

Direct Admission Service [E1a]

1. Introduction to your mentor

Mamoon Rashid, PhD

My name is Mamoon Rashid. I initiated the massive popularization of American scholarship in Bangladesh during 2007 through my organization “GRE Center” (currently known as GREC). I organized and conducted seminars in all major educational institutes in Bangladesh to popularize higher study abroad. My company has been giving preparatory services including SAT, GRE, TOEFL and IELTS to countless students since 2008. At present, we have four branches in Bangladesh and the global admission service is provided from our office in the USA. My educational videos have been viewed and shared countless times in multiple platforms, and my organization has published multiple books and educational contents. We own an official IELTS test venue at Banani. Moreover, my company has been offering distance learning (eLearning) long before any of our competitors officially adopted.



I came to the USA about 14 years ago and finished Ph.D. with full scholarship. For 8 years, I served as professor at the university level, which enabled me to understand and explore higher education system in the USA better than any other educational consultants. I am also a certified Adobe Captivate Specialist and actively engaged in teaching English and Math essentials of GRE, SAT, IELTS and so on. Although I am a professional consultant, I offer many altruistic services to serve the higher-study-aspiring youths of my country. At this moment, I am working as an eLearning developer for the State of Virginia, USA.

I am respected as the most qualified and competent educational consultant in Bangladesh. I provide my admission abroad service through our company named Aemers LLC, USA. I want to thank you for your interest to avail our service.

Please visit my website, www.mrashid.net to learn more about me. The service you are currently viewing is offered through Aemers LLC, USA, and please refer to www.aemers.com for essential documentation.

2. What is included this package?

2a) Code and Name of the service

Code	Full name	Comment
E1a [Service #600]	Direct admission to universities abroad	This package
E1c [Service #1800]	Transfer within the USA	x
E2 [Service #700 or #1200]	Scholarship and admission mentoring service	x
E3 [Service #1300]	PharmD and career in the USA service	x
E4	Elite College Admission Processing	x

2b) Summary

We will professionally examine your academic, extracurricular, research and financial standing to present you most appropriate study destinations, make you prepared for the standardized tests, bring you an offer of admission, and prepare you for the Visa.

2c) Detailed

2c(1). Assessment of your current standing

- a. We will examine your academic documents, transcripts, certificates, diploma, job experiences, and other accolades to determine your strengths, weaknesses, opportunities, and threats (SWOT analysis) in this process. We will then advise you on the future direction for your career. We will give you an applicable blueprint of your career and educational goals.
- b. We will assess your scores and performance in standardized examinations (e.g., GRE, SAT, IELTS, TOEFL), if you have any. If you wish, we will apply to universities where you do not need these tests.
- c. We will measure the value, magnitude, authenticity, novelty and significance of your extracurricular achievements and activities. In this regard, if needed, we will examine the depth and breadth of your research and publication history in order to maximize your potential in receiving educational scholarships.
- d. We will closely examine the financial strength of you and/or of your sponsor to determine the essential documents needed to obtain the offer of admission and visa. We will also provide essential guidance on money management through this process, as well as when you are studying abroad.
- e. If you have US-permanent resident relatives, then we will also provide methodical guideline on how to manage a low interest educational loan. In such case, if approved, you may not need to spend anything out of pocket for your tuition and living (also called the Cost of Attendance, CoA).

2c(2). Coaching for the standardized tests and registering for the examination

- f. Based on our assessments, we will provide you with essential coaching services for your SAT, if required. You will be provided with an online account at dl.aemers.com and/or elearngrec.com to participate essential classes and attend quizzes. The coaching fee IS INCLUDED in this package.
- g. We will guide you through the process of attending Mock tests. The fee for the SAT mock tests IS INCLUDED in this package. This does not apply to English Proficiency mock tests taken on third party websites requiring a payment.
- h. We will guide you through the registration of the examination. The registration fee is NOT INCLUDED in this package.
- i. You will be able to repeat the coaching as many times as you need, with NO FEE AT ALL.

2c(3). Copy-editing

- j. We will review and edit the 'draft' letters of recommendation, statement of purpose and personal essay which you may need to submit to the university. The fee IS INCLUDED in this package.

2c(4). Bringing the offer of admission

- k. If you wish to aim for certain universities where your credentials require evaluated by WES or similar third-party organizations, then we will guide you through this process. The fee is NOT INCLUDED in this package.
- l. If you wish to aim for universities that require you to mail official transcripts or other documents via courier service, then we will guide you with the process, but the fee IS NOT INCLUDED in this package.

- m. There are certain universities under our network that provide us exclusive fee-waiver services, which an individual application requires to pay otherwise. Under this service, for those universities, your application fees will be waived.
- n. The application fee to the universities IS NOT INCLUDED in this package.
- o. We will instruct you on how your essential documents to be couriered to the universities. The fee IS NOT INCLUDED in this package.
- p. We will obtain the offer of admission to one best-suiting university for you. If the student wishes, a total of three universities will be applied to. This offer will be needed during the process of visa interview. This document will be the “Form I-20” for the universities in the USA.

2c(5). Preparation for the visa

- q. We will pay the SEVIS fee on behalf of you. This fee is NOT INCLUDED in this package. The fee is paid to the USCIS, which is a separate entity.
- r. We will guide you to fill up your essential embassy documents (DS 160) and appropriately check the validation of entered information. The fee is NOT INCLUDED in this package. The fee is paid to the embassy, which is a separate entity.
- s. We will organize and notarize your essential financial documents for the embassy, upon your providing to us. Some relevant fees such as notarization or attestation will be needed. The associated fee IS INCLUDED in this package.
- t. We will arrange sufficient mock visa interviews and get you prepared for the visa interview.

2c(6). Post-visa services

- u. We will guide you through the process of post-visa activities including flight booking and pre-flight advising.

Since 2008, Mamoon Rashid has mentored and mingled with thousands of Bangladeshi students—many of whom are now well established in their own fields in the USA and in other countries. He maintains a lifelong professionally friendly relationship with his mentees and enjoys being an essential element of their success. Hence, you should also expect this lasting mentorship and friendship, even after you come abroad. Networking with professionals is the key to success in life, and our wish is to provide you with your first true professional relationship in the United States—our priceless personal touch along your journey to success.

3. Some fees and services are not included in this package

The student should be aware that certain expenses fall under the sole responsibility of the student, and therefore, not included in this package. All expenses that are included in this package are specified above. Expenses not included in this package are also mentioned above, which the student should be fully aware of.

4. Total payable

If paid in the USA (Aemers LLC, Richmond, Virginia, USA):

Total payable including tax: USD 1000.00

Make Checks payable to Aemers LLC.

If paid in Bangladesh (EBL Bank):

Total payable including tax: BDT 70,000/= (seventy thousand only).

Specific note for this student

To be documented on app.aemers.com

5. Modes of payment

Note: Bank checks are preferable.

Bank information:

- EBL Bank
- Account number: 1071440421679
 - Branch name: Mirpur Branch/SME Center
 - Address: Plot # 17, Main Road # 3, Block-A, Section-11, Mirpur, Dhaka – 1216
 - Routing number: 095262987
- Name: Mehbuba Rahman

If paid in the USA, please make checks payable to Aemers LLC. Contact person: Dr. Mehbuba Rahman, phone +1-276-312-2010.

bKash or in-person payment

Visit Aemers office at 3/1 & 3/2, Block # A, Mirpur Rd, Dhaka 1207, Bangladesh. Person to contact: Ms. Rasma A Soniya (+8801781 373 911), Manager at Aemers Bangladesh.

6. Terms and Conditions

1. We handle every single case with utmost care and sincerity. In return, we expect equal level of professional punctuality and seriousness from the student.
2. The student must pass the initial interview before being accepted to this program.
3. The student will be responsible for providing all the documents essential to apply to the desired program.
4. The student should be fully aware of that, the visa is dependent on the profile of the student and performance during the interview. Although we will prepare you for your best performance in the interview, no entity except the embassy has the right to issue the visa. This service package should not be confused with a guaranteed visa (this sort of guarantee is only given by fraud agencies). Most of our students receive their visa immediately, and only a few needed to appear twice.
5. The student should be responsible for keeping his/her information updated in the online account portal.
6. The receipt of the payment should be possessed for receiving on-site services such as mock IELTS examination.
7. The total payable mentioned under section 4 above is non-negotiable and must be paid in a maximum of two installments as specified below:
 - a. BDT 20,000/= during the opening of the file.
 - b. BDT 70,000/= within one calendar day of the collecting of visa stamp.
8. This fee is not related to a previous purchase of a service (e.g. coaching or mock test package) from GREC.
9. Only the student (future F1 visa applicant) will be the sole point of contact. No second entity should relay any message to or from the student. No second entity will be allowed to manipulate the normal course of action and decision-making process of the company.
10. The student must comply with the selected universities by Aemers and should refrain from interjecting unrelated or over-ambitious programs which will delay our normal course of action.
11. For any dispute or disagreement, the discretion of Aemers will be considered final.

Annex 1

Things you need for us to begin working:

Code	Description
1	Passport, with validity of at least 6 months
Note: Items 2&3 and 4&5 are excluded for graduate and undergraduate applicants.	
2a	Certificate of SSC/O' Level exam
2b	Transcript of SSC/O' Level exam
3a	Certificate of HSC/A' Level exam
3b	Transcript of HSC/A' Level exam
4a	Certificate of bachelor's program

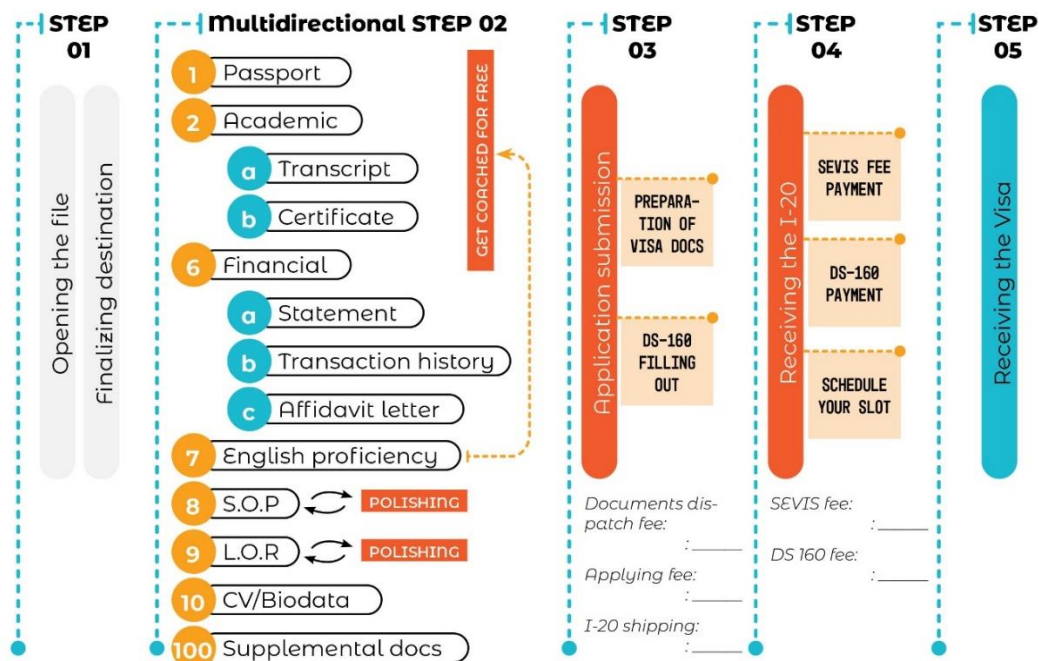
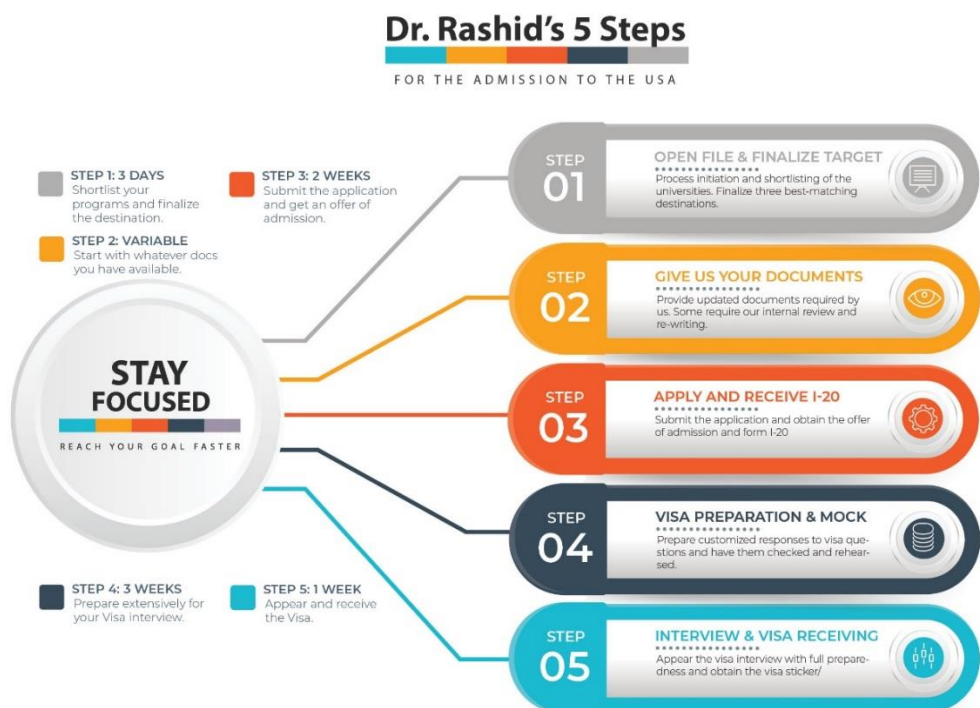
4b	Transcript of bachelor's program
5a	Certificate of master's program
5b	Transcript of master's program
6a	Financial: one-page certificate or statement <i>Sample will be provided to you.</i>
6b	Financial: transaction history of 6 months, usually multi-page. <i>Sample will be provided to you</i>
6c	Financial: affidavit of the sponsor to bear the expense on your behalf <i>Sample will be provided to you.</i>
7	Proof of English Proficiency with validity
8	Skeleton of your Statement of Purpose Note: we will provide copy-editing service for free. <i>Sample will be provided to you.</i>
9a	Draft Letter of Recommendation – 1 Note: we will provide copy-editing service for free. <i>Sample will be provided to you.</i>
9b	Draft Letter of Recommendation – 2 Note: we will provide copy-editing service for free. <i>Sample will be provided to you.</i>
9c	Draft Letter of Recommendation – 3 Note: we will provide copy-editing service for free. <i>Sample will be provided to you.</i>
10	Current CV or Resume <i>Sample will be provided to you</i>
11	Photograph as per the US passport custom. Read more instructions here .
12	Evaluation of Educational Credentials, if required. Note: We will share you the NACES approved list of companies and provide essential guidance.
13	Proof of standardized tests such as GRE, GMAT, SAT or ACT Note: we will get admission for you from a program where you don't need such standardized tests. However, if you have taken it already, we will use the score for achieving extra scholarship, if applicable.

14	Gap year explanation. Note: if it has been more than 12 months since you finished your last academic degree, then it will be a gap year. If you have multiple years of educational gap, then please narrate what you did during that time.
15	Extracurricular achievement (certificates etc.)
16	Employment certification or Pay-slip or No Objection Certification statement, whichever applicable. Note: needed only during visa interview for certain applicants.
100	Any ancillary documents that you feel pertinent to your case.

How will you share us the documents?

1. Please create an account at app.aemers.com
2. Then log in to your dashboard. You can use your username & password, or Gmail credentials to sign in.
3. Then go to your dashboard, and select “Document Submission” from the left pane. Follow the instructions there. Should you have any questions, please contact your assigned counselor.

181 Annex 2: Understand the whole process



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Annex 3: Full list of services that Aemers LLC provides

Section 1: Knowledgebase – free for all

Knowledgebase of scholarship and study abroad [Service line #100]

- Largest and hierarchically most organized knowledge base to cater you everything needed in your mission of study abroad. Each discussion item (we call them article) is organized in layers and interconnected branches for ease of learning and retaining the information for real-life application. The most precious part of our knowledge base is — peer review. This means, not only the writers have their first-hand experience but also the contents are socially verified through our large pool of peers and fans. It is our fanbase who initiate the request of articles which our panel of contributors produce.
 - Features
 - Contents are open and free; no registration is required.
 - Each content is discussed at our social media group for further and essential modifications. Link to our Facebook groups: fb.com/groups/grecenter (for graduate level) and fb.com/groups/satbyaemers (for undergrad level)

Section 2: College Admission Prep

Blog and peer-learning service for US College Admissions [Service line #200]

- Aemers provides a large social discussion platform and website for international students seeking admission to US undergraduate programs. Visit our blog at satinfo.org and join our group at fb.com/groups/satbyaemers. Also, follow us on our Facebook page at fb.com/satbyaemers

SAT Prep Course and Mock Bundle [Service line #300]

- Aemers provides US College Admission preparation service in various forms. Our most popular service is the SAT and US Scholarship Readiness program (also called SAT Premium Course) which is delivered virtually by our finest faculty members through a rich Learning Management System (visit [here](https://satinfo.org)). Learn more about our SAT course and everything you need specifically for the SAT exam and US college admission at satinfo.org. Services such as SAT premium course (buy [here](#)) or bundle of SAT mock tests (buy [here](#)) are also available.
 - Features
 - Social discussion at fb.com/groups/satbyaemers
 - Various in-person services are also available at our Dhanmondi, Banani and Chittagong branches.
 - Aemers is famous for its documentation and transparency. You will be amazed how nicely we summarized our current and upcoming SAT batches right [here](#).

Section 3: College admission and scholarship mentoring

Direct admission to US undergraduate programs [Service line #600]

- Based on your profile, English proficiency and accomplishments, our team of mentors will help you get an admission to a US undergraduate program. Our priority remains on bringing you the highest amount of scholarship that your profile qualifies for.
 - Features
 - Typical agencies may provide you free service because they eventually earn a percentage of the tuition that you pay to the university. Therefore, they lose money when you get scholarships. Since we deploy a team of mentors to walk you through the process of earning an admission with scholarship, there is a mentoring fee associated with this. You pay a small amount of mentoring fee to save a large amount of money afterwards.

- It's a very comprehensive package that starts from the beginning to all the way to post-arrival welcoming in the USA. Please learn more about this in our website.

Scholarship mentoring for US elite colleges [Service line #700]

- Sail through your arduous journey under the direct supervision of a seasoned mentor. Getting into an elite college needs a sound synchrony of academic grades, extracurricular accomplishments, flawless portrayal of your 'self' through college essay and finally a standardized test score that not very easy to achieve, when applicable. This mentor-shadowed intensive program directs you through each and every step of the application procedure to secure a prestigious scholarship at an elite college in the USA.
 - Features
 - Duration is about 8 months (August of the previous year to March of the year targeting for the Fall enrollment)
 - An experienced mentor is dedicated to your preparedness journey who provides highly personalized guidance.
 - Accountability and quality are assured through our established transparency policy.
 - Up to 80% scholarship is available to avail this program (meaning, you will pay only 20% of the fee we keep for this service). Contact our service director for more information.

Scholarship & ECA Bootcamp [Service line #800]

- Wipe your doubts with a paradigm shift. Gift yourself a series of fun activities including active learning, games and collaborative assignments to master all the essential skills needed to stand out in the US scholarship race. It's a bootcamp, and you are expected to go through military-like drills to iron out your points of doubts and learn everything in deep detail. Rigor, discipline and punctuality are the most desired attributes in the college admission process, and we demonstrate that practically.
 - Features:
 - Total duration: 9 hours; a total of six sessions, each lasting 90 minutes.
 - Lesson plan, learning materials, booklet and files are provided.
 - Team-based games and solo competitions
 - Four snacks (with coffee) and one meal (lunch) is included in the package.
 - Course completion certificate is awarded
 - Each student receives a souvenir t-shirt.
- Learn more about our Scholarship Bootcamp on our website.

College Essay editing service [Service line #900]

- Aemers is a hub of mentors and prolific essay writers. Get your college essay reviewed, corrected, edited and enhanced with our essay editors. This is a talent-recruiting service of Aemers where the service is provided directly by the essay editor under Aemers' supervision. Aemers maintains the quality of the service, recruits qualified talents and maintains a pool of substitute editors to support abandonment situations.
 - Abandonment happens when an essay editor stops communicating with the client or does not return service in a timely manner. Occasional delay may be acceptable but a negligent abandonment is both unethical and contrary to Aemers' service philosophy.
 - Aemers documents students' feedback after each round of service to establish accountability and transparency.
 - To minimize the risk of abandonment, avoid buying service directly from an individual.
 - Visit our pool of Essay editors at aemers.com
 - Visit our service page

Research Training for ECA enhancement [Service line #1000]

- Research Design and Statistical Analysis Short Course
 - Prepares you with foundational knowledge for designing and conducting research projects and performing basic statistical analysis necessary for hypothesis testing and data visualization.
 - Duration: 2 months (8 weeks); two sessions per week, total 16 sessions.
 - Project-based course, and you will keep building your portfolio as the course progresses.
 - Students need to take and complete assessments and maintain grades to receive a certificate of completion.
 - An official transcript is also provided documenting your GPA and cGPA.
 - Perfect for students who want to get exposed to research activities and publication as a part of their profile enhancement.
 - Comes in two levels: undergraduate RDA and graduate RDA.

STEM eLearning training and solution [Service line #2200]

- Nothing is more powerful than education, and it turns to be unstoppable when combined with technology. Get trained with our eLearning projects to turn your academic contents into interactive, fun and gamified learning experiences.
 - Students can get enrolled individually or our eLearning training team can teach a cohort of students at a school.
 - Lessons are always project-based and the learners automatically build their portfolio, which is usually hosted at a website.
 - Excellent for high school students wishing to enrich their Extra Curricular Activities (ECA) and build something that the essay reader can immediately view online.
 - Please fill out the contact form with detailed information and request a session to discuss more.

Section 4: Post-bachelor services

Direct admission to US graduate (MS/PhD) programs [Service line #600]

- Based on your profile, English proficiency and accomplishments, our team of mentors will help you get an admission to a Master or PhD programs in the USA. Our priority remains on bringing you the highest amount of scholarship that your profile qualifies for.
 - Features
 - Typical agencies may provide you free service because they eventually earn a percentage of the tuition that you pay to the university. Therefore, they lose money when you get scholarships. Since we deploy a team of mentors to walk you through the process of earning an admission with scholarship, there is a mentoring fee associated with this. You pay a small amount of mentoring fee to save a large amount of money afterwards.
 - It's a very comprehensive package that starts from the beginning to all the way to post-arrival welcoming in the USA. Please learn more about this here on our website.

GREC Database - the Linked-In for funding hunters [Service line #1100]

- GREC Database is developed in collaboration with GREC in Bangladesh to help international students find and communicate with professors, researchers and students of their desired field and country. Securing a funded admission can't get easier than reaching out to potential professors who have openings and looking for students with matching profiles.
 - This priceless service comes at no cost to you
 - Premium members can list their profiles that are presented to professors who are actively looking for students to award assistantship.
 - Visit the website's beta version at grecdatabase.com

Graduate Full-Scholarship mentoring program [Service line #1200]

- Competition for funding is getting more fierce every year. Trite strategies with unimpressive, outdated methods will rarely create a difference. Students with assorted skill sets, good-to-great academic standing and starkly varying experience are competing for the same opening of an MS and PhD program. Get professional help from a mentor to land on a funded admission successfully. This talent recruitment service from Aemers brings you exactly what you need.
 - Features
 - Duration is about 12 months
 - An experienced mentor is dedicated to your preparedness journey who provides highly personalized guidance.
 - Accountability and quality is assured through our established transparency policy.
 - Up to 80% scholarship is available to avail this program (meaning, you will pay only 20% of the fee we keep for this service). Contact our service director for more information.

Admission to PharmD or Professional Health Programs [Service line #1300]

- Get into a prestigious PharmD program in the USA under our supervised admission process. Aemers CEO Dr. Mamoon Rashid is the Director of International Recruitment for Southern Asia at Appalachian College of Pharmacy and will counsel you to make a calculated decision to earn a professional health science degree in the USA. This service is also for those who want to get into a medical or nursing school in the USA.
 - Director: Mamoon Rashid
 - Fill out contact form on our website to request a session

Section 5: Boost your visa prep

Free Mock visa interview with simulator [Service line #1400]

- Aemers built the world's first Mock visa interview simulator for international students like you. And it is totally free!
 - Features
 - Select an avatar for yourself
 - Select the level of study
 - Play the simulation and respond after each voice instruction.

Free Mock visa with Dr. Rashid [Service line #1500]

- Schedule a free mock visa interview session with Dr. Mamoon Rashid, CEO of Aemers.
 - Features
 - You must have your I-20 available and SEVIS fee paid to be eligible for this session
 - This is a free session and given only if a schedule is available
 - Fill out a request form and a response from Dr. Rashid will be directed to you.
 - Please note that this is not a guaranteed session; requests are honored based on availability of schedules.

Mock visa with American native-speaking officials [Service line #1600]

- Fortify your visa interview prep by virtually meeting a native-speaking American official. It enhances your psychological preparedness and improves confidence. This 25-minute session will create a huge difference in your level of confidence and on-site performance.
 - Features
 - Schedule an appointment by filling out the form and paying the fees
 - Upload your I-20 and financial documents and fill out a supporting form to complete the application process.

- Meet the native-speaking American official virtually and the mock visa interview immediately begins.
- The interview process lasts for about five minutes. The remaining 20 minutes is spent on personalized feedback and rehearsal of the responses.

Section 6: Transfer mentoring

Transfer and admission within USA [Service line #1800]

- Students already inside the USA on F1 status may transfer to a better and more affordable program or to an attractive location with great urban amenities through our free mentoring service.
 - Students who are about to finish their OPT and in need of a day-1 CPT may also receive our free service to get enrolled to a day-1 CPT based on their profile.
 - Please fill out the contact form with detailed information and request a session to discuss more.

Section 7: Publications

Large posters and visual pathways [Service line #2400]

- If you dream for something, then keep it visible. We publish large posters and visual pathways related to US College admissions and SAT test preps so that your subconscious mind stays always on track.

Books and cram sheets [Service line #2500]

- We publish books on preparations for US Scholarship and cram sheets on various items. They're priceless and inexpensive, and built with just what you need.