November, 2021 and further clarification vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated 14th December, 2021, wherein it was directed by the SEBI to mandatorily update the PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature of all shareholders holding shares in physical form and compulsory linking of PAN with Aadhar Number by all shareholders.

In the above-mentioned circulars, SEBI had stipulated that if the shareholders holding shares in physical mode do not update their PAN, KYC and Nomination details or all of these details are not made available to the Company /their Registrar and Share Transfer Agents (RTA) by 31st March, 2023, then such folios shall be frozen by RTA on or after 01st April, 2023 as per the directive issued by SEBI.

Therefore, you are once again requested to comply with the following procedure to avoid any freezing of folios:-

1. Update the valid PAN with RTA in **Form ISR-1** latest by 31st March, 2023.
2. Update your KYC details in **Form ISR-1** and Nomination details in **Form SH-13** with our RTA latest by 31st March, 2023.
3. If you want to register / update the signature in the Company/RTA records, then submit Form **ISR-2** duly verified by your Bank.

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4. In case you do not wish to nominate any person with whom shall vest, all the rights in respect of such shares in the event of your death, you are requested to file **Declaration to Opt-out**, in **Form ISR-3** with our RTA.
5. **If you want to change / cancel the existing nomination, then submit:**
 - a) **Form SH-14** for change in the nomination details.
 - b) **Form SH- 14 and Declaration to Opt-out in Form ISR-3** for cancellation of existing nomination.
6. Submit Bank Account details (Name of Bank with Branch address, account number, IFS Code) to our RTA.
7. Submit Contact Details i.e. Mobile Number and Email Address to our RTA.

Members may download the above mentioned desired forms from the website of the Company i.e. www.rswm.in under the path:

Investor Relations → Disclosure under Regulation 46 → Intimation to Stock Exchange as per Reg. 30 of Listing Regulation → Procedure for updation of PAN/KYC/Nomination by Physical Shareholders

The link is given below:

<https://rswm.in/investors-relations/disclosure-under-regulation-46/intimation-to-stock-exchange-as-per-reg-30-of-listing-regulation/>

You are requested to kindly update your Email Id. and Mobile No. with our RTA for records as well as for receiving communications by Electronic means.

If you have already updated all the information(s) stated above with Company/RTA, kindly ignore this letter.

Please note the following **contact details of our RTA** to enable you to submit your PAN/KYC/Nomination/Bank details etc.:

Registrar & Share Transfer Agent:

MCS Share Transfer Agent Limited,

Unit: RSWM LIMITED

F-65, Okhla Industrial Area, Phase I, New Delhi – 110 020

Phone No. (s): 011-41406149-52, Fax No: 011-41709881

E -mail: helpdeskdelhi@mcsregistrars.com,

Thanking you,

Yours faithfully,

For RSWM LIMITED

Sd/-

SURENDER GUPTA

VP – LEGAL & COMPANY SECRETARY