

## SHORT BIO

I am **Tony Ko**, *an aspiring to be* Interior Designer. Adept at steering clients through entire design process from development to final completion.

## EDUCATION

**OCAD University**  
Bachelor of Environmental Design  
*In Progress*  
2013 - 2017, Toronto, CA

**Georgian College**  
Interior Design  
*Withdrawn - Good Standing*  
2010, Toronto, CA

## STRONG SKILLS

**Intellectual**

Art Direction  
Conceptual Design  
Organization  
Business Communication  
English & Chinese

**Technical**

Autodesk AutoCAD  
Autodesk Revit Arch  
Adobe Creative Suite  
Microsoft Office Suite  
Joomla & WordPress CMS  
Intermediate HTML & CSS  
Minor Digital Photography

**Physical**

Electrical Maintenance  
Rapid Prototyping  
Minor Carpentry  
Minor Metalworking

## EXPERIENCE

Sep 12' - Current  
*Various Locales,*  
Toronto, CA

Jul 11' - Sep 13'  
Toronto, CA

Sep 09' - Jul 11'  
Toronto, CA

Feb 09' - Sep 09'  
Toronto, CA

**HTKO.ca - Showcase Designer**

*Client brand execution across multiple mediums.*

- Recent freelance projects include identities, print collateral, and websites.
- Responsible for multiple projects from inception to completion date.
- High quality work showcased at Portfolio on HTKO.ca

**Ko's Interior Design & Construction Inc. Electrical Apprentice**

*Electrical-related wiring and installation for residential and light commercial.*

- Team leader. Projects include new construction, retrofits, and remodels. Over 20+ projects completed.
- Time Management. Co-ordination with foreman, construction crews to effectively meet completion deadlines.

**Ko's Interior Design & Construction Inc. Interior Design Intern**

*Intern for family firm with a wide range of Interior Design projects from high value residential to light commercial.*

- Maintain strong relationships with new and existing clients resulting in ~3 new projects monthly.
- Communicate client needs with senior designers and ensured coordination with construction foremen.
- Prepared plans, 3D & sketches, FF&E & budgeting support to senior interior designer.
- Produced final drawing packages, written specification.

**T&T Supermarkets Inc. Bakery CSR**

- One of 5 Customer Service team members in the T&T Oriental bakery department.
- Responsible for providing quality service in serving unique oriental baked goods and other products.
- Perform during high rush hours, exceptional organization resulting in higher sales.

## ACHIEVEMENTS

Sep 10'  
Toronto, CA

**IIDEX Student Charrette Interior Design Competition**

- One of 5 students selected from Georgian College for demonstrated creativity.
- Maintained design in line with project theme: "volution, evolution, revolution".
- Assisted the group with conceptual planning, design decisions and finally, the creation of the piece.