

SOMAPTY ISLAM SOMA

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Banasree, Rampura, Dhaka-1219



EDUCATION

- Bachelor of Business Administration (BBA), Jagannath University (JnU), Dhaka (2022 - Current)
Major: Finance
CGPA: Appeared
- Higher Secondary Certificate (HSC), 2020
Major: Business Studies
Rajuk Uttara Model College
GPA: 5.00/5.00
- Secondary School Certificate (SSC), 2018
Major: Science
Baghail School and College
GPA: 5.00/5.00

Date of Birth: 11 October 2003

SKILLS

Technical Skills:

- MS Office
- Adobe Photoshop
- Adobe Illustrator
- Canva

Soft Skills:

- Leadership and Adaptability
- Time Management
- Team Collaboration
- Problem Solving
- Communication

CERTIFICATES

- CareerX41 Program, Bangladesh Youth Leadership Center (BYLC) | 28/06/2024 – 23/07/2024

REFERENCE

Dr. Md. Hashibul Hassan

Professor
Department of Finance,
Jagannath University
Phone: 01981685762
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hashibulhassan@fin.jnu.ac.bd

Md. Mottakin Rahat

Head, SM Technology
(Gamma)
Betopia Group
Email:
rahatchowdhury661@gmail.com

CAREER OBJECTIVE

To work in a dynamic and diversified environment where I can apply my strong foundation in finance, analytical abilities, leadership qualities, and creativity- both independently and as part of a team. I aim to contribute meaningfully to the organization's growth while continuously developing my knowledge, skills, and overall professional capabilities, as I am always eager to learn and explore new opportunities.

PART-TIME EXPERIENCE

Research Assistant, Jagannath University | 02 June 2024 – 20 Feb 2025

- Coordinated sessions across 10 universities in Bangladesh for the "Study Abroad" project, covering 6 countries.
- Managed volunteers from each university by liaising with their career clubs and guided university representatives on project execution.

Research Assistant, Dhaka North City Corporation (DNCC) | 30 June 2024 – 05 Sept 2024

- Coordinated and supported 400 surveyors in conducting the Heat Awareness Project, dividing Dhaka into 1000 grids to ensure systematic and accurate data collection.
- Collected, cleaned, and analysed project data for the Heat Awareness Project using ArcGIS, Excel, SPSS for mapping, data extraction, and generating research insights.

Marketing Executive, Dhumketu News | 03 Sept 2024- 01 Dec 2024

- Coordinated interviews by preparing questions, communicating with guests, and managing schedules. Executed promotional activities to enhance the visibility and reach of the news portal.

LEADERSHIP & EXTRACURRICULAR ACTIVITIES

Treasurer, Jagannath University Career Club | 01 June 2022 – Current

- Managed all financial accounts of the club for over a year.
- Launched the first-ever National Job Fair at Jagannath University engaging 5000+ students and 40+ companies.
- Executed StepUpXpertise Bootcamp, training 250 students.
- Led the Leadership Development Program-25, achieving a record 1000+ registrations.
- Conducted a PowerPoint skill development session with the Jagannath University Rover Scout Group and its 40 members.

Deputy District Co-Ordinator, Newspaper Olympiad (NNO) | 14 May 2023 – Current

- Managed district-level coordination by supervising volunteers, organizing events, and ensuring smooth execution of Newspaper Olympiad activities across institutions.
- Facilitated communication between district teams and central leadership, monitored progress, and contributed to planning and reporting for competition-related tasks.

Student Helper, British Council | 02 May 2024 – Current

- Assisted the British Council in event-day operations by guiding candidates, verifying documents, and supporting smooth and compliant event administration.

Campus Ambassador, Interactive Cares at JnU | 09 Nov 2022 – 09 Nov 2023

- Promoted initiatives on campus and acted as the liaison between students and the organization.

Intern, Youth School for Social Entrepreneurs (YSSE) | 19 May 2024 – 30 Dec 2024

- Supported the Communication Department by managing social media content, assisting in outreach activities, and coordinating communication tasks to enhance engagement and visibility.

ACHIEVEMENTS

- Semi-Finalist, Phoenix of Presentation Season 2- Jagannath University Career Club
- Finalist, HULT Prize Competition- University of Rajshahi
- Participant, Creative Maniac 2.0- Jagannath University Career Club