<<PrintDate>>

<<HHName>>

<<HHAddress>>

Dear <<HHName>>:

You were notified that your rental unit at <<HHAddress1>> under the Housing Choice Voucher (Section 8) program failed the Housing Choice Standards (HQS) annual inspection on <<InsptDate>>.

You were given a deadline to obtain a "pass" re-inspection. This deadline will be expiring or has expired. **If you do not call the Housing Authority to schedule a re-inspection, complete and return a landlord/owner certification of repairs or request an extension by <<ExtDate>>, your HAP payments will be abated for a period of time up to 30 days until the unit passes re-inspection.** Additionally, if a "pass" re-inspection is not obtained by **<<PassDate>>**, your contract will be automatically cancelled.

Please call the Housing Authority at (831) 454-5977 right away to avoid an interruption in your HAP payments and the potential cancellation of your contract.

Sincerely,

Property Management Department

*If you have a disability which precludes you from complying with this letter, please call (831) 454-5977, Monday through Thursday between 8:00 and 4:30 PM. The office is closed on Fridays.*

*Si desea una traducción en español, por favor llame al (831) 454-5977, entre 8:00 y 4:30 PM de lunes a jueves. Los viernes la oficina se encuentra cerrada.*