Date

Name Applicant ID: \*\*\*-\*\*-\_\_\_\_

Address

City

RE: Availability of a Section 8 “Mod-Rehab” Unit

Dear Applicant:

Among the rental assistance programs administered by the Housing Authority is the Moderate Rehabilitation Program (Mod-Rehab). Under the Mod-Rehab Program, tenants receive rental assistance as long as they reside in a Mod-Rehab unit. When the tenant moves, rental assistance is terminated.

This letter is notifying you, along with other waiting list clients, of a vacant Mod-Rehab unit. If you are interested in participating in the Mod-Rehab Program, you must contact the owner/property manager listed below. If you are not interested in this unit, you can disregard this letter. Your name will remain on the Section 8 Housing Choice Voucher waiting list.

Unit Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Information: (Name of owner/property management co) at (phone number)

**More information about Mod-Rehab units:**

Please note that Mod-Rehab Units are different from Section 8 Housing Choice Vouchers. The owner/manager will evaluate all applicants based on their tenant selection criteria. If the owner/manager selects your family for the unit, the Housing Authority will process your application and determine your eligibility based on the same income limits and eligibility factors as the regular Section 8 Housing Choice Voucher Program. Like the Section 8 program, you will pay approximately 30% of your income towards rent, and the Housing Authority will pay the remainder of rent directly to the landlord.

You may view your waiting list and contact information at any time by visiting our online Applicant Portal at \_\_\_\_\_\_\_\_\_\_\_\_\_. For more waiting list information, visit our website at [www.hacosantacruz.org](http://www.hacosantacruz.org) and click on Rental Assistance Programs, or call our Waiting List Call Center at (831) 454-5950.

Please report all changes of address to the Housing Authority, in writing, within thirty (30) days of such changes. You can use the Waiting List Status form or use a written format of your choice. Also, if you do not respond to Housing Authority requests for information or appointments by the due dates established in those letters, or if any letters sent to you are returned to the Housing Authority as undeliverable, *no further attempts to contact you will be made and your name will be removed from the waiting list.*

Sincerely,

Waiting List Department

*If you have a disability which precludes you from complying with this letter, please call (831) 454-5955, Monday through Thursday between 8:00 and 4:30 PM. The office is closed on Fridays.*

*Si desea una traducción en español, por favor llame al (831) 454-5955, entre 8:00 y 4:0 PM de lunes a jueves. Los viernes la oficina se encuentra cerrada.*