
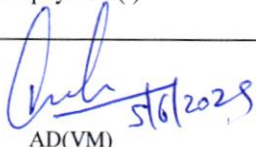




Institute of Company Secretaries of India

Sub: Release of Rs. 2,28,722/- (Rupees Two Lakh Twenty Eight Thousand Seven Hundred Twenty Two Only) to M/s KONVERGE TECHNOLOGIES PVT. LTD. for Process of A-FLEX-NUCM-EE Renewal of CISCO NU Cloud Meeting Suite for one year w.e.f. May 13, 2025 vide Invoice No. KT/GN/25-26/158 dated 27-May-25.

Part A : Name of the Directorate : IT

1.	Details of work done/service received for which the release of payment is recommended	Process of A-FLEX-NUCM-EE Renewal of CISCO NU Cloud Meeting Suite for one year w.e.f. May 13, 2025.
2.	Details of the Allocated Budget	
(a)	Name of the Budgetary Head	Software Systems (incl Anti Virus) / Licences
(b)	Total Budget available for the Year 2025-26	₹ 14,300,000/-
(c)	Less: Amount utilised (Prior to the instant proposal)	₹ 1,733,652/-
(d)	Balance available	₹ 12,566,348/-
(e)	Expenditure as per the instant proposal	₹ 2,28,722/-
(f)	Net balance available (after the instant proposal)	₹ 12,337,626/-
3.	Details of Approval of the Competent Authority(as per DOP[F])	
(a)	(i) Whether the Competent Authority has approved the Purchase Order / Work Order / Engagement?	Yes / No
	a. Purchases	
	EC / Committee concerned / Secretary / CE /	
	JS(SG) / JS / HOD / D of Purchase Deptt.	
	b. Advertisement	
	Secretary / CE / HOD of Dte. of Corporate Communication	
(b)	(i) Whether the Competent Authority has approved release of payment under the instant proposal?	Yes / No
	(ii) Recommendation to F&A to release payment () lakh) for purchases, after approval for purchase	
	CE / JS(SG) / JS / HOD / (D) of Directorate which placed the PO	
4.	Certification of supplies / services	
	Whether supplies / services have been received satisfactorily as per the terms of the Purchase Order / Work Order?	Yes / No
5.	If this is an advance payment,	NA
	(i) Whether the advance paid earlier to the party has been fully utilised?	Yes / No
	(ii) Has the Party rendered the service in respect of earlier advance, to the satisfaction of the Directorate as per the terms of Purchase order / Work Order?	Yes / No
	(iii) Is this advance payment required under the terms of the Purchase Order / Work Order?	Yes / No
	(iv) Name of the official responsible for settlement of advance	-----
	(v) Date by which advance will be settled (not exceeding 30 days)	-----

6.	Recommendation for release of payment	
(a)	Whether recommended for release of payment	Yes / No.
(b)	Gross Amount recommended for payment (₹)	Rs. 2,28,722/- (Rupees Two Lakh Twenty Eight Thousand Seven Hundred Twenty Two Only)
(c)	Discount Amount, if applicable(₹)	
(d)	Net Amount recommended for payment(₹)	Rs. 2,28,722/- (Rupees Two Lakh Twenty Eight Thousand Seven Hundred Twenty Two Only)
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  Dealing Official P(HK) </div> <div style="text-align: center;">  AD(VM) </div> <div style="text-align: center;">  JD(PKV) </div> <div style="text-align: center;">  JS(AKR) </div> </div>		
Part B : Directorate of Purchase		
1	(i) Whether the competent authority approved procurement of service / award of work? Yes / No (ii) Whether the user Department has recommended the payment? Yes / No (iii) Whether all the terms and conditions of the Purchase Order / Work Order have been complied with ? Yes / No. (If no, give details.....) (iv) Whether any penalty is to be deducted ? Yes / No. (If Yes, give amount...) (v) If payment is for Capital Asset, whether entered in Fixed Asset Register Yes / No.	
2	The amount to be released (₹).....	
Dealing Official AEO / Exec. / E.O. / AD DD JD D JS JS(SG)		
Part C : Directorate of Finance and Accounts		
1	(i) Is the proposed release approved under the budget? Yes / No (ii) Has the Head of the user Directorate recommended release of payment? Yes / No (iii) Has the Dte of Purchase recommended the release of payment ? Yes / No (iv) Whether approvals are as per DoP Yes / No	
2	(i) The amount to be released (ii) Less: TDS (iii) Less: any other (Please specify) (iv) The net amount to be released	

Prepared by	Checked by	APPROVAL
Dealing Official	EXECUTIVE / AEO / EO	HOD(F&A)
	AD DD JD	Joint Secretary (F&A)
		Chief Executive / Secretary

Tax Invoice

e-Invoice



IRN : 78574b1be23fd5e7144c8be1463431d6891d91f598-
ea92fade2d6911832fbf50
Ack No. : 132522336477182
Ack Date : 27-May-25

KONVERGE TECHNOLOGIES PVT. LTD. SCO NO-58, 3RD FLOOR OLD JUDICIAL COMPLEX, CIVIL LINE, NEAR ICICI BANK, GURGAON-122001 CONTACT: - RAKESH KUMAR PH:- 0124-4501532/33 GSTIN/UIN: 06AAFCK1331E1Z3 State Name : Haryana, Code : 06 E-Mail : Rakesh@konverge.co.in	Invoice No. KT/GN/25-26/158	Dated 27-May-25
	Delivery Note	Mode/Terms of Payment 30 Days
Consignee (Ship to) The Institute of Company Secretary of India C-36, Sector 62, NOIDA, UP 201 309 GSTIN/UIN : 09AAATT1103F2ZX State Name : Uttar Pradesh, Code : 09	Reference No. & Date. KT/GN/25-26/158 dt. 27-May-25	Other References ICSI PO 622012024-25 dt 11.0-2024
	Buyer's Order No. 6314/ 2025-26	Dated 6-May-25
Buyer (Bill to) The Institute of Company Secretary of India C-36, Sector 62, NOIDA, UP 201 309 GSTIN/UIN : 09AAATT1103F2ZX State Name : Uttar Pradesh, Code : 09	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Terms of Delivery		

Sl No.	Description of Services	HSN/SAC	GST Rate	Quantity		Rate	per	Disc. %	Amount
				Shipped	Billed				
1	A-FLEX-NUCM-EE <i>Renewal of CISCO NU Cloud Meeting Suite for one year w. e.f. May 13, 2025</i>	998434	18 %	1 PCS	1 PCS	1,93,832.00	PCS		1,93,832.00
	<i>OUTPUT IGST @ 18%</i>						18 %		34,889.76

continued to page number 2

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Tax Invoice(Page 2)

KONVERGE TECHNOLOGIES PVT. LTD. SCO NO-58, 3RD FLOOR OLD JUDICIAL COMPLEX, CIVIL LINE, NEAR ICICI BANK, GURGAON-122001 CONTACT: - RAKESH KUMAR PH:- 0124-4501532/33 GSTIN/UIN: 06AAFCK1331E1Z3 State Name : Haryana, Code : 06 E-Mail : Rakesh@konverge.co.in	Invoice No. KT/GN/25-26/158	Dated 27-May-25
	Delivery Note	Mode/Terms of Payment 30 Days
Consignee (Ship to) The Institute of Company Secretary of India C-36, Sector 62, NOIDA, UP 201 309 GSTIN/UIN : 09AAATT1103F2ZX State Name : Uttar Pradesh, Code : 09	Reference No. & Date. KT/GN/25-26/158 dt. 27-May-25	Other References ICSI PO 622012024-25 dt 11.0~.2024
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Buyer (Bill to) The Institute of Company Secretary of India C-36, Sector 62, NOIDA, UP 201 309 GSTIN/UIN : 09AAATT1103F2ZX State Name : Uttar Pradesh, Code : 09	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

SI No.	Description of Services	HSN/SAC	GST Rate	Quantity		Rate	per	Disc. %	Amount
				Shipped	Billed				
	ROUND OFF								0.24
	Total			1 PCS	1 PCS				₹ 2,28,722.00

Amount Chargeable (in words)

E. & O.E

INR Two Lakh Twenty Eight Thousand Seven Hundred Twenty Two Only

HSN/SAC	Taxable Value	IGST		Total
		Rate	Amount	Tax Amount
998434	1,93,832.00	18%	34,889.76	34,889.76
Total	1,93,832.00		34,889.76	34,889.76

Tax Amount (in words) : **INR Thirty Four Thousand Eight Hundred Eighty Nine and Seventy Six paise Only**

for KONVERGE TECHNOLOGIES PVT. LTD.
RAKESH KUMAR Digitally signed by RAKESH KUMAR
 Date: 2025.05.28 10:56:52 +05'30'
 Authorised Signatory

This is a Computer Generated Invoice



THE INSTITUTE OF
Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

ICSI GST Number : 09AAATT1103F2ZX

PURCHASE ORDER

P.O. No **6314**

Ref No **6314/ 2025-26**

Date **29-APR-25**

M/s KONVERGE TECHNOLOGIES PRIVATE
LIMITED

3RD FLOOR, SCO NO-58, OLD JUDICIAL
COMPLEX, CICIL LINES, NEAR ICICI BANK
Gurgaon-122001
INDIA

Vendor's Quotation Reference

ICSI PO 6220/2024-25 dt 11.05.2024

Vendor Quote No – Nil, email dt 03.03.2025

We are pleased to place an order on you for the following material or other services as detailed below. Subject to the conditions on the reverse

S. No	DESCRIPTION	Unit of Measure	Quantity	Total Amount (in Rs)	CGST Rate	CGST Amt	SGST Rate	SGST Amt	IGST Rate	IGST Amt	Remark
1	Renewal of CISCO NU Cloud Meeting Suite for one year w.e.f. May 13, 2025	Yearly	1	193832.00					IGST @18% - HQ	34890	
	Item Grand Total			193832.00	Tax Grand Tot		34890.00				
Total	Rupees Two Lakh Twenty-Eight Thousand Seven Hundred Twenty-Two only			Rs: 228722.00							

For The Institute of Company Secretaries of India

Contact person: Praveen Kumar V, JD, Dte of IT.
Konverges Technologies: Ms. Bharti Mittal – Key
Account Manager, M. No – 9899685675; Email:
Bharti.mittal@konverge.co.in

S. K. SHARMA
Director

Purchase & Stores

The Institute of Company Secretaries of India
C-36, Sector-62, NOIDA - 201309 (U.P.)

Payment Terms: 100% against invoice

Master Copy

Authorised Signatory

Copy to:

- JS(AKR)/JD(PKV) - Dte. of IT
- D(SP) - Dte. of F&A
- JD(TB) - Dte. of IA
- AD(NW)

Annexure A

Terms and Conditions**1. Scope of work**

WebEx Meeting Suite for minimum 5 License for one year as per details below (Subscription ID: Sub840081):

S. no.	Part Number	Description	Service Duration	Qty
1.	A-FLEX	Collaboration Flex Plan	-	1
2.	SVS-SPK-SUPT-BAS	Collaboration Support Services - Basic Support	-	1
3.	A-FLEX-NUCM-EE	NU Cloud Meetings - Meetings Suite (1)	12 Months	5
4.	A-SPK-VOIP	Included VoIP (1)	-	1
5.	A-FLEX-TOLL-DIALIN	Meetings Toll Dial-In Audio (1)	-	5
6.	A-FLEX-FILESTG-ENT	File Storage Entitlement	-	100
7.	A-FLEX-MSG-ENT	Messaging Entitlement	-	5
8.	A-FLEX-EE-ENT	Meetings Suite Entitlement (1)	-	5
9.	A-FLEX-WX-STG	Included Webex Storage for Flex	-	10
10.	A-FLEX-EDGAUD-USER	A-FLEX Webex Edge Audio	-	5
11.	A-FLEX-NBR-STG	Webex Cloud Recording Storage Entitlement	-	5

Each license includes:

- Webex Teams
- Meeting Center - 1000 participants
- Training Center - 1000 participants
- Event Center - 1000 participants
- Support Center - 5 remote support

2. Delivery of Material

- Delivery of supplies shall be at the stores or any other place stated in the Purchase Order as per the quantity ordered and schedule given therein. Failure or departure in compliance thereof is at your own risk and responsibility.
- An advance notice for delivery/dispatch of goods under this order shall be given by you to the institute in writing/oral in case of bulk supplies.

3. Delivery Challan

Each delivery challan should relate only to one Purchase Order and must clearly indicate our Purchase Order Number, full description of the material (as given in our Purchase Order) and the quantity supplied along with sample, if possible. All supplies will be received subject to counting and quality control.

4. Quality Requirements

All material supplied must strictly conform to the quality standards/specifications and/or other related instructions(s) mentioned herein or separately.

5. Original Software

You agree that the software that is required to be supplied as mentioned in this order shall be genuine and registered software and not a pirated version of any nature.

6. Support

You will provide comprehensive support during the contract/subscription period. Call Log-in & Acceptance Time: 24hrs per day x 7 days, Response Time: within 4hrs, Resolution Time: 6 CTR.

7. Indemnity Clause

You will indemnify ICSI against all statutory liabilities present and future arising out of this order. In the event of violation of any contractual or statutory obligations, you will be fully and solely responsible for the same. Further, in the event of any action, claim, damages, suit initiated against ICSI by any individual, law enforcement agency or government authority

due to acts and omissions, you will be liable to make good/compensate such claims or damages to the ICSI. As a result of your action, inaction or any omissions, if ICSI is required to pay any damages to any individual, law enforcement agency or government authority, you would be required to reimburse to ICSI such amount along with other expenses incurred by ICSI or ICSI reserves the right to recover but not limited to such amount from the payment(s) due to you while settling your bills. However, ICSI reserves its right to take legal recourse as permitted under law of the land. In case of any damage caused to the ICSI due to negligence, carelessness or inefficiency of your staff, you shall be responsible to make good the loss. The ICSI shall have right to claim the damage / loss suffered by it or / and to charge penalty as decided by the Institute. Decision of the ICSI in this respect shall be final & binding on you.

8. Black Listing:

Notwithstanding any other remedy, the ICSI may by notice in writing blacklist you for suitable period in case you fail to discharge your obligation under this order without sufficient grounds or found guilty for breach of condition(s) of the order, negligence, carelessness, inefficiency, fraud, mischief and misappropriation or any other type of misconduct by you or by your staff or agent.

9. Statutory Compliance:

You will be required to comply with all statutory obligations from time to time applicable to this order.

10. Rejection

(i) The Institute at its discretion reserves the right to reject the goods/material supplied, if it is not as per the specification(s) given in the Purchase Order.

(ii) It will be your responsibility and liability to remove the rejected material within 7 days from the date of written intimation regarding rejection from our store/go-down at your own cost, risk and responsibility.

11. Cancellation

(i) In case the jobs/goods is/are not carried out within stipulated time, the Institute at its discretion reserves the right to cancel the order at your responsibility without any further notice. The Institute shall be at liberty to invoke its absolute right to recover damages due to your failure to supply the goods as per specifications/approved samples and/or within the stipulated period.

(ii) The Institute shall have the right to cancel this order or any part of it or postpone delivery if the goods cannot be taken delivery of immediately for any reason such as acts of God/War Mobilization, requisition or interface from Government or local authority, fire, strikes lockout, disputes with workers, accident to machinery, riots, commotion, political trouble, blockage, quarantines or any circumstances beyond the control of the Institute and you will not be entitled to claim any compensation of whatsoever nature.

12. Invoicing

Invoice should be forwarded to us in duplicate/Triplicate mentioning our Purchase Order Number, specification, proper description of the material/goods as per order, quantity supplied along with delivery challan.

13. Liquidated Damage:

If you fail to complete the implementation of full-fledged system within the period specified in the order, ICSI, shall without prejudice to its other remedies, deduct as liquidated damage as follows:

- a. ½ per cent of total value of contract, for each day of delay, in case of services are delivered either in full or partly within 7 days after the due date;
- b. 1 per cent of total value of contract subject to maximum 10%, for each day of delay, in case of services are delivered either in full or partly beyond 7 days but up to 14 days after the due date;
- c. Even after two (02) weeks of delay, if the vendor fails to deliver the goods and services, ICSI may reject or accept the goods and services at its sole discretion after imposing applicable penalty and decide accordingly on approval of the competent authority.

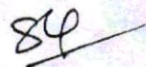
14. Arbitration:

In case of any dispute, difference, claim and demands arising under or pursuant to or touching or in relation to this order/contract, the authorized official of the ICSI and you shall address the same for mutual resolution, failing which the matter shall be referred for the arbitration to the sole Arbitrator to be appointed by the ICSI. The Arbitration proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications on re-enactment thereof as in force. The cost of the Arbitration proceedings shall be shared equally by both the parties. The award of the sole arbitrator shall be final and binding on both the parties. The venue of such arbitration proceedings shall be at Delhi. All disputes arising out of this order/contract are subject to the jurisdiction of Courts in New Delhi.

15. Jurisdiction: In respect of any dispute arising between ICSI and you in any matter covered / touched by this contract or arising directly or indirectly there from or connected or concerned with the said contract, the courts at Delhi shall only have the jurisdiction.

The order will be administered by JS (IT), Dte. of IT at ICSI. For all future co-ordination and other technical support you may contact the Dte. of IT at ICSI (Email: asit.rath@icsi.edu / praveen.kumar@icsi.edu).

Please provide the signed and stamped copy of this order as a token of your acceptance.



MONITORING

- Analytics
- Troubleshooting
- Reports

MANAGEMENT

- Users
- Groups
- Locations
- Workspaces
- Devices
- Apps
- Account**
- Security
- Organization Settings

Account

- Info
- Subscriptions**
- New Offers
- Privacy

License Summary

Subscription Sub840081

Expiration Date: May 15th
2026 ✓
Status: Active

Subscription Sub840081

Messaging

Advanced Messaging ✓

Assigned licenses 1/5

Meeting

Advanced Space Meetings ✓

Assigned licenses 1/5

Webex Meetings Suite ✓

Assigned licenses 5/5

icsi.webex.com (5/5 licenses assigned)