

Dean Zulueta

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Objective

Seeking a position in Information Technology to utilize my computer science expertise in improving and maintaining data operations and communication systems. Enthusiastic to bring my 10+ years of IT experience as well as 7+ years of IS Project Management to help create smooth user experiences.

Education

Masters of Business Administration with IT Management Western Governors' University	Expected June 2024 Utah (Online)
Bachelor of Science in Business Administration University of San Francisco Overall Cumulative GPA: 3.64	May 2018 San Francisco, CA
Developing Innovative Ideas for New Companies University of Maryland, College Park <i>Overall Performance: Top 5% Percentile</i>	May 2014 College Park, MD

Experience

Chief Technology Officer EVL Consulting Developed and maintained IT systems for multiple clients. Created secure databases and storage solutions to serve HR information. Coded web applications in Laravel to improve clients' workflows. Maintained SQL databases per clients' regulatory and business requirements. Visualized data and reports using R; Maintained documentation on Confluence knowledgebase. Administered multiple Jira installations to handle client service requests.	November 2020 – March 2023 Fernley, NV
General Affairs Manager Daehan Solution Nevada LLC Act as a cultural liaison between Korean leadership and American staff. Manage contracts with external vendors and ensure timely deliveries. Organize company events, conferences, and workshops. Develop and implement contingency plans for emergencies. Azure and Cisco Administrator. Maintain accurate records of departmental activities.	June 2018 – January 2022 Fernley, NV
Information Technology Services Supervisor Zief Law Library, University of San Francisco School of Law Designed and maintain school-wide Confluence knowledgebase and file server. Assist organization with 1000+ users with IT-related incidents using Atlassian's JIRA and Service-Now. Analyzed problems and resolved them with diligence; Managed and executed various IT-related projects.	August 2014 – May 2018 San Francisco, CA
Audio and Technical Production Director KUSF.org Designed, coded, and marketed the KUSF.org App for Android and iOS. Manage ENCO music management system. Part-time Stream Engineer. Host artists and conduct interviews. Part-time DJ. Concert Stage Manager.	December 2014 – May 2018 San Francisco, CA

Skills:

Microsoft Office; Excel Data Visualization	Seasoned Project Management Experience
Proficient in PHP, SQL, R, JavaScript, VBA	Effective Multitasking/Project Coordination Skills
Google Workspace, Asana, Atlassian Administrator	Content Creation/Management Specialist
Comfortable in Mac OS X, Windows, and Linux	Quickly Acclimates to New Software
Professional Communication Skills	Designed IT Systems in Educational Environment

References:

Available upon request.