

# Shchur Sergey

## Project Manager









how to effectively organize the day. I do not like to waste time in vain.

I can be right hand, left arm, legs, eyes and a couple of new brain gyrus of your

Hi, I'm Sergey, I'm 32 years old and I'm looking for a new job.

team. I easily find a common language with a variety of people. Ready to do everything and even more if I know that this will bring real profit to the company or the team I work with. And of course, that my work will be appreciated.

Scrum/Kanban

Responsive and unselfish. Workaholic, quickly trained, adapt, easy to climb, hardy, I analyze the situation well. I know

Drupal/Wordpress/Joomla (more than 500 projects)

Confluence

Adobe Photoshop (intermediate)

Figma (intermediate)

English (intermediate)

PC (Windows, MS Office, Linux, ISP manager, Mockups)

# Work Experience

### WAF (We Are the Future)

Project manager Apr. 2020 - Present

Sphere of activity: outsource company.

Personal qualities: Mentoring, negotiation, meetings, perseverance, leadership skills, work with the different teams.

Achievements: Proactive and leadership attitude, created a workflow for juniors full-stack developers, retrospectives, meetings, planning, communication, and collaboration with new developers.

Work tools: Responsibilities:

Own the project from start to delivery Plan, manage, and monitor project's execution

Work with business stakeholders Pre-sales

Multi-task under tight deadlines

Filtering and prioritizing tasks

Applying continuous improvement approaches in daily work

Description of tasks in Jira and their management

✓ Trello

API

 MERN stack developers Magento 1.9/2.4 Jira

Confluence Timedoctor

Clockify ✓ Figma

Mind map

### ArcadStroy, LLS Acting Director

Aug. 2018 - Jan. 2020

Personal qualities: Perseverance, leadership skills, development of a new field of activity, negotiation.

Sphere of activity: building company.

Achievements: Creating a new company in the construction sector.

Responsibilities: Work tools:

Establishment of the organizational structure of company management Creating the business process of a company

planning and relationships Integration "Kanban" methodology into local

Integration "Waterfall" methodology into customers'

planning Integration CRM "Bitrix24"

Negotiating with a customer Negotiating with contractors

Company analysis and promotion

### ✓ BPMN

Ms office

Bitrix24 ✓ Ganttpro

Figma Photoshop

Windows

Mockups Html/css

### Alfametric, LLS Project manager

Sept. 2017 - July 2018

Achievements: Market launch of a new product. Solving problems with renting, cleaning, issuing wages, equipping the employee's workplace.

Sphere of activity: development and creation of sites of any complexity in the public sector

Personal qualities: Leadership skills, responsibility for the team, responsibility for the image of the company.

Responsibilities: Work tools:

Statement of work of web studio

### Customer Presentations Phased Implementation Planning

Coordinating various website projects including managing improvements

Html/css

JS

✓ Joomla

Skype Ms office

Windows

Figma Mockups

## Photoshop

## Sphere of activity: development and creation of sites of any complexity.

A7-studio

Acting Director

July 2016 - July 2017

Personal qualities: Leadership skills, responsibility for the team, responsibility for the image of the company. Achievements: Market launch of a new product. Solving office problems, providing jobs, recruiting staff, and conducting interviews with new candidates.

Responsibilities: Work tools:

Statement of work of web studio Wordpress Promotion of the studio in the market of web ✓ OpenCart

services Sales management

> Search and interview of new employees Drawing up a financial plan

Managing the work of the development team

(programmers, layout designers, designers)

Project management throughout the development period Negotiations with clients (Ukraine, Russia)

Planning and control of customer payments Settlement of conflicts with customers and within the team

Personal qualities: stress resistance, sociability, hard work, perseverance.

Web-studio "Glyanec.NET" Senior Project Manager (веб-разработка)

Aug 2012 - Jan 2016

Behance ✓ Freelance

✓ Bitrix24

Skype Ms office Windows

> Mockups Html/css

Photoshop

Sphere of activity: website development of any complexity (portals, business cards, online stores, landing page).

Achievements: Working with a team of 15-20 people. Work on 10 or more projects simultaneously. Solving complex problems..

Work tools:

✓ Drupal 6,7

✓ Helpdeskeddy

ISP Manager

✓ Skype

Ms office

✓ СRМ (самописная)

## Responsibilities:

copywriters, managers) Project management throughout the development period

Planning work for a week, a month

Managing the work of the development team

(programmers, layout designers, designers,

Preparation of contracts, acts, accounts Negotiations with clients (Ukraine, Russia, Europe, America)

sites)

Planning and control of customer payments Sale of additional services (hosting, support of

Direct sales of ready-made site solutions Settlement of conflicts with customers and within

the team

Windows

✓ Linux Photoshop

Education

Vinnitsa Trade and Economic Institute State financial control and audit 2006 - 2011

Another education

2015

Mockups

Html/css

Master's degree

Html academy html/css

Contact Info

LINGUA ALLIANCE Mar - July 2015

English courses

Pro Business Center

Jan - March 2019

Project and program management

Kyiv

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