

HTKO

HEI TONY KO

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L1T3H1

Portfolio on HTKO.ca
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SHORT BIO

I am Tony Ko, an aspiring to be Interior Designer. Adept at steering clients through entire design process from development to final completion.

EDUCATION

OCAD University
Bachelor of Environmental Design
In Progress
2013 - 2017, Toronto, CA

Georgian College
Interior Design
Good Standing - w/D
2010, Toronto, CA

STRONG SKILLS

Intellectual

Art Direction
Conceptual Design
Organization
Business Communication
English & Chinese

Technical

Autodesk AutoCAD
Autodesk Revit Arch
Adobe Creative Suite
Microsoft Office Suite
Joomla & WordPress CMS
Intermediate HTML & CSS
Minor Digital Photography

Physical

Electrical Maintenance
Rapid Prototyping
Minor Carpentry
Minor Metalworking

EXPERIENCE

Sep 12' - Current
Various Locales,
Toronto, CA

HTKO.ca - Portfolio *Designer*

Client brand execution across multiple mediums.

- Recent freelance projects include identities, print collateral, and websites.
- Responsible for multiple projects from inception to completion date.
- High quality work showcased at Portfolio on HTKO.ca

Jul 11' - Sep 13'
Toronto, CA

Ko's Interior Design & Construction Inc. *Electrical Apprentice*

Electrical-related wiring and installation for residential and light commercial.

- Team leader. Projects include new construction, retrofits, and remodels. Over 20+ projects completed.
- Time Management. Co-ordination with foreman, construction crews to effectively meet completion deadlines.

Sep 09' - Jul 11'
Toronto, CA

Ko's Interior Design & Construction Inc. *Interior Design Intern*

Intern for family firm with a wide range of Interior Design projects from high value residential to light commercial.

- Maintain strong relationships with new and existing clients resulting in ~3 new projects monthly.
- Communicate client needs with senior designers and ensured coordination with construction foremen.
- Prepared plans, 3D & sketches, FF&E & budgeting support to senior interior designer.
- Produced final drawing packages, written specification.

Feb 09' - Sep 09'
Toronto, CA

T&T Supermarkets Inc. *Bakery CSR*

- One of 5 Customer Service team members in the T&T Oriental bakery department.
- Responsible for providing quality service in serving unique oriental baked goods and other products.
- Perform during high rush hours, exceptional organization resulting in higher sales.

ACHIEVEMENTS

Sep 10'
Toronto, CA

IIDEX Student Charrette *Interior Design Competition*

- One of 5 students selected from Georgian College for demonstrated creativity.
- Conceptual design in the project theme: "volution, evolution, revolution".
- Assisted the group with structural planning, design decisions and material construction of the piece.