**Meeting Minute Group 2 - CC03**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MEETING NAME | JUNE’S THIRD WEEKLY SOFTWARE ENGINEER PROJECT MEETING | | | |
| DATE OF MEETING | 21/6/2020 | TIME: | Start | 4h00 PM 21/6/2020 |
| Finish | 6h25 PM 21/6/2020 |
| MEETING PURPOSE: | Weekly checking for progress | MEETING LEADER: | | HUYNH THIEN KHIEM |
| PREPARED BY: | | HUYNH TRUONG TU |

|  |  |
| --- | --- |
| 1.ATTENDANCE AT MEETING | |
| Name: | Students’ ID: |
| HUYNH THIEN KHIEM | 1852154 |
| NGUYEN KHUONG CONG DUY | 1852294 |
| NGUYEN TAN TAI | 1852725 |
| VOONG XAY TAC | 1852726 |
| HUYNH TRUONG TU | 1852847 |

|  |
| --- |
| 2. MEETING NOTES, ISSUES |
| Checking on the progress of each individual |
| Keeping tab on server interactions  Keeping tab on member’s work deadline  Checking on the work of each members: 1. Duy needs to properly implement reject  2. Tac needs to implement a time-out timer for auto rejecting orders.  3. Tai needs to finish QuantityChart  4. Khiem needs to improve overall GUI  5. Tu need to help overall debugging |

|  |  |  |  |
| --- | --- | --- | --- |
| 3. ACTION ITEMS | | | |
| Action: | Assigned to: | Due date: | Additional Information: |
| Display food items | NGUYEN KHUONG CONG DUY | 28/6/2020 | Properly implement reject |
| Edit menu | VOONG XAY TAC | 28/6/2020 | Implement a time-out timer for auto rejecting orders. |
| Display sale reports | NGUYEN TAN TAI | 28/6/2020 | Finish QuantityChart |
| Place order | HUYNH THIEN KHIEM | 28/6/2020 | Improve overall GUI |
| Process order | HUYNH TRUONG  TU | 28/6/2020 | Help overall debugging |