

# TK.

HEI TONY KO

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## PROFESSIONAL EXPERIENCE

### Electrical Contractor / Ko's Interior Design

*July 2011 to September 2015, Toronto*

- **Trades & Training.** Installation of equipment and training of workers in compliance to interior construction specifications.
- **Management.** Supervised construction team and coordinated with client to consistently meet deadlines. Over 40+ projects completed.
- **Marketing.** Achieved a 25% increase in client referrals during work term by increasing transparency in installation and safety practices.
- **Procurement.** Identified new suppliers that saved firm 10% in equipment purchase costs.

### Full Time Sales Associate / Dekao Living

*October 2015 to February 2016, Toronto*

- **Sales.** Drove a record 130% revenue through holiday sales campaign developed by identifying highly performing trends.
- **Merchandising.** Designed inventive holiday displays that played a key role in maximizing sales through direct product engagement.

## EDUCATION & TRAINING

### OCAD University / Undergraduate - Environmental Design

*September 2013 to Present, Toronto*

- **Highlights:** Experience Design, Interior Design, TTC Project, Live/Workspace Project.
- **Presentation.** Focus on public speaking and product demonstration resulting as 2nd place finalist in TTC Project.
- **Leadership.** Accommodated for individual strengths through tailored feedback and task delegation. Operated as central point of contact.
- **Work ethic.** Implemented thorough design process resulting in model work exceeding project specifications on 5 occasions.

## ACHIEVEMENTS

### Interior Design Competitor - IIDEX NEOCON Student Charrette

*September 2010, Toronto*

- Sponsored by Georgian College based on high academic performance.
- Fabricated a sculpture exhibit in competition with major design schools of Ontario.

## SKILLS & FOCUSES

### Sales, Marketing, Leadership, Design, Project Management.

- Strong marketing skills acquired through multiple work experience.
- Strong teamwork and organizational skills demonstrated through academic collaboration and leading professional roles.
- Fast knowledge retention demonstrated by frequent large workloads.
- Exceptional computer skills including Office, AutoCAD, Adobe Suite and Web Development.
- High interest in cutting edge technology, such as smart home devices, robotics, linux and user interface software.