

DAKOTA ALANO BOARD MEETING NOTES

April 20, 2014

The meeting opened with the Serenity Prayer at 6:04 pm. Introductions were made and the Twelve Traditions were read by Susan H.

Board Members Present: Mary Jo, Martha D, Mike F, Brad C, Dan W, Lonnie

Board Members Absent: Julie O, Rusty, Michon

Advisory Board and Guests: Susan H, Mary C, Pat S, Gary S, Rob H

Secretary's Report

Lonnie made a motion to accept the February Board minutes (no March board minutes as quorum was not met when Board met in March). Mike seconded the motion and the motion passed.

Treasurer's Report

Assistant Treasurer Mike reviewed the March 2014 Meeting Donation Summary, Profit & Loss Statement, and Balance Sheet.

Mary Jo made a motion to accept the financial statements as prepared. Lonnie seconded the motion and the motion passed. No report at this time on how many pledges were made during the March Pledge Drive.

Visitor Questions and Concerns

Gary S shared nine concerns: 1) Asked if Board members, if they are not going to be here, are letting the rest of the Board know. 2) Concern about the status of literature cabinet; lack of Big Books and 12x12's. 3) Thermostat not programmed correctly and batteries need to be kept on hand. 4) Furnace filter hasn't been changed regularly. 5) Bathroom sink has low water flow. 6) Wants to know if batteries have been changed in smoke detectors. 7) Rugs in kitchen are falling apart. Next winter we might need new rugs. 8) Kitchen tile is breaking up. 9) Swiffer mop pads are almost gone.

Rob asked if there is a maintenance list; Brad suggested that we establish a checklist with schedule for tasks which will enable the Board to be more proactive. Brad asked Gary if he would be willing to be part of a meeting to create this list. Gary said yes. Susan mentioned that in the Operations Manual there is a job description of maintenance duties.

Pat S asked if we can have meeting cards more easily available; at times the supply on the table is depleted. Brad suggested that we put some in the coffee supply area for easier access to all members so they can replenished more easily.

Squad Leader Reports

n/a

Committee Reports

Literature & Medallions (Mary Jo): Mary Jo and Brad will meet after the meeting tonight and inventory the literature cabinet; Brad will go to Intergruop. The price list (some prices) are outdated.

Facilities Maintenance (Rusty): Brad will contact Rusty about scheduling a meeting with he and Gary S about establishing maintenance list.

Publications/Public Relations (Dan W): Dan reported that he and Susan H are working on newsletter. Susan H suggested putting item in newsletter about Spring Picnic (Dan W will get picnic dates from Michon). Brad suggested an item in newsletter about Gopher State hospitality room. Brad suggested putting item in about members who have skilled maintenance skills who can assist with house needs.

Supplies (Michon): no report.

House Security (Lonnie): no report. Brad will call Nadyne at the Church to follow up on front door repair. Dan W asked if Tim K has been contacted to get his key back. Lonnie said he left a message before; will call again. Lonnie also said he will follow up with Dan C about switching over as key signer for when new keys are made.

Archives (Martha): No report.

Old Business/New Business

Picnic table: Brad reminded Board of issue from last Fall about moving picnic table to an area that is better designed.

Squad Leader Key Exchange: Brad asked if formal process has been implemented; has not. Brad will check to see if his folder has the form that is used when squad leaders exchange key. Dan W suggested starting with making a list of who has keys. Lonnie will oversee this.

Website: Hilary S is webmaster; has website development experience. Dan W will be working with Hilary on content.

Annual spring housecleaning will be Saturday, May 17th at 1:00pm. Lonnie suggested that we each announce at our meetings.

Mail: Brad will be collecting mail every Wednesday.

Gopher State: Brad would like permission to ask the meetings (decide for themselves) to pass the basket a second time for GS expenses. If someone wants to write a check, he/she can make it out to the DAS with designation that it is for GS.

Mary C said there's been a request by a couple of meetings that the house buy new coffee carafes as they don't hold heat well anymore. Lonnie make a motion to buy new 8 carafes. Martha seconded. Brad will talk to Michon about if she will do this; otherwise he will.

Motion to Close:

A motion to close the meeting was made by Mary Jo. Mike seconded the motion and the motion passed.

The meeting closed with the Lord's Prayer at 6:52pm

Yours in Service,
Martha D