

# SOMAPTY ISLAM SOMA

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Banasree, Rampura, Dhaka-1219



## EDUCATION

- Bachelor of Business Administration (BBA),** Jagannath University (JnU), Dhaka (2022 - Current)  
Major: **Finance**  
CGPA: Appeared
- Higher Secondary Certificate (HSC),** 2020  
Major: **Business Studies**  
Rajuk Uttara Model College  
GPA: 5.00/5.00
- Secondary School Certificate (SSC),** 2018  
Major: **Science**  
Baghail School and College  
GPA: 5.00/5.00

**Date of Birth:** 11 October 2003

## SKILLS

### Technical Skills:

- MS Office
- Adobe Photoshop
- Adobe Illustrator
- Canva

### Soft Skills:

- Leadership and Adaptability
- Time Management
- Team Collaboration
- Problem Solving
- Communication

## CERTIFICATES

- CareerX41 Program, Bangladesh Youth Leadership Center (BYLC)** | 28/06/2024 – 23/07/2024

## REFERENCE

**Dr. Md. Hashibul Hassan**  
Professor  
Department of Finance,  
Jagannath University  
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## CAREER OBJECTIVE

To work in a dynamic and diversified environment where I can apply my strong foundation in finance, analytical abilities, leadership qualities, and creativity- both independently and as part of a team. I aim to contribute meaningfully to the organization's growth while continuously developing my knowledge, skills, and overall professional capabilities, as I am always eager to learn and explore new opportunities.

## PART-TIME EXPERIENCE

**Research Assistant, Jagannath University** | 02 June 2024 – 20 Feb 2025

- Coordinated sessions across 10 universities in Bangladesh for the "Study Abroad" project, covering 6 countries.
- Managed volunteers from each university by liaising with their career clubs and guided university representatives on project execution.

**Research Assistant, Dhaka North City Corporation (DNCC)** | 30 June 2024 – 05 Sept 2024

- Coordinated and supported **400 surveyors** in conducting the **Heat Awareness Project**, dividing Dhaka into **1000 grids** to ensure systematic and accurate data collection.
- Collected, cleaned, and analysed project data for the Heat Awareness Project using **ArcGIS, Excel, SPSS** for mapping, data extraction, and generating research insights.

**Marketing Executive, Dhumketu News** | 03 Sept 2024- 01 Dec 2024

- Coordinated interviews by preparing questions, communicating with guests, and managing schedules. Executed promotional activities to enhance the visibility and reach of the news portal.

## LEADERSHIP & EXTRACURRICULAR ACTIVITIES

**Treasurer, Jagannath University Career Club** | 01 June 2022 – Current

- Managed all financial accounts of the club for over a year.
- Launched the first-ever National Job Fair at Jagannath University engaging 5000+ students and **40+ companies**.
- Executed StepUpXpertise Bootcamp, training **250 students**.
- Led the Leadership Development Program-25, achieving a record **1000+** registrations.
- Conducted a PowerPoint skill development session with the Jagannath University Rover Scout Group and its **40 members**.

**Deputy District Co-Ordinator, Newspaper Olympiad (NNO)** | 14 May 2023 – Current

- Managed district-level coordination by supervising volunteers, organizing events, and ensuring smooth execution of Newspaper Olympiad activities across institutions.
- Facilitated communication between district teams and central leadership, monitored progress, and contributed to planning and reporting for competition-related tasks.

**Student Helper, British Council** | 02 May 2024 – Current

- Assisted the British Council in event-day operations by guiding candidates, verifying documents, and supporting smooth and compliant event administration.

**Campus Ambassador, Interactive Cares at JnU** | 09 Nov 2022 – 09 Nov 2023

- Promoted initiatives on campus and acted as the liaison between students and the organization.

**Intern, Youth School for Social Entrepreneurs (YSSE)** | 19 May 2024 – 30 Dec 2024

- Supported the Communication Department by managing social media content, assisting in outreach activities, and coordinating communication tasks to enhance engagement and visibility.

## ACHIEVEMENTS

- Semi-Finalist**, Phoenix of Presentation Season 2- Jagannath University Career Club
- Finalist**, HULT Prize Competition- University of Rajshahi
- Participant**, Creative Maniac 2.0- Jagannath University Career Club