«LetterDate»

«wlcode»

«dtappliedtext»: «dtapplied»«sequence»

«ToName»

«MailAddress»

RE: Availability of a Section 8 “Project Based” Unit

Dear Applicant:

The Housing Authority of the County of Santa Cruz administers several different types of rental assistance. At this time a Project Based unit has become available. The unit description and contact information can be found on the back of this letter.

**More information about Project Based units:**

Please note that Project Based Units are different from Section 8 Housing Choice Vouchers. In the Project Based program, you must live in a specific unit to receive the rental assistance. Like the Section 8 program, you will pay approximately 30% of your income towards rent, and the Housing Authority will pay the remainder of rent directly to the landlord. After you have lived in a Project Based unit for one year, you may move with a regular Section 8 Housing Choice Voucher if such a voucher is available and if you are in good standing with the program.

Please report all changes of address to the Housing Authority, in writing, within thirty (30) days of such changes. You can use the Waiting List Status form or use a written format of your choice. Also, if you do not respond to Housing Authority requests for information or appointments by the due dates established in those letters, or if any letters sent to you are returned to the Housing Authority as undeliverable, *no further attempts to contact you will be made and your name will be removed from the waiting list.*

«S8PlaceText» For more information, visit our website at [www.hacosantacruz.org](http://www.hacosantacruz.org) and click on the Programs or Waiting Lists, or call our Waiting List Call Center at (831) 454-5950

Sincerely,

Waiting List Department

*If you have a disability which precludes you from complying with this letter, please call (831) 454-5955, Monday through Thursday between 8:00 AM - 4:30 PM. The office is closed on Fridays.*

*Si desea una traducción en español, por favor llame al (831) 454-5955, entre 8:00 AM - 4:30 PM de lunes a jueves. Los viernes la oficina se encuentra cerrada.*