

Risk Management Checklist – Step 3. PLAN

Project:	Team:
Review date:	
Risk Management Activities	Completed
3.1 Create abatement plans	
3.1a Define owners for issues	
3.1b Search lessons-learned database	
3.1c Define risk reduction actions	
3.1d Define target dates	
3.1e Establish validation protocol	
3.2 Review reporting template	
3.3 Share plans with all teams	
3.4 Prepare plan(s) in reporting format	
3.5 Communicate plans to leadership team	