

Skills Audit (Individual)

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Date Reviewed: 5/12/2021		Completed By: Kritica Shakya		Version: 1.0		Skill Level: 1 (No Knowledge) - 5 (Competent)	
NO#	Skill Required	Skill Level (1- 5)	Training Action	Training Objective	Time (hrs)	Training Completion Deadline	Traning for?
1	PHP Programming	3	Practicing and going through the E-Commerce website tutorial	Gaining more confidence in PHP code specially in e-commerce sites such as managing search engines	20	5/30/2021	Kritica Shakya
2	Oracle database	3	Revising lectures, notes and looking for tutorials for database on different reports, dashboard and other extra features	Objective is to learn to make dynamic dashboards reports and adding features	15	5/25/2021	Kritica Shakya
3	HTML	3	Revising on past lectures and notes	To be able to create unique website	2	5/22/2021	Kritica Shakya
4	CSS/Bootstrap	3	Revising past notes and learning more details on W3 school or Youtube	To add attractive stylings on the websites.	2	5/23/2021	Kritica Shakya
5	Javascript	2.5	Look up javascript tutorials on Youtube to get more understanding.	To implement features on webpages for timely updates and making it interactive	5	5/25/2021	Kritica Shakya
6	Photoshop	4	Acquiring knowledge of photoshop through Youtube tutorials	For editing pictures that will later be used in the websites.	2	5/15/2021	Kritica Shakya
7	Illustrator	4	Acquiring knowledge on different features and tools of illustrator through Youtube tutorials	To design logo for the website	2	5/15/2021	Kritica Shakya
8	Moqup	1	Searching tutorials through Youtube or internet to create wireframes	To create full-scale wireframe of the project	5	5/30/2021	Kritica Shakya
9	Qsee	3	Studying through notes and assessments of earlier classes and searching in web for erd and use case diagrams	Gaining knowledge on tools to make suitable ERD and use case diagrams	3	5/25/2021	Kritica Shakya
10	MS project	1	Searching tutorials from youtube or instructions from web	Getting deep understanding on the use of MS project when it comes to managing project informations	4	5/22/2021	Kritica Shakya
11	MS Office	4	Revising the basic fundamentals, Researching for any advanced features	For documentation purpose of the project, For creating spreadsheets of the projects, To create slides for the presentation of the project	1	5/15/2021	Kritica Shakya
12	API (Sandbox)	1	Searching tutorials on W3 school or youtube on creating a sandbox.	Understanding of API(Sandbox) to use it for payment intrigation on website	10	6/6/2021	Kritica Shakya
13	Apache (xampp/ampp)	3	Going through previous lectures and notes	To connect website with database	2	5/28/2021	Kritica Shakya
14	Discord	4	Start using different tools and features to get familiar	To share files and use it as a meeting platform for discussing regarding the project over the internet	1	5/14/2021	Kritica Shakya
15	Github	2	look for informations on W3 school/ youtube	For sharing files and using it a backup storage of all the files concerning the project	2	5/20/2021	Kritica Shakya
16	Taiga	1	Sarching tutorials from youtube or instructions from web	Getting understanding on the use of Taiga when it coems to managing project informations	3	5/22/2021	Kritica Shakya
17	Adobe XD	1	Sarching tutorials from youtube or instructions from web	Getting understanding on the features to make a wireframe	3	5/25/2021	Kritica Shakya