



# Adding an offering

Waldur supports a number of different types of service providers when creating a shared offering. A common way of creating an offering is through a HomePort.

1. Select organization, which will provide the offering.
2. Make sure that organization is a service provider. Make it one with a staff user if the flag is not set.

The screenshot shows the 'ORGANIZATION WORKSPACE' page in Waldur. The left sidebar contains navigation links: Admin, Dashboard, Marketplace, Projects, My services, Public services, Audit logs, Issues, Team, Billing, and Manage. The main content area has a header with 'All' and 'Support', 'EN', and 'Log out' links. Below the header, there are three sections: 'Organization details' (with an 'Expand' button), 'Payment profiles' (with an 'Expand' button), and 'Organization actions' (with a 'Collapse' button). The 'Organization actions' section contains a 'Marketplace service provider' card with a 'Regenerate' button, a 'Report incorrect data' card with a 'Report incorrect data' button, and a 'Remove organization' card with a 'Remove organization' button.

3. Go to public offerings and click on adding a new one:

The screenshot shows the 'Public offerings' page in Waldur. The left sidebar contains navigation links: Admin, Dashboard, Marketplace, Projects, My services, Public services, Public offerings, Public orders, Public resources, Audit logs, Issues, Team, Billing, and Manage. The main content area has a header with 'All' and 'Support', 'EN', and 'Log out' links. Below the header, there is a 'Public offerings' section with a 'State' filter (Draft, Active) and a '+ Add offering' button. The main content area displays a 'Nothing to see here' message with a 'Add new offering' button.

#### 4. Fill in public offering details:

The screenshot shows the 'Add offering' form in the Waldur interface. The left sidebar contains navigation links: Admin, Dashboard, Marketplace, Projects, My services, Public services (selected), Public offerings, Public orders, Public resources, Audit logs, Issues, Team, Billing, and Manage. The main content area is titled 'Add offering' and includes a breadcrumb 'Organization workspace / Public offerings / Add offering'. Below the title is a tabbed interface with five tabs: 1. Overview (selected), 2. Description, 3. Management, 4. Accounting, and 5. Review. The 'Overview' tab contains three text input fields: 'Name', 'Description', and 'Full description'. Each field has a rich text editor toolbar with options for bold, italic, underline, strikethrough, link, unlink, bulleted list, numbered list, indent, and outdent. The 'Terms of Service' field is also present at the bottom.

#### 5. Activate offering to make it visible to everybody.

The screenshot shows the 'Public offerings' table in the Waldur interface. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Public offerings' and includes a breadcrumb 'Organization workspace / Public offerings / Public offerings'. Below the title is a 'State' filter with 'Draft' and 'Active' (selected) options. A message 'Showing 1 to 1 of 1 entries.' is displayed. The table has columns: Name, Category, Created, State, Type, and Actions. The first row shows an offering named 'test' with category 'HPC', created on '2021-05-03 01:12', state 'Draft', and type 'Request-based item (without Service Desk)'. The 'Actions' column for this row has a dropdown menu with options: Activate, Archive, Edit, Edit attributes, Images, and Set location. A 'Preview' button is also visible. At the bottom of the table, there are 'Previous', '1', and 'Next' pagination links.

Name	Category	Created	State	Type	Actions
test	HPC	2021-05-03 01:12	Draft	Request-based item (without Service Desk)	Activate, Archive, Edit, Edit attributes, Images, Set location, Preview

#### Tip

For more advanced cases of management of offerings, take a look at how a SLURM offering can be managed using [Ansible module](#).