Easy Export Overview

Table of Content

How does the Easy Export Plugin works?

What are the functions and how does it work on the Easy Export Plugin?

These are the 4 sections of report lists:

- Order List & Sale List
- Customer List
- Product List

What happened if I deactivate the plugin or delete the plugin?

How does the Easy Export Plugin works?

The Easy Export plugin is very simple plugin to used. All it does is pull the data from your woo-commerce website and insert into the lists/reports. There are 7 lists. The 7 lists are: Order List, Sale List, Billing List, Shipping List, Mailing List, Product List and the Category List. Any discrepancy /errors on the lists you have to fixed it on the website and if you correct the errors, the lists/reports will automatically update the data.

The image example below show how the list/report looks like:

SKU	Category	Product Name	Regular Price	Total Stock	Total Products Sold	Total Amount per Products
019310000	Make Up & Fashions	Product One	\$45.00	491	9	\$405.00
019310001	Food & Beverages	Product Two	\$35.00	492	8	\$280.00
019310002	Home Improvement	Product Three	\$47.00	493	7	\$329.00
019310003	Electronics	Product Four	\$21.00	494	6	\$126.00
019310004	Make Up & Fashions	Product Five	\$45.00	500		\$0.00
019310005	Food & Beverages	Product Six	\$53.00	495	5	\$265.00
019310006	Make Up & Fashions	Product Seven	\$53.00	496	4	\$212.00
019310007	Home Improvement	Product Eight	\$71.00	494	6	\$426.00
019310008	Food & Beverages	Product Nine	\$48.00	497	3	\$144.00
019310009	Food & Beverages	Product Ten	\$31.00	492	8	\$248.00
019310010	Make Up & Fashions	Product Eleven	\$64.00	495	5	\$320.00
019310011	Home Improvement	Product Twelve	\$58.00	500		\$0.00
019310012	Make Up & Fashions	Product Thirteen	\$36.00	494	6	\$216.00
019310013	Food & Beverages	Product Fourteen	\$85.00	487	13	\$1,105.00
019310014	Electronics	Product Fifteen	\$67.00	492	8	\$536.00
019310015	Home Improvement	Product Sixteen	\$78.00	488	12	\$936.00
019310016	Make Up & Fashions	Product Seventeen	\$98.00	491	9	\$882.00
019310017	Food & Beverages	Product Eighteen	\$17.00	489	11	\$187.00
019310017	Make Up & Fashions	Product Nineteen	\$73.00	500		\$0.00
019310019	Food & Beverages	Product Twenty	\$69.00	500		\$0.00
019310020	Home Improvement	Product Twenty One	\$37.00	500		\$0.00
019310021	Make Up & Fashions	Product Twenty Two	\$62.00	500		\$0.00
019310021	Electronics	Product Twenty Three	\$45.00	491	9	\$405.00
019310023	Food & Beverages	Product Twenty Four	\$87.00	494	6	\$522.00
019310024	Electronics	Product Twenty Five	\$35.00	489	11	\$385.00
019310025	Make Up & Fashions	Product Twenty Six	\$54.00	491	9	\$486.00
019310026	Food & Beverages	Product Twenty Seven	\$35.00	500		\$0.00
019310027	Electronics	Product Twenty Eight	\$98.00	495	5	\$490.00
019310027	Food & Beverages	Product Twenty Nine	\$56.00	492	8	\$448.00
019310029	Electronics	Product Thirty	\$44.00	494	6	\$264.00
019310030	Food & Beverages	Product Thirty One	\$38.00	496	4	\$152.00
019310030	Make Up & Fashions	Product Thirty Two	\$13.00	494	6	\$78.00
019310031	Home Improvement	Product Thirty Three	\$25.00	496	4	\$100.00
019310032	Make Up & Fashions	Product Thirty Four	\$8.00	495	5	\$40.00
019310034	Food & Beverages	Product Thirty Five	\$12.00	495	5	\$60.00
019310035	Electronics	Product Thirty Six	\$40.00	495	5	\$200.00
019310036	Food & Beverages	Product Thirty Seven	\$32.00	500	3	\$0.00
019310037	Make Up & Fashions	Product Thirty Seven	\$13.00	500		\$0.00
019310037	Home Improvement	Product Thirty Digit	\$25.00	493	7	\$175.00
019310038	Make Up & Fashions	Product Forty	\$49.00	495	5	\$245.00
019310039	Food & Beverages	Product Forty One	\$28.00	500	_	\$0.00
019310040	Make Up & Fashions	Product Forty Two	\$15.00	500		\$0.00
019310041	Home Improvement	Product Forty Three	\$30.00	494	6	\$180.00
019310042	Make Up & Fashions	Product Forty Four	\$8.00	494	8	\$64.00
019310043	Food & Beverages	Product Forty Five	\$17.00	493	7	\$119.00
019310044	Electronics	Product Forty Six	\$40.00	490	10	\$400.00
019310045	Food & Beverages	Product Forty Seven	\$59.00	500	10	\$0.00
		,			0	
019310047	Make Up & Fashions	Product Forty Eight	\$18.00	492	8	\$144.00
Export as C	SV Print Preview					

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What are the functions and how does it work on the Easy Export Plugin?

When you click on the tabs, it will show the lists.

If you click on the header(title) it will sort the letters and numbers, so you can see the info that you need/want to look at.

There are 3 buttons. The 3 buttons are PDF, Export as CSV and Print Preview:

The **PDF** button will export the list as an **PDF** file.

The Export as CSV button will export the list as an CSV file.

The **Print Preview** button will display a window of the spreadsheet.

To print out the spreadsheets:

For Chrome & Opera & Edge users press on Crtl + P (After you click on the Print Preview button).

For **Firefox** users just click on $\boxed{\blacksquare}$ - *Open Menu* and select **Print.**

For all 4 browsers, you have to set **Print Setttings**:

Layout: Portrait / Landscape

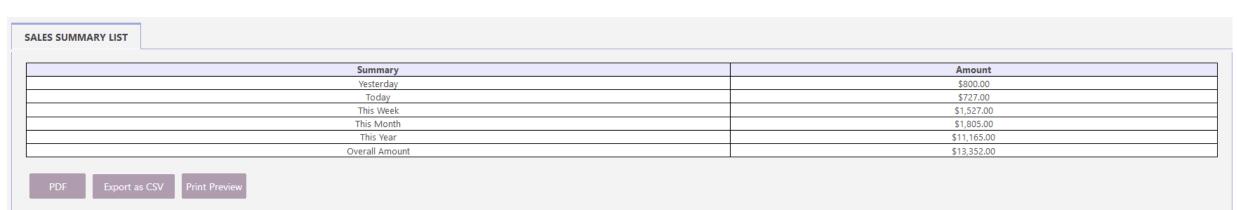
Paper size: Letter

Scale: Fit to size / 100% or less.

Margins (inches): 0.0 (all)

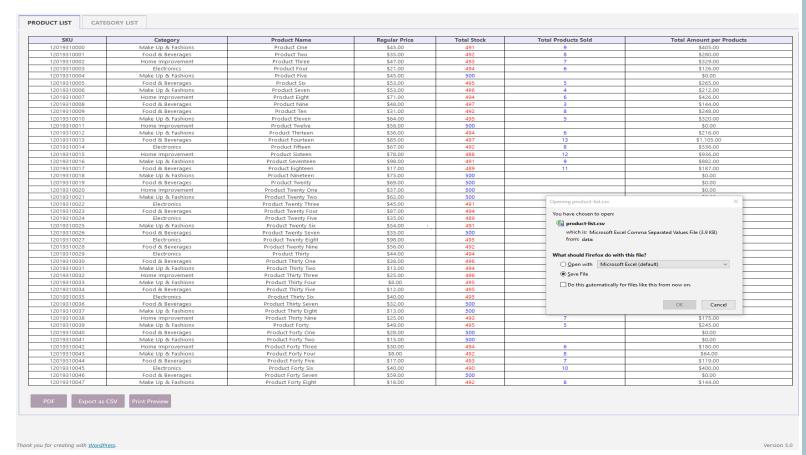
Header/Footer: --blank-- (all)

Then press **Print**

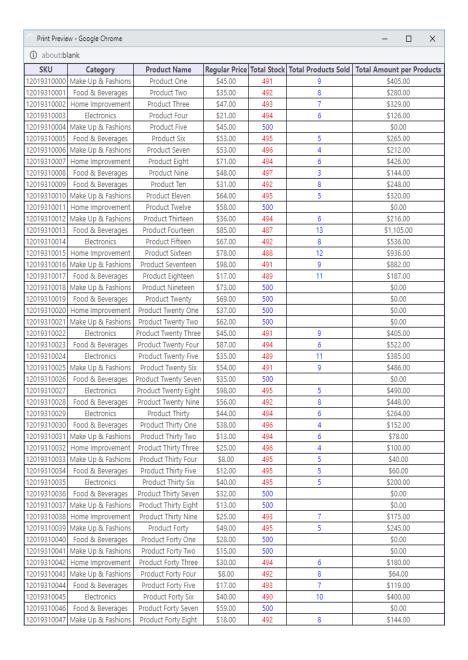




The 'PDF' button will export the list(s) into a PDF file.



The 'Export as CSV' button will export the list(s) into a CSV file.



The **Print Preview** button will display a window of the spreadsheet. Instructions on how to print is on **page 2**.

Order List & Sale List

The **Order List** show the summary of order form.

This list does not include the products but only display the Order ID, Order Date, First Name, LastName, Phone Number, Email, Status, Total Items Purchase and Order Total.

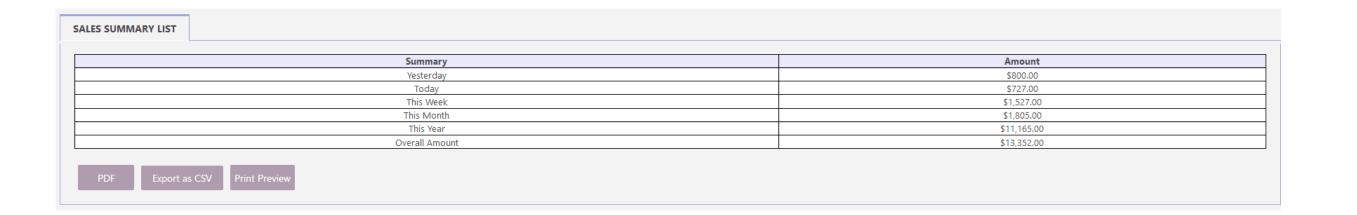
The status display colors of status of the order.

There are 4 status, On Hold: Red, Pending: Orange, Processing: Green and Completed: Blue.

0	Order Date	First Name	Last Name	Phone Number	Email	Status	Total Items Purchase	Order Total
2	08-09-2017	Elly	Tomas	658-348-4156	ellyt@gmail.com	Completed	30	\$1,140.00
3	11-11-2017	Jay	Youtube	707-326-3267	jayy@gmail.com	Completed	18	\$1,047.00
5	08-08-2018	Gin	With	213-300-4000	ginw@gmail.com	On-hold	32	\$1,889.00
6	09-06-2018	Nancy	Willington	435-760-1235	nancyw@gmail.com	Processing	40	\$2,541.00
В	09-28-2018	Sarah	May	817-428-3129	sarahm@gmail.com	Pending	29	\$1,778.00
9	10-17-2018	Kevin	Zebra	213-322-4509	kevinz@gmail.com	Processing	35	\$1,798.00
0	11-11-2018	Shirley	Chester	317-876-3666	shirleyc@gmail.com	Completed	23	\$1,354.00
1	12-08-2018	Wilson	Verizon	617-254-7409	wilsonv@gmail.com	Processing	20	\$278.00
2	12-13-2018	Matthew	Fools	617-254-7409	mattf@gmail.com	Completed	23	\$800.00
3	12-14-2018	Tracy	Sleeps	475-970-1174	tracys@gmail.com	Completed	33	\$727.00

The Sale Summary List show the summary amounts of daily transations.

This list does not include the products but only display the Yesterday, Today, This Week, This Month, This Year, and Overall Amount.



Customer List

The Customer List shows customer informations. It contain 3 lists. The 3 lists are Billing List, Shipping List and Mailing List.

The lists display the First Name, Last Name, Email, Phone Number, Address, City, State, Zip Code and Country.

The **Billing List** show the Billing information of the customers and where to send the bill for the orders to be pay.

First Name	Last Name	Email	Phone Number	Address	City	State	Zip	Coun
Tracy	Sleeps	tracys@gmail.com	475-970-1174	814 Sudo Apt-Get Drive	Cleveland	ОН	21354	US
Matthew	Fools	mattf@gmail.com	617-254-7409	956 Less Street	Tampa Bay	FL	34508	US
Wilson	Verizon	wilsonv@gmail.com	617-254-7409	523 yii2 Avenue	Houston	TX	34508	US
Shirley	Chester	shirleyc@gmail.com	317-876-3666	567 Bootstrap Avenue	Chicago	IL	54336	US
Kevin	Zebra	kevinz@gmail.com	213-322-4509	345 jQuery Avenue	Boston	MA	32456	US
Sarah	May	sarahm@gmail.com	817-428-3129	734 Sass Fields Drive	Seattle	WA	67934	US
Nancy	Willington	nancyw@gmail.com	435-760-1235	97 Metro Street	Treaton	NJ	21354	US
Gin	With	ginw@gmail.com	213-300-4000	684 Python Street	Los Angles	CA	32456	US
Jay	Youtube	jayy@gmail.com	707-326-3267	437 Node drive	New Haven	CT	34522	US
Elly	Tomas	ellyt@gmail.com	658-348-4156	674 Angularjs Rd	Memphis	TN	68143	US

The Shipping List show the Shipping information of the customers where the items are being send to correctly.



The **Mailing List** is for uploading to a email marketing platform (MailChimp and etc ...).

This List is for sending out to customers and let them know about the new products and products that are on sale.

First Name	Last Name	Email	Country
Tracy	Sleeps	tracys@gmail.com	US
Matthew	Fools	mattf@gmail.com	US
Wilson	Verizon	wilsonv@gmail.com	US
Shirley	Chester	shirleyc@gmail.com	US
Kevin	Zebra	kevinz@gmail.com	US
Sarah	May	sarahm@gmail.com	US
Nancy	Willington	nancyw@gmail.com	US
Gin	With	ginw@gmail.com	US
Jay	Youtube	jayy@gmail.com	US
Elly	Tomas	ellyt@gmail.com	US

Product List

The **Product List** show the product information and inventory of products on the website.

This lists display the SKU, Category, Product Name, Regular Price, Total Stock, Total Products Sold and Total Amount per Products.

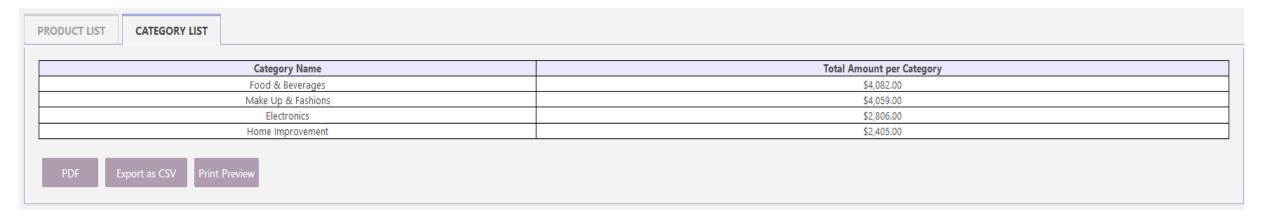
2019310000 2019310001 2019310002 2019310003 2019310004 2019310005	Make Up & Fashions Food & Beverages	Product One	4.5.00			
2019310002 2019310003 2019310004 2019310005			\$45.00	491	9	\$405.00
2019310003 2019310004 2019310005		Product Two	\$35.00	492	8	\$280.00
2019310004 2019310005	Home Improvement	Product Three	\$47.00	493	7	\$329.00
2019310005	Electronics	Product Four	\$21.00	494	6	\$126.00
	Make Up & Fashions	Product Five	\$45.00	500		\$0.00
	Food & Beverages	Product Six	\$53.00	495	5	\$265.00
2019310006	Make Up & Fashions	Product Seven	\$53.00	496	4	\$212.00
2019310007	Home Improvement	Product Eight	\$71.00	494	6	\$426.00
2019310008	Food & Beverages	Product Nine	\$48.00	497	3	\$144.00
2019310009	Food & Beverages	Product Ten	\$31.00	492	8	\$248.00
2019310010	Make Up & Fashions	Product Eleven	\$64.00	495	5	\$320.00
2019310011	Home Improvement	Product Twelve	\$58.00	500		\$0.00
2019310012	Make Up & Fashions	Product Thirteen	\$36.00	494	6	\$216.00
2019310013	Food & Beverages	Product Fourteen	\$85.00	487	13	\$1,105.00
2019310014	Electronics	Product Fifteen	\$67.00	492	8	\$536.00
2019310015	Home Improvement	Product Sixteen	\$78.00	488	12	\$936.00
2019310016	Make Up & Fashions	Product Seventeen	\$98.00	491	9	\$882.00
2019310017	Food & Beverages	Product Eighteen	\$17.00	489	11	\$187.00
2019310018	Make Up & Fashions	Product Nineteen	\$73.00	500		\$0.00
2019310019	Food & Beverages	Product Twenty	\$69.00	500		\$0.00
2019310020	Home Improvement	Product Twenty One	\$37.00	500		\$0.00
2019310021	Make Up & Fashions	Product Twenty Two	\$62.00	500		\$0.00
2019310022	Electronics	Product Twenty Three	\$45.00	491	9	\$405.00
2019310023	Food & Beverages	Product Twenty Four	\$87.00	494	6	\$522.00
2019310024	Electronics	Product Twenty Five	\$35.00	489	11	\$385.00
2019310025	Make Up & Fashions	Product Twenty Six	\$54.00	491	9	\$486.00
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2019310033	Make Up & Fashions	Product Thirty Four	\$8.00	495	5	\$40.00
2019310034	Food & Beverages	Product Thirty Five	\$12.00	495	5	\$60.00
2019310035	Electronics	Product Thirty Six	\$40.00	495	5	\$200.00
2019310036	Food & Beverages	Product Thirty Seven	\$32.00	500		\$0.00
2019310037	Make Up & Fashions	Product Thirty Eight	\$13.00	500		\$0.00
2019310038	Home Improvement	Product Thirty Nine	\$25.00	493	7	\$175.00
2019310039	Make Up & Fashions	Product Forty	\$49.00	495	5	\$245.00
2019310040	Food & Beverages	Product Forty One	\$28.00	500		\$0.00
2019310041	Make Up & Fashions	Product Forty Two	\$15.00	500		\$0.00
2019310042	Home Improvement	Product Forty Three	\$30.00	494	6	\$180.00
2019310043	Make Up & Fashions	Product Forty Four	\$8.00	492	8	\$64.00
2019310044	Food & Beverages	Product Forty Five	\$17.00	493	7	\$119.00
2019310045	Electronics	Product Forty Six	\$40.00	490	10	\$400.00
2019310046 2019310047	Food & Beverages Make Up & Fashions	Product Forty Seven Product Forty Eight	\$59.00 \$18.00	500 492	8	\$0.00 \$144.00
Export as CSV		Froductiony Light	\$10.00	432	0	3144.00

Thank you for creating with WordPress.

Category List

The Category List show the category name and the total amount of sale per category.

This lists display the Category Name and Total Amount per Category.



What happened if I deactivate the plugin or delete the plugin?

If you deactivate the plugin it will stay on the plugin page and if you delete/remove the plugin it will delete the folders, files.