**Tune Squad Meeting Minutes**

**Begin Time** : 4:30pm

**End Time** : 5:30pm

**Location** : Commons Building 2nd floor

**Members Present :** Scott Smoke, Riley Smith, Jordan Beck, Joshua Ford, Jeffrey Allen

**Members Absent :** N/A

*Agenda*

1. Work on spec doc
2. Meet with Dr. Roden after class

*Decisions/Actions*

We began the meeting with Jeffrey bringing up incomplete aspects he found when writing the specification document. Scott and Josh cleared up ambiguousness they found in the document.

The meeting with Dr. Roden was discussed and the team didn’t feel the need to ask any more questions in order to complete the spec doc. The question regarding the encryption method the product will use was briefly discussed. No change was made to the question. Scott printed out all the questions for the meeting with the client.