

RETIRALS FAQ :

Q- What is Nomination?

A- Every member shall make Nomination after joining the Fund conferring the right to receive the amount that may stand to his /her credit in the Fund in the event of death

Q- Whom can I nominate as nominee?

A- You can nominate one or more persons belonging to your family.

Q- Can I nominate more than one Nominee?

A- Yes, you can nominate more than one nominee clearly specifying the % distribution among nominees which should be equal to 100%

Q- What is "Family"?

A- For Provident Fund (PF): -

- (i) In the case of a male member, his wife, his children (married or unmarried), his dependent parents and his deceased son's widow and children.
- (ii) In the case of a female member, her husband, her children (married or unmarried), her dependent parents, her husband's dependent parents, her deceased son's widow and children.

For Pension Fund (EPS):

- (i) Wife in the case of male member of the Employees' Pension Fund;
- (ii) Husband in the case of a female member of the Employees' Pension fund; and
- (iii) Sons and daughters includes child legally adopted by the member below 25 years of age. In the event of death the person nominated in the form will be entitled to the benefit.

Q- If there is change in the marital status, should I change Nomination?

A- Yes, if there is change in the marital status, you should change Nomination. Please refer to Family definition for more details

Q- Is there a time frame within which I should change Nomination post change in marital status?

A- You should immediately change the nomination post change in marital status

Q- I already filled-up my nomination during onboarding time then why I need to fill it up again?

A- As per government notification, whenever, there is a change in individuals' personal status viz. Single, Married, Separated etc. it is essential for the individual to revisit their nomination forms so as to keep it aligned with current social status, and also, to avoid any future ambiguities amongst dependent family members in case of their sudden/untimely demise.

Q-What happens to my previous forms which has been submitted already?

A-Upon revisiting/resubmission of any type nomination form/s, the previously executed nomination form will become void, and subsequently, the latest form filled & submitted will come into force from the date of submission to the authorized HR personnel.

Q-What should be the nomination if I am divorced?

A-In case of divorcee/filed divorce petition with competent authority, then you are advised to nominate your surviving parents & child/children. In absence of surviving parents, you can nominate your child/children. And, in absence of both viz.: parents and child/children, you can even nominate your sibling/s.

Q-Whether Can I Nominate minor?

A-You can nominate your minor child/children or minor siblings provided you define an adult member as their Guardian.

Q-Whether Can I Nominate siblings?

A-You can nominate your siblings in case there are no surviving parents and or child/children.

Q-Whether Can I Nominate my friend?

A-You can nominate your friend in case there are no surviving parents and or child/children.

Q-Whether Can I Nominate my guardian?

A-Nomination of Guardian is application in case the personnel has become mentally incapable/incompetent due to accident/adverse health conditions to take rational decisions on it's own.

Q-Whether Can I Nominate my Parents for Pension benefits, if I'm married?

A-It is mandatory for married personnel to nominate their spouse to receive widower pension under EPF Pension scheme.

Q-Where should I submit the nomination forms?

A-Email the scanned PDF copy of the filled-in and duly signed forms to the email-id: nominationrecordupdate.in@capgemini.com