

Skills Audit (Team)

Skills Audit (Team)							
Date Reviewed: 5/13/2021		Completed By: FreshChoice Team		Version: 1.0		Skill Level: 1 (No Knowledge) - 5 (Competent)	
NO#	Skill Required	Skill Level (1- 5)	Training Action	Training Objective	Time (hrs.)	Training Completion Deadline	Training for?
1	PHP Programming	3.3	Follow E-commerce web site PHP tutorial on YouTube	Become more confident in the use of PHP and in particular in the building of shopping carts	90	5/30/2021	Kritica, Ritik, Pritishma, Sudip
2	Oracle database	3.2	Revising lectures, notes and looking for tutorials for database on different reports, dashboard and other extra features	Objective is to learn to make dynamic dashboards reports and adding features	60	6/1/2021	Bishwa, Ritik, Kritica
3	HTML	3.5	Revising on past lectures and notes	To be able to create unique website	10	5/27/2021	Bishwa, Sudip, Ritik, Pritishma, Kritica
4	CSS/Bootstrap	3.4	Revising past notes and learning more details on W3 school or YouTube	To add attractive stylings on the websites.	11	5/27/2021	Bishwa, Sudip, Ritik, Pritishma, Kritica
5	JavaScript	2.8	Look up JavaScript tutorials on YouTube to get more understanding.	To implement features on webpages for timely updates and making it interactive	38	5/28/2021	Bishwa, Pritishma, Kritica, Sudip
6	Photoshop	3.6	Acquiring knowledge of Photoshop through YouTube tutorials	To design logo for the website	7	5/26/2021	Pritishma, Kritica
7	illustrator	3.6	Acquiring knowledge on different features and tools of illustrator through YouTube tutorials	To design logo for the website	7	5/26/2021	Pritishma, Kritica
8	Moqup	1	Searching tutorials through YouTube or internet to create wireframes	To create full-scale wireframe of the project	37	5/31/2021	Pritishma, Bishwa
9	Qsee	3.2	Studying through notes and assessments of earlier classes and searching in web for erd and use case diagrams	Gaining knowledge on tools to make suitable ERD and use case diagrams	13	5/25/2021	Bishwa, Kritica, Ritik
10	MS project	1	Searching tutorials from YouTube or instructions from web	Getting deep understanding on the use of MS project when it comes to managing project information	23	5/30/2021	Bishwa, Pritishma, Kritica
11	MS Office	3.8	Revising the basic fundamentals	For documentation purpose of the project, For creating spreadsheets of the projects	7	5/25/2021	Sudip, Bishwa
12	API (Sandbox)	1	Searching tutorials on W3 school or YouTube on creating a sandbox.	Understanding of API(Sandbox) to use it for payment integration on website	50	6/5/2021	Bishwa, Kritica, Ritik, Pritishma, Sudip
13	Apache (xampp/ampp)	3.4	Going through previous lectures and notes	To connect website with database	6	5/28/2021	Kritica
14	Discord	3.9	Start using different tools and features to get familiar	To share files and use it as a meeting platform for discussing regarding the project over the internet	5	5/24/2021	Bishwa, Kritica, Ritik, Pritishma, Sudip
15	GitHub	2.7	look for information on W3 school/ YouTube	For sharing files and using it a backup storage of all the files concerning the project	7	5/24/2021	Bishwa, Kritica
16	Taiga	1	Searching tutorials through YouTube or instructions from web	Getting deep understanding on the use of Taiga when it comes to managing project information	21	5/30/2021	Bishwa, Kritica, Pritishma, Ritik
17	Adobe XD	1.2	Searching tutorials through YouTube or instructions from web	Getting understanding on features to make a proper wireframe	11	5/31/2021	Kritica, Bishwa