

# **John Bismuth**

**25 years**

## **Information strategies**

Information management audit  
Implementation of monitoring programs, knowledge management and documentation  
Creation of tools and adapted organizational methods  
Project management techniques  
OSSAD modeling method

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## **Training**

2002 DESS Information and Documentation Strategies (SID), University Lille 3

2001 Masters in Information and Documentation Sciences (SID), University Lille 3

1999 Bachelor of Ethnology, Documentation, University Lille 3

1998 Deug MISASHS (Mathematics, Computer Science and Statistics Applied to Human and Social Sciences), University Lille 3

## **Experience**

2002 (internship, 4 months) ETO, direct marketing agency

- information research for writing two books, life stages and email marketing

- audit of the flow of information in the company

2001 (internship, 3 months) NFX (Nord France eXperts), regional economic prospecting agency

- creation of a new website (writing texts, researching information, advising on the interface)
- proposals on the organization of electronic documents

1999

- Interim assignments for 2 months (handling)
- One-month fixed-term contract at the French School of the Far East (handling)

## Computer science

- **Office automation** Word, Excel, PowerPoint
- **Programming** Algorithm, Pascal
- **Data base** MERISE, Access, SQL method
- **Documentary bases** Taurus, Superdoc, Filemaker
- **Internet** information research (search engines, directories, specialized tools), online databases (QUESTEL), website creation (HTML, Dreamweaver 3) and dynamic sites (PHP)
- **Introduction to the design of multimedia applications**

## Languages

- **English** read written talked
- **German** read written talked

## Hobbies

- **Theater**
- **Sporting activities** (rowing, walking)
- **Listening and practicing music** (music theory, guitar)

- **Computer science**