

# MMI – Mortgage Market Intelligence

**Completed by E360 Help Desk**

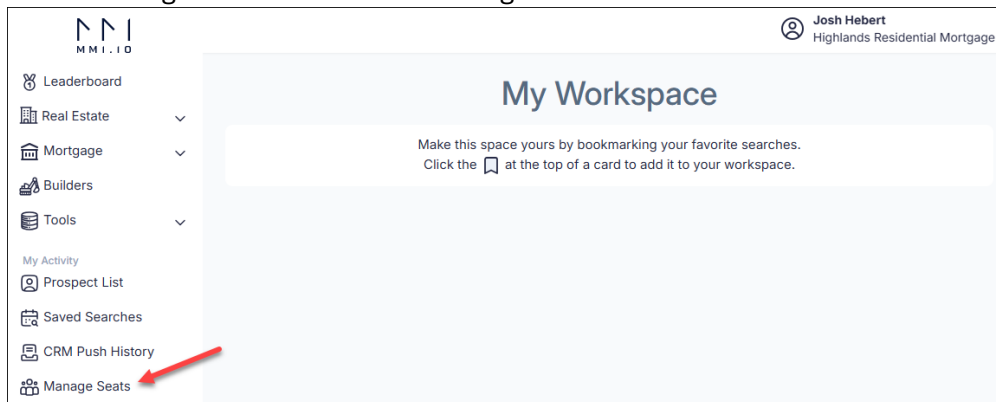
Screen shots, with identifier above the screen shot, so QC person(s) can identify what the screen shot is for.  
Emails requesting account set up/termination must be added to the ticket for audit purposes.

## Setup

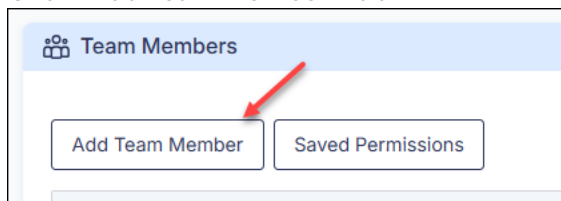
Access: Branch Managers and above. Request for access to LO's/LOA's must be sent to Scott Brown for approval.

Click <https://mmi.run/l/intelligence>

Click “Manage Seats” from the hamburger menu



Click “Add Team Member” tab



Enter First Name, Last Name, Mobile Number, Email address and NMLS (if Loan Officer)

Permissions for Loan Officers:

Permissions	Notes
Agent Tracking Alerts	
Builder Research	
Company Wallet Share	Granted to Branch Managers, Executive and Recruiter staff Only
Loan Officer Tools	
Manual Property Monitoring	
Past Property Tracking Alerts	
Property/County research	
Title Explorer	
View LO Contact Details	
Wholesale Insights	Granted to Executive and Recruiter staff only

### Add Team Member

First Name

Last Name

Phone Number (optional) 10 digit phone number

Email Address

NMLS (if Loan Officer)

### Permissions

☐ Admin Center

☒ Agent Tracking Alerts

☒ Builder Research

☐ Company Wallet Share

☐ Disable Leaderboard Access

☐ Disable Mortgage Data

☐ Disable Prospect Opportunities

☐ Disable Real Estate Data

☐ Disable Win-Back Opportunities

☒ Loan Officer Tools

☒ Manual Property Monitoring

☒ Past Property Tracking Alerts

☒ Property/County research

☒ Title Explorer

☒ View LO Contact Details

☐ Wholesale Insights

Create

Click "Create"

Once user created, Search for user and take screenshot of account active