L.I.F.E.S.V2

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| User Guide  includes  ADMIN Section |

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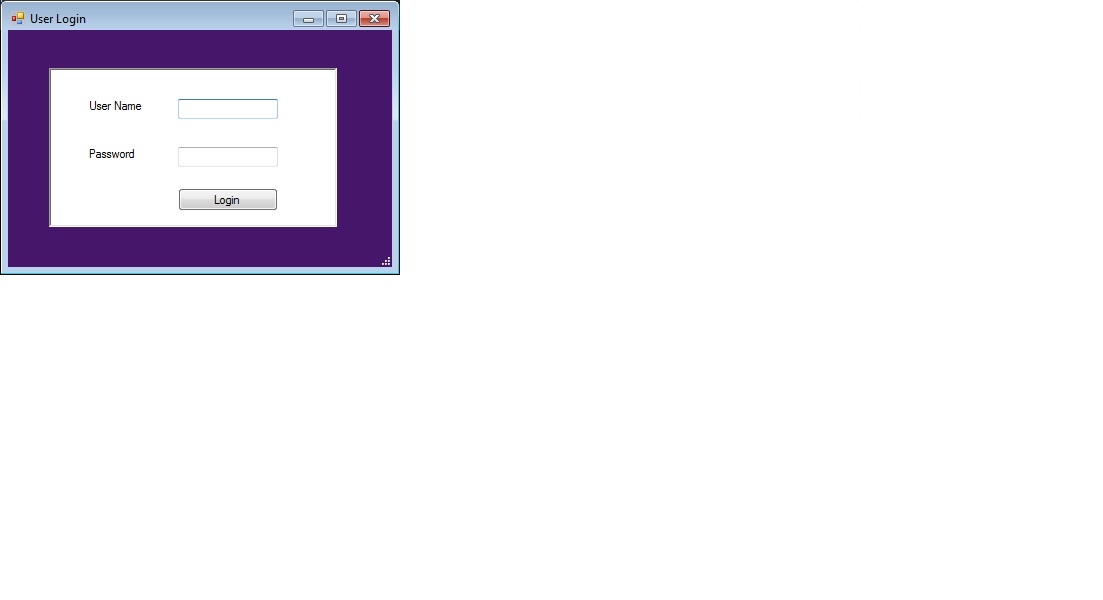
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# Introduction

Welcome to the user guide for L.I.F.E.S.V2! We hope this guide will help you get comfortable with the Lions Final Exam Scheduler application. The developers of this application encourage you to have L.I.F.E.S open on your computer while you look through this guide, so you can “click around” and get familiar with everything. Let’s get started!

# Getting Started

First off, let’s create an administrative account. [Need a way to create administrative account]



# Administrative

## *Administrators*

### Adding Users

### Deleting Users

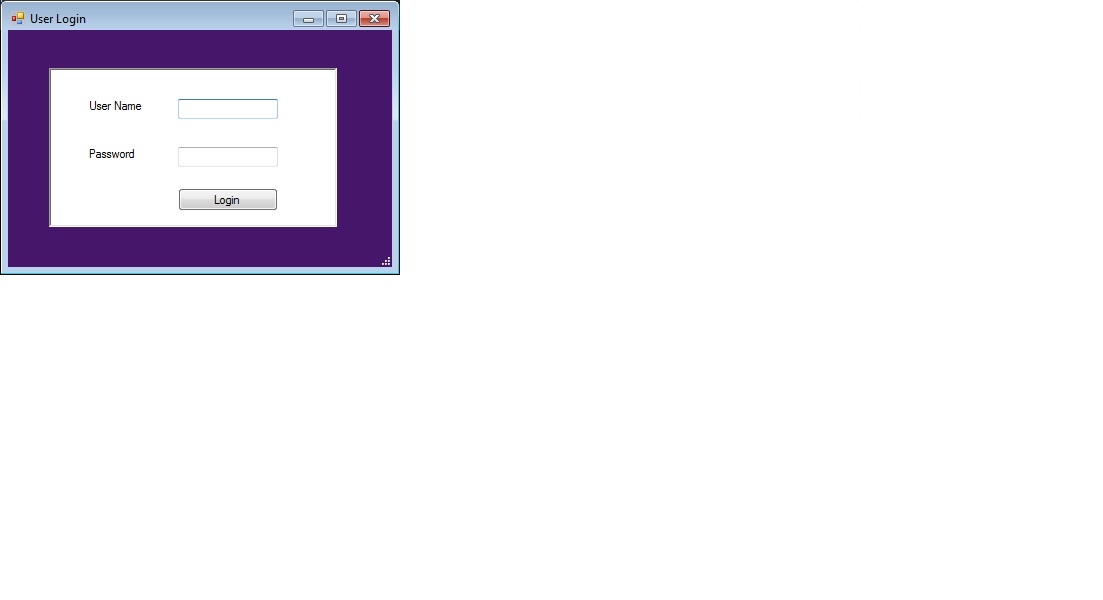
### Unlocking Users

### Resetting Passwords

## *General Users*

# Logging In

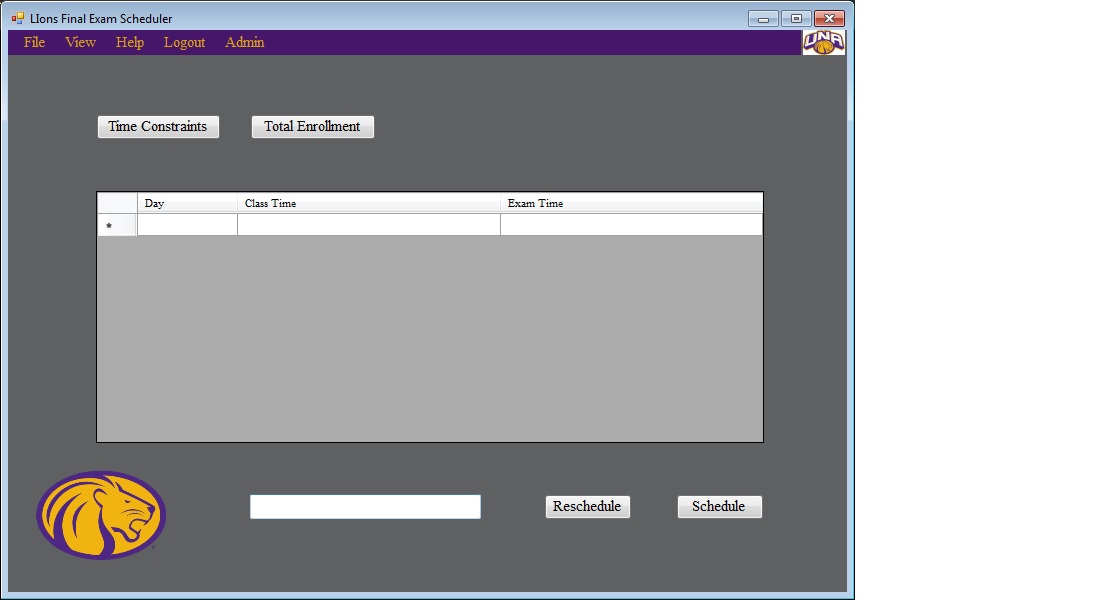
We’re ready to log in! This is the first page you should see when you open up the application. Use your UNA email address to login, and the password the general administrator should have given to you.



***Tip:*** Here are some things that will cause an unsuccessful login:

* CAPS lock key is on. The login fields are case sensitive.
* A space at the front or end of either your email address or password

# The Home Screen



# Creating Your First Examination Schedule

## *Entering Time Constraints*

## *Entering an Enrollment File*

## *Actually Running the Scheduler*

## *Rescheduling*

## *Editing a Schedule That Was Generated*

# Saving a Schedule

# Frequently Asked Questions