

CSV Preview

Most spreadsheet programs will automatically import CSV files for you. Depending on your setup, you might need some extra steps in Excel if you see unwanted characters if you just try importing. The steps will be something like this;

- Open Microsoft Excel.
- Click on the Data menu bar option.
- Click on the From Text icon.
- Navigate to the location of the file that you want to import. Click on the filename and then click on the Import button. The Text Import Wizard - Step 1 or 3 window will now appear on the screen.
- Choose the file type that best describes your data - Delimited or Fixed Width.
- Choose 65001: Unicode (UTF-8) from the drop-down list that appears next to File origin.
- Click on the Next button to display the Text Import Wizard - Step 2 or 3 window.
- Place a checkmark next to the delimiter that was used in the file you wish to import into Microsoft Excel 2007. The Data preview window will show you how your data will appear based on the delimiter that you chose. In our case, check "comma".
- Click on the Next button to display the Text Import Wizard - Step 3 of 3.
- Choose the appropriate data format for each column of data that you want to import. In our case, keep it "General".
- Click on the Finish button to finish importing your data into Microsoft Excel.