«LetterDate»

«ToName»

«MailAddress»

Dear Program Participant:

Thank you for your recent letter reporting one or more changes to your family composition, income, assets or allowable expenses. The changes that you reported do not require any action at this time, so we have not made any changes to your housing assistance.

«DeniedPerson»

Thank you for reporting changes and please continue to report all changes to your household income, family composition, assets, and allowable expenses to us in writing within 14 days.

If you have any questions about this, please call our Information Center at 831.454.5955.

«CommentsEnglish»«CommentsSpanish»

Sincerely,

Eligibility and Occupancy Department Department

*If you have a disability which precludes you from complying with this letter, please call (831) 454-5955, Monday through Thursday between 8:00 AM - 4:30 PM. The office is closed on Fridays.*

*Si desea una traducción en español, por favor llame al (831) 454-5955, entre 8:00 AM - 4:30 PM de lunes a jueves. Los viernes la oficina se encuentra cerrada.*