



## OFFICE POLICIES

### **CONFIRMATION**

Cancellation/Rescheduling of an Appointment with less than 24 hr notice will be considered a failed appointment. After 2 failed appointments the account will be considered work in status.

I understand that if I fail my scheduled appointment time more than one time that I will be scheduled at the discretion of the above mentioned policies.

\*A parent or legal guardian (with official documentation) must be present in the office during the initial examination and any subsequent treatment appointments.

### **INSURANCE & PAYMENT**

We accept all forms of insurance. Insurance policies vary greatly, so we can only estimate your coverage. Your estimated patient portion must be paid at the time of service and we will bill for any additional fees not covered by insurance. We will accept: Cash, personal checks, money order, MasterCard, Visa, Discover, American Express, and CareCredit.

As assistance to our patients, we will bill insurance companies for services and allow them 45 days to render payment. After 60 days, you are responsible for the entire balance, paid-in-full.

If you have any questions, our courteous staff is always available to answer them. For families that do not have dental insurance, we offer a 5% discount on all services.

### **PHOTOS & VIDEO**

We take photos of your child for identification purposes. If you do not want photos of your child taken, please see someone from our friendly team. The use of closed-circuit television is used in our offices for surveillance and security purposes but are not publicly distributed.

843.818.KIDS (5437) | [CoastalKidsDental.com](http://CoastalKidsDental.com)

#### **HANAHAN**

1000 Tanner Ford Blvd.  
Hanahan, SC 29410

#### **DORCHESTER RD.**

8600 Dorchester Rd.  
N. Charleston, SC 29420

#### **WEST ASHLEY**

808 Wappoo Rd.  
Charleston, SC 29407

#### **MONCKS CORNER**

216 E. Main St.  
Moncks Corner, SC 29461

#### **WALTERBORO**

118 S. Walter St.  
Walterboro, SC 29488