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| **Blake Knox** | | | | 11738 3rd Street NE  Apt. 102  Blaine, MN 55434  (763) 222-7010  Bknox858@live.com | |
| **Objective** | | | | | |
|  | Use my desire to learn, ability to adapt and analyze, technical skills, and acquired business knowledge to bring a new element of efficiency and precision into the company, while gaining career and life skills. | | | | |
| **Personal Skills** | | | **Technical Skills** | | |
|  | * Strong and efficient written and verbal communication skills * Ability to listen and convey messages in detail * Adaptability * Curiosity and desire to know and understand “Why?” * Strong understanding of relation between IT Systems and Business Operations * Strong analytical skills * Enjoy encouraging teamwork and collaboration * Accountable | | * Knowledge and understanding of database design and correlation with internal systems * Proficient with Microsoft Word, Excel, Access, and PowerPoint * Ability to design DFD’s, BPM’s, and other forms of requirements modeling/conceptual modeling * Basic understanding of SQL * Basic understanding of database manipulation * Basic understanding on how to create and use forms and reports within relation to business requirements * Use of cookies and log data to establish the customers critical path to understand and target certain costumer behaviors | | |
| **Experience** | | | | | |
|  | **BF Custom Machining- CNC Operator March 2011 - Present** | | | | |
|  | * Brainstorming solutions for adapting machines and floor plans to meet our needs * Set-up and run CNC equipment * Write and edit CNC programs to make parts more efficiently and with less work for the operator after the parts leave the equipment * Assist in making daily floor operations run smoothly by using scheduling tools * Inventory management – planning for future demand * Quality control- inspect parts and make sure they meet our quality standards | | | | |
|  | **Culvers - Manager March 2007 – March 2011** | | | | |
|  | * Analyze employees and do my best to put them into a position where their talents will thrive * Communicate with customers to come up with the most appropriate solutions to any issues that will satisfy both parties * Manage staff levels in a way the maximize company profits * Plan out and run daily operations * Examine equipment and employees to ensure company standards are being upheld | | | | |
| **Education** | | | | | |
| **Hennepin Technical College Fall 2013 - Present** | | | | | |
| * .Net Programmer A.A.S * Business Analyst A.A.S * Microsoft Database Specialist (In-Progress) | | | | | |
| **Interests** | | | | | |
| * Learning & acquiring new skills | | * Canoeing | | | * Cars |
| * Fishing | | * Camping | | | * Traveling |