

Release name: Official_0.1

Release date: 12/1/19

Revision number: 3

Revision date: 10/25/19

Document name: Definition of Done

Product name: Woo

Team name: Woo Team

Our team is in agreement that a task is defined as and can be presented as done when it is approved through:

1. Peer Review of code
 - a. Each member of the team will review the code related to a task and must give approval.
2. Demonstration
 - a. The implemented feature must be demoed to show the team that it functions as intended. Each member must give approval.

Failure to meet these Requirements results in the need for the reviewed task to be revised by the person who it is assigned to. When they believe the task is finished they can repeat the process to earn the title of a “Done” task.