

HSS (UK) Health and Safety Policy

The Health and Safety Policy is intended to provide a practical framework for the implementation of the Health and Safety at Work Act 1974 and all relevant legislation which establishes the minimum standards.

The Nagar (City/Area) Karyawaha (Secretary) and/or Shakha Karyawaha (Branch Secretary) will be responsible for the implementation of the Health and Safety Policy of HSS (UK) at their local shakhas (branches).

We recognise that it is unlikely that this policy will be successful unless it actively involves all volunteers, service users and other persons likely to be affected by our work.

It is the duty of every Swayamsevak/Sevika (member) to take reasonable care for the health and safety of themselves, their fellow Swayamsevaks/Sevikas or any third party who may be affected by their actions at work and to co-operate fully to enable us to carry out responsibilities for health and safety successfully.

It is our policy, so far as reasonably practicable, to:

- Ensure the maintenance of sites, buildings and work equipment to a reasonably safe level.
- Comply with legal requirements, Codes of Practice and safe working procedures.
- Promote a safe working culture, which positively encourages safe working in all aspects of our work.
- Provide where necessary, appropriate information, instruction, training and supervision to ensure as far as practicable the health and safety of all Swayamsevaks/Sevikas, service users and third parties.
- Encourage compliance with all Policy arrangements, safety rules, and regulations through discussion, consultation and communication.
- Provide relevant health and safety information to Swayamsevaks/Sevikas,
 Karyakartas and user groups.
- Provide and maintain a suitable accident reporting procedure, encourage and promote the reporting of accidents, and facilitate appropriate subsequent investigation.
- Consider at planning and contract stages means of eliminating/reducing risk of injury and damage.
- Liaise with the Health and Safety Executive, Government Departments, and other relevant external agencies as appropriate.
- Ensure the safe handling, storage and transport of equipment and other materials.
- Formulate effective procedures for use in the event of fire and other emergencies.
- Ensure that this Policy and any Code of Practice/Guidance resulting from it are kept under regular review.

Approval Date: 15th September 2019 Page **1** of **1**