## PERSONAL INFORMATION

## Hrvoje Smrkulj



- Stonska 710 146 Zagreb Novi Zagreb (Croatia)
- +385 (97) 653 4828
- hsmrkulj@gmail.com
- Skype hsmrkulj
- Personal webpage https://hsmrkulj.github.io/hsmrkulj/

Sex Male | Date of birth June 14th 1989.

#### **WORK EXPERIENCE**

## 1 Sep 2018–Present

## **Business analyst**

## InfoDom LtD.

Andrije Žaje 61/I, Zagreb (Croatia)

**Business or sector Information and communication** 

#### **Business roles**

#### **Business analyst**

- understanding the requirement of the businesses and client needs
- helping the SCRUM team define the criteria that must be met for each story to be considered "done"
- helping estimate the scope and size of the testing effort for each user story
- technical writing, decision making and problem solving
- user acceptance testing
- writing functional requirements and non-functional requirements
- elaborate the details of the project

## Quality assurance leader

- being part of the process of defining user stories
- helping the team define the criteria that must be met for each story to be considered "done"
- helping estimate the scope and size of the testing effort for each user story
- verifying fixes
- embracing changes and learn
- collaborating and attending daily stand-up meetings
- automating tests as much as possible
- looking for opportunities to automate tests and scripts and develop test automation frameworks for the team

#### **ICT HD leader**

- leading customer care team
- providing support services to the end-user in accordance with the signed service-level agreement
- responsible for supporting more than 20 solutions and maintaining databases of company's key customers
- taking an overview of service desk calls, response times and customer satisfaction
- understanding and assisting in compliance with software license requirements
- contributing to management meetings as required

eGOP (eGovernment Operations Platform)

Projects:

VETIs - Veterinary information system

OVKO - National sheep and goat breeding and selection register

## 15 Jan 2018–1 Sep 2018

## **Business and marketing vocational teacher**

## Agriculture school Zagreb

Gjure Prejca 2, Zagreb (Croatia)

### **Business or sector Education**

Responsible for preparing lesson plans and educating students at all levels. Instructing in a variety of subjects (such as marketing, accounting, business processes etc.) and professional practice (gardening); as well as reaching students with engaging lesson plans.

## 15 Jul 2015–15 Jul 2016 **Clerk**

## Ministry of Agriculture

Grada Vukovara 78, Zagreb (Croatia)

## **Business or sector State administration**

Performing a variety of clerical and administrative duties such as answering the telephone, typing documents, simple VBA programming, filling the data, catching the prices and liaising with clients at Market information system in agriculture (akka TISUP).

## 1 Feb 2012–1 Jan 2014 **ICT HD agent**

## AMIS telekom

Bani 75, Zagreb (Croatia)

## **Business or sector Telecommunication**

Providing technical assistance, answering questions and solving problems for clients via telephone or electronically.

#### **CAREER HIGHLIGHTS**

# (EDUCATION AND TRAININGS)

CATION AND TRAININGS)		
1 Sep 2018–Present	Daily SCRUM practicing, meeting the requirements of ISO 9001 and ISO 15489 principles incorporated into the products Education: BABOK CBAP, SQL, ISTQB, ITIL v4, OMG BPM 2	Related document(s): Microsoft Technology Associate (MTA): Database Fundamentals
15 Jan 2018–15 Jul 2018	Psychological and pedagogical education (PPO module) Gained pedagogical competencies which are defined by law as pedagogical- psychological and didactic-methodical education worth 60 ECTS credits.	Related document(s): Teacher's certification
Oct 2016	Clerical exam certification (DSI exam)  Completed the clerical exam which encompasses set of laws on general administrative procedures.	Related document(s): Clerical exam certification
2011–2014	Master of Agribusiness and rural development Gained multidisciplinary knowledge and competences in a number of social sciences, especially economics and biotechnical sciences.	Related document(s): Master's degree, Mentor's recommendation
2011	Dean's award for student work in 2009,/2010.  The survey at Zagreb edible oil market revealed consumption and consumer behaviour, as well as trends during the economic crisis. Results of student research gave insight to market, consumers behaviour and attitudes and its foundation were used for creating new	Related document(s): Dean's award
Jan 2010-May 2010	studies about the market.  Case Studies in Agriculture module  Completed joint module between Montana State University, Agricultural Education  Division and University of Zagreb: Faculty of agriculture	Related document(s): Case study certificate
2008–2011	Bachelor of Agricultural economics Gained the basic knowledge of agriculture, economy, sociology, and biotechnical sciences.	Related document(s): Baccalaureus degree



## **PERSONAL SKILLS**

First language

English German Croatian

Foreign languages

UNDERST	TANDING SPEAKING		KING	WRITING
Listening	Reading	Spoken interaction	Spoken production	
C1	C1	B2	B2	C1
B1	B1	A2	A2	A2

#### **HUMAN SKILLS**

Communication skills Organisational / managerial skills

Job-related skills - developer skills

- good communication

- good organisational skills

- mentoring skills

- good contact and personal skills

- good team-leading skills

- self-motivated and proactive

- good listener

- good people skills

## Digital skills

		SELF-ASSESSMENT		
Information processing	Communication	Content creation	Safety	Problem- solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user
	Microsoft Technology	Associate (MTA): Databa	se Fundamentals	

Related document(s): Database Administration

Experience in technologies

FrontEnd: (HTML, CSS, Bootstrap, JavaScript)

Framework: (Angular)

DataBases: (Microsoft SQL)

BackEnd: (C#, .NET)

## **ADDITIONAL INFORMATION**

Certifications Certified Business Analysis Professional (CBAP®) (to-be: March 2021)

Academic publications Risk management on the winegrowing farms at Northwest Croatia

What matters when buying fresh meat? A Croatian case study

Driving licence

Hobbies friends, family, dogs, photography, travel and visit, enjoying the small things, exploring and

learning



## **Teacher's certification**



REPUBLIKA HRVATSKA SVEUČILIŠTE U ZAGREBU UČITELJSKI FAKULTET

10000 Zagreb, Savska cesta OIB: 72226488129, MB:1422545, KLASA: 602-04/18-03/03 URBROJ: 251-378-06-18-48 Zagreb, 17. srpnja 2018.

Na temelju članka 159. Zakona o općem upravnom postupku u Republici Hrvatskoj (Narodne novine Republike Hrvatske broj 47/09.) izdaje se

## POTVRDA

#### O PEDAGOŠKO-PSIHOLOŠKOM OBRAZOVANJU

**HRVOJE SMRKULJ,** rođen 14. lipnja 1989. u Zagreb, Republika Hrvatska završio je 20.07.2018. na **Učiteljskom fakultetu** pedagoško-psihološko obrazovanje i položio propisane ispite iz kolegija:

Pedagogija (4 ECTS)	Vođenje razreda i disciplina (4 ECTS)
Didaktika (6 ECTS)	Pozitivna psihologija u odgoju i obrazovanju(4 ECTS)
Osnove opće i razvojne psihologije (4 ECTS)	Evaluacija u obrazovanju – izborni kolegij1 (3 ECTS)
Edukacijska psihologija (6 ECTS)	Upravljanje stresom – izborni kolegij 2 (3 ECTS)
Inkluzivna pedagogija (4 ECTS)	Metodika nastavnih predmeta u području prirodnih, biotehnoloških i biomedicinskih znanosti (22 ECTS)

Time je ostvario **60 ECTS** bodova i stekao pedagoško-psihološko obrazovanje, kao i sva prava koja mu po zakonu pripadaju.

Potvrda se izdaje na temelju članka 7. toč. 13. Uredbe o upravnim pristojbama, te je oslobođeno od plaćanja pristojbe.

Voditelj Modula

Prof.dr se Siniša Opić

Dekan

Prof.dt.sc. Ivan Prskalo



## **Database Administration certificate**



# Hrvoje Smrkulj

has successfully completed the requirements to be recognized as a Microsoft Technology Associate for

## **Database Administration Fundamentals**





# **Clerical exam certification ②**

	Obrazac DSI-4
	REPUBLIKA HRVATSKA
1	MINISTARSTVO UPRAVE
	Državna ispitna komisija
lasa:	ATT 12 00 00 00 00 00 00 00 00 00 00 00 00 00
Irbroj:	UP/I-133-02/16-01/3455 515-04-02-02/32-16-7
) -	4429/2016
agreb,	9. prosinca 2016.
	SVJEDODZBU
	o položen <mark>om drža</mark> vno <mark>m stručnom i</mark> spitu
	HRVOJE SMRKULJ
	(ime i prezime)
ođen-a	
oden-a	14. lipnja 1989., Zagreb, Republika Hrvatska (dan, mjesec, godina, mjesto i država rođenja)  Ministarstvo poljoprivrede (naziv tijela u kojem je službenik zaposlen)
	(naziv ti <mark>jela u koj</mark> em je slu <mark>žbenik zap</mark> oslen)
olagao	-la je dana 25. studenog 2016 godine, državni stručni ispit za
	stručni suradnik (naziv radnog miesta)
	pred Državnom ispitnom komisijom pri Ministarstvu uprave.
	DRŽAVNA ISPITNA KOMISIJA OCIJENILA JE DA JE »ISPIT POLOŽEN«.
	emeljem članka 7. stavka 2. točke 14. Zakona o upravnim pristojbama ova svjedodžba
	ena je od plaćanja upravnih pristojbi.
	BLIKA Predsjednik
	Oržavne ispitne komisije:
	1 Hadnjaka gorenac



# Master's degree @



REPUBLIKA HRVATSKA SVEUČILIŠTE U ZAGREBU AGRONOMSKI FAKULTET



Sveučilište u Zagrebu

# **DIPLOMA**





rođen 14. lipnja 1989. u Zagrebu, Republika Hrvatska, položio je sve propisane ispite, stekao 120 ECTS bodova, udovoljio svim drugim propisanim obvezama, završio 22. rujna 2014. sveučilišni diplomski studij AGROBIZNISA I RURALNOG RAZVITKA i stekao akademski naziv

# MAGISTAR INŽENJER AGROBIZNISA I RURALNOG RAZVITKA

te sva prava koja mu pripadaju prema propisima.

Broj 409/2014 U Zagrebu, 3. prosinca 2014.

Dekan

prof. dr. sc. Tajana Krička



## Dean's award @





# **Case study certificate**





# **Baccalaureus degree**





## **Recommendation**



10000 Zagreb, Ul. grada Vukovara 78, P.P. 1034 Telefon: 61 06 111, Telefax: 61 09 201

Zagreb, 08. srpnja 2016.

## PISMO PREPORUKE

za Hrvoja Smrkulja

Hrvoje Smrkulj, Zaprešić, Augusta Šenoe 15, Zaprešić, OIB: 88027621820, magistar inženjer agrobiznisa i ruralnog razvitka, temeljem Ugovora o stručnom osposobljavanju za rad bez zasnivanja radnog odnosa sklopljenog s Ministarstvom poljoprivrede dana 13. srpnja 2015. godine, obavljao je poslove na radnom mjestu: stručni suradnik, u Odjelu za tržišni cjenovni informacijski sustav u poljoprivredi Uprave poljoprivrede i prehrambene industrije.

Tijekom rada upoznat je s osnovama rada u državnoj službi, kao i sa specifičnostima poslova u području rada Uprave poljoprivrede i prehrambene industrije, Odjela za tržišni cjenovni informacijski sustav.

Osim navedenih poslova privremeno je kao zamjena za odsutnu državnu službenicu obavljao poslove stručnog referenta u Kabinetu ministra. Tijekom obavljanja administrativnih poslova u Kabinetu ministra, pokazao je visoku zainteresiranost i odgovornost za rad te je pokazao ozbiljnost i izuzetnu korektnost u postupanju prema strankama, kolegama i nadređenima.

Po završetku stručnog osposobljavanja u Ministarstvu poljoprivrede stekao je određena iskustva i samostalnost u obavljanju poslova u navedenim područjima rada, stoga svakako želim preporučiti Hrvoja Smrkulja za budući posao, kao osobu koja predano i pedantno obavlja svaki joj povjereni zadatak.





## **Recommendation**



Amis Telekom d.o.o. Bani 75, 10010 Zagreb, Hrvatska Tel: +385 (0)1 2468 000, Fax: +385 (0)1 2468 099 E-mail: info@amis.hr, Web: www.amis.hr

Poštovani gospodine/gospođo,

zadovoljstvo mi je preporučiti kolegu Hrvoja Smrkulja za zapošljavanje u Vašoj organizaciji. Poznajem Hrvoja više od godinu dana tijekom kojih je radio kao agent korisničke podrške u mom odjelu.

Hrvoje je vrlo pouzdana i motivirana osoba. Uvjeren sam da će se on posvetiti poziciji u Vašoj organizaciji s visokim stupnjem marljivosti. Brzo uči i pokazao je sposobnost obraditi velike količine informacija. Gospodin Smrkulj je pokazao sposobnost artikulirati informacije i ideje kako u usmenoj tako i u pisanoj formi.

Posao agenta koji je obavljao je zahtjevao snalažljivost u radu te je do izražaja došla njegova kvalitetna komunikacija s korisnicima. Gospodin Smrkulj je tokom svog radnog odnosa pokazao zavidno znanje informatičkih tehnologija koje izlazi iz okvira potrebnog znanja tehničke podrške.

Uvjeren sam da će gospodin Smrkulj uspostaviti kvalitetne proizvodne odnose sa Vašim osobljem i uklopiti se u radnu atmosferu.

Molimo Vas javite mi se ukoliko trebate dodatne informacije.

S poštovanjem,

Branko Dupan

Voditelj odjela korisničke podrške Tel. direkt: +385 (0) 1 2468 067 / Fax: +385 (0)1 2468 099 / Mob: +385 (0) 91 2468 300 E-mail: branko.dupan@amis.hr Amis Telekom d.o.o., Bani 75, 10010 Zagreb / Web: www.amis.hr



## Mentor's recommendation @

Mario Njavro, Ph.D., Assistant professor University of Zagreb Faculty of Agriculture Department of Management and Rural Entrepreneurship Svetošimunska 25 10000 Zagreb, Croatia

### To whom it may concern

### LETTER OF RECOMMENDATION FOR HRVOJE SMRKULJ, MSc

With satisfaction I can recommend Hrvoje Smrkulj, MSc in Agribusiness and Rural Development as diligent and perspective expert with high potential in research and project management.

Hrvoje Smrkulj finished his undergraduate at the University of Zagreb Faculty of Agriculture, Agricultural Economics study program. He finished his graduate studies Agribusiness and Rural Development on the same Faculty in the year 2014. As a student he showed great ability for research work and will for constant brooding of his scope of knowledge.

During his study at the Faculty I was his mentor on MSc thesis. His research encompassed risk management and decision making on wine-growing farms in Croatia. On the basis of his MSc thesis we wrote together a scientific paper (submitted for review) titled "Risk management on the winegrowing farms in the wine region of Zagorje – Međimurje".

Together with his colleague, Ivana Katarina Knežević, he won Dean Award for paper Croatian Market of Sunflower Oil by which they presented themselves as high achievers and compelling researches. Hrvoje Smrkulj completed Case study in Agriculture module (joint module between Montana State University, Agricultural Education Division and University of Zagreb Faculty of Agriculture). In mentioned activities Hrvoje showed great sense for team work and high involvement in solutions finding activities. This is also good indicator of his ability to successfully function in different cultural and language environment.

Beside mentioned Hrvoje Smrkulj fluently speaks English language and he is basic user of German language. He has excellent knowledge of computer use namely MS Office and statistical packages like SPSS.

It is really a pleasure to recommend Hrvoje Smrkulj without any reservation for a jobs asking for advanced agribusiness management and marketing skills.

Mario Njavro, Ph.D.