To whom it may concern from,

I, [Name], with Personal Identity Number xxx-xxx-xxx, have invited my mother-in-law, [Loved one], to visit me from dd.mm.yyyy to dd.mm.yyyy. To ensure a comfortable stay, I’ll host her in my apartment at [Address].

She plans to stay at the address mentioned above and enjoy the beautiful summer in Finland for two weeks, from July 26 to August 18. Afterward, Nona, Marziyeh, and I will travel to [City] to explore the city for a week, and she will stay at [Address].

Finally, [first name] will leave the Schengen area on dd.mm.yyyy, with a flight from [City] to Tehran.

[first name] has a basic understanding of English. As her host, I am at your disposal for any questions concerning her stay. Please reach me at [Number]. Upon her arrival at [Airport name/code] airport, I will wait for her outside to help her take the train and bring her to my apartment.

Best regards,  
Hossein Firooz

[Name]