

# Tony Ko

Environmental Design Program - Available for New Opportunities

htko89@gmail.com

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## Summary

Sales, Marketing, Leadership, Design, Project Management.

- Strong marketing skills acquired through multiple work experience.
  - Strong teamwork and organizational skills demonstrated through academic collaboration and leading professional roles.
  - Fast knowledge retention demonstrated by frequent large workloads.
  - Exceptional computer skills including Office, AutoCAD, Adobe Suite and Web Development.
  - High interest in cutting edge technology, such as smart home devices, robotics, linux and user interface software.
  - Typing speed at 78 wpm.
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## Experience

### **Full Time Sales Associate at Dekao Living**

September 2015 - February 2016 (6 months)

- Sales. Drove a record 130% revenue through holiday sales campaign developed by identifying highly performing trends.
- Merchandising. Designed inventive holiday displays that played a key role in maximizing sales through direct product engagement.

### **Electrical Contractor at Ko's Interior Design**

July 2011 - September 2015 (4 years 3 months)

- Trades & Training. Installation of equipment and training of workers in compliance to interior construction specifications.
  - Management. Supervised construction team and coordinated with client to consistently meet deadlines. Over 40+ projects completed.
  - Marketing. Achieved a 25% increase in client referrals during work term by increasing transparency in installation and safety practices.
  - Procurement. Identified new suppliers that saved firm 10% in equipment purchase costs.
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## Education

### **OCAD University**

Bachelor of Design (BDes), Environmental Design, 2013 - 2017

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## Projects

### **Interior Design Competitor - IIDEX NEOCON Student Charrette**

September 2010 to Present

Members: Tony Ko

- Sponsored by Georgian College based on high academic performance.
- Fabricated a sculpture exhibit in competition with major design schools of Ontario.

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## Skills & Expertise

**Architectural Design**

**Interior Design**

**Graphic Design**

**Adobe Creative Suite**

**Autodesk Revit**

**Autodesk AutoCAD**

**Design Research**

**Conceptual Design**

**Art Direction**

**Microsoft Office**

**Revit**

**SketchUp**

**Sustainable Design**

**Teamwork**

**Sales**

**Marketing**

**Web Development**

**Skilled Trades**

**Leadership**

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## Languages

**English**

(Native or bilingual proficiency)

**Cantonese**

(Native or bilingual proficiency)

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[Contact Tony on LinkedIn](#)