

Privacy Policy for the QuickSlot Chrome Extension

Effective Date: July 17, 2025

1. Introduction

This Privacy Policy governs the manner in which QuickSlot (hereinafter, the "Extension"), developed by Hunter Sadowski (hereinafter, "we," "us," or "our"), handles information in connection with your use of the Extension.

We hold your privacy in the highest regard. Our core philosophy is to provide the Extension's functionality while collecting the absolute minimum information necessary. The Extension is architected to be a client-side-only tool, meaning your sensitive data is not transmitted to, stored on, or processed by any servers under our control.

2. Information We Process

To provide its services, the Extension must handle certain data. This data is processed locally within your Chrome browser and is not transmitted to us.

- **Google Account Authentication:** To access your Google Calendar, the Extension utilizes Google's secure OAuth 2.0 protocol, facilitated by the `chrome.identity` API. The Extension handles a temporary, secure authentication token provided by Google. **We never have access to, see, or store your Google password or this authentication token.**
- **Calendar Data:** The Extension requests temporary, **read-only** access to the "free/busy" schedules associated with your Google Calendar and the Google Calendars of any attendees whose email addresses you provide. This data is processed ephemerally (in-memory) solely to calculate mutual availability and is immediately discarded after the calculation is complete.
- **Locally Stored Settings:** To enhance your user experience, the Extension may store your preferences, such as a default meeting duration or a list of commonly used attendees. This data is stored exclusively on your local device using the `chrome.storage` API, which is sandboxed and managed by your Chrome browser. We have no access to this data.

3. Information We Do Not Collect

We want to be unequivocally clear about the data we **do not** collect. Our systems and servers **never** collect, receive, store, or transmit any of the following:

- The content, titles, or descriptions of your calendar events.
- The email addresses of your contacts or meeting attendees.

- Your Google Account authentication tokens.
- Any personally identifiable information (PII) related to your Google Account.

4. How We Use Information

The sole purpose for processing the information described in Section 2 is to provide the core functionality of the Extension, which includes:

- Securely authenticating with your Google Account on your behalf.
- Fetching calendar availability data from the Google Calendar API.
- Calculating and displaying mutually available time slots.
- Storing your user-defined preferences locally on your own device.

5. Data Storage, Security, and Third-Party Services

- **Data Storage:** There is no remote database associated with this Extension. All data processed by the Extension is either handled ephemerally in your browser's memory or stored locally on your device via the `chrome.storage` API.
- **Data Security:** We adhere to Chrome's security best practices, including the use of Manifest V3 and a strict Content Security Policy (CSP), to protect the Extension from cross-site scripting and other vulnerabilities. All communications between the Extension and Google's servers are encrypted via HTTPS.
- **Google Calendar API:** The Extension relies on the Google Calendar API to function. Your use of the Extension is therefore also subject to Google's Privacy Policy, which can be reviewed at: <https://policies.google.com/privacy>

6. User Rights and Control

You maintain full control over your data.

- You may revoke the Extension's access to your Google Account at any time by visiting your Google Account security settings page (<https://myaccount.google.com/permissions>).
- You may clear any locally stored settings by clearing your browser data or by uninstalling the Extension.
- Uninstalling the Extension will immediately and permanently remove it and all associated locally stored data from your device.

7. Children's Privacy

This Extension is intended for use by professionals and is not directed at individuals under the age of 16. We do not knowingly collect any information from children.

8. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by posting the new policy within the Extension's description on the Chrome Web Store. You are advised to review this Privacy Policy periodically for any changes.

9. Contact Us

If you have any questions about this Privacy Policy, please contact us at:

huntersadowski@gmail.com